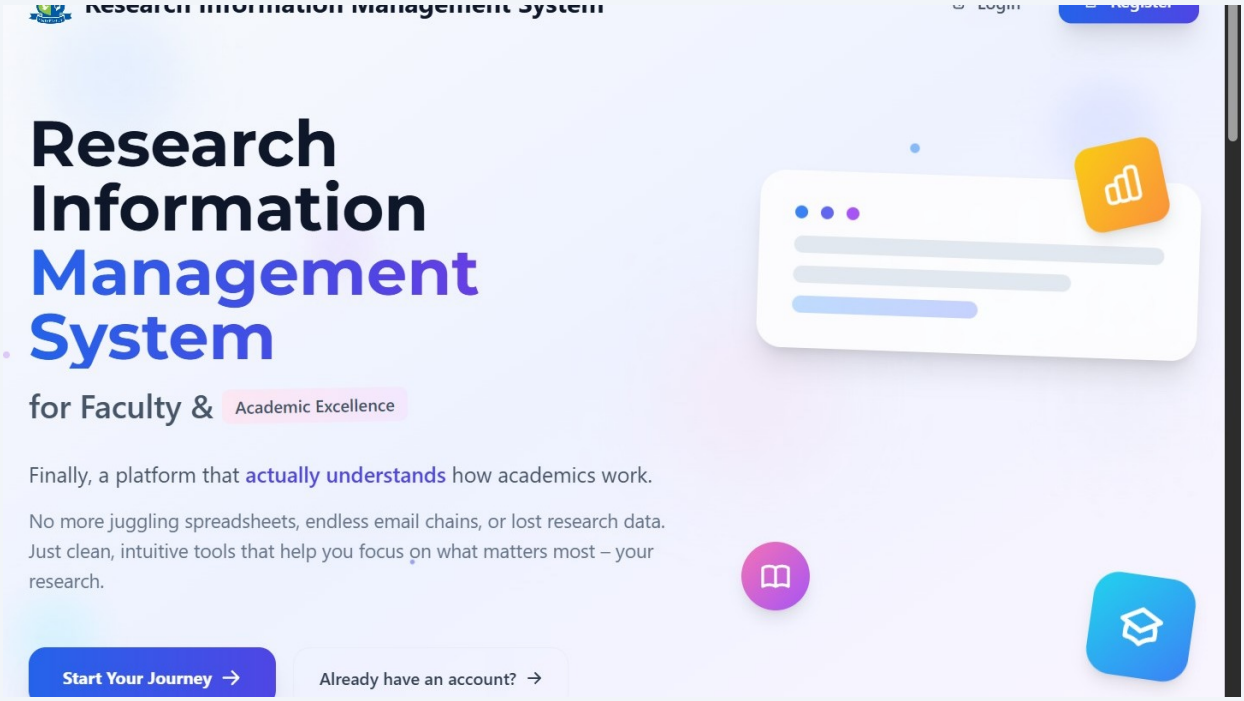
Managing Research Data and Profiles on AURDC

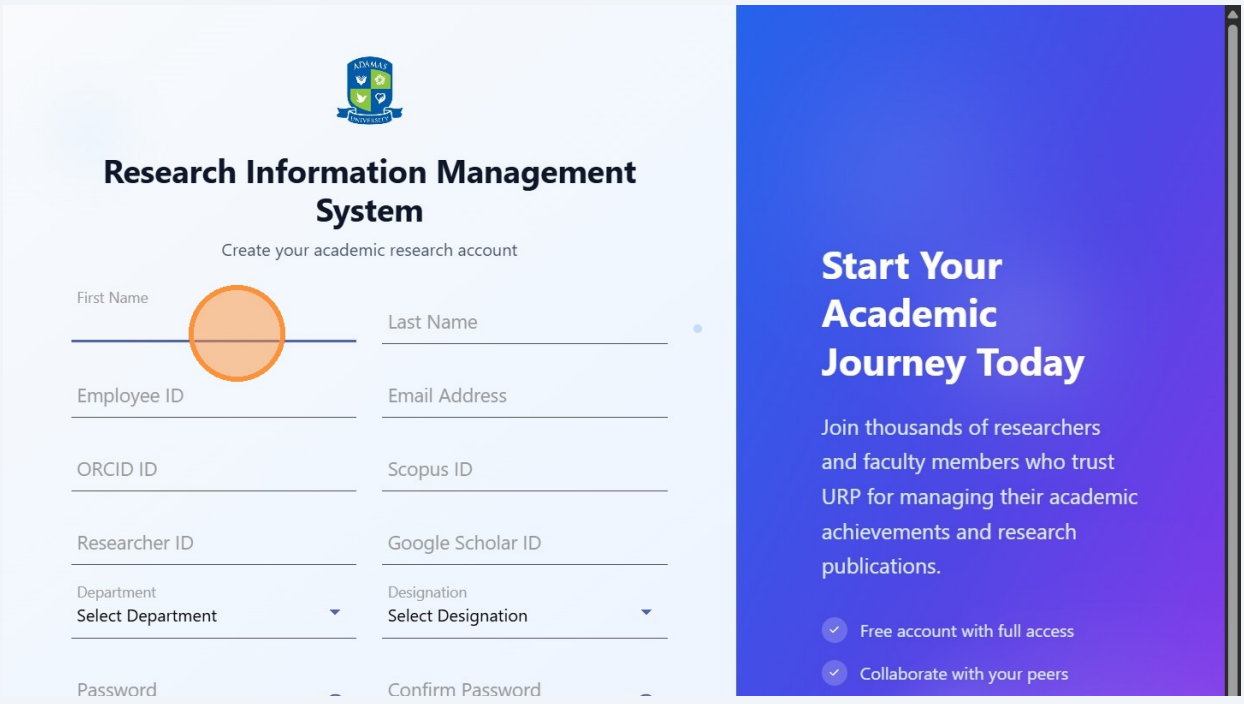
Learn how to register and manage your research portfolio on the AURDC platform. This guide covers uploading publications, projects, intellectual property, and research student records, as well as updating your personal profile and committee memberships.

1 Navigate to https://aurdc.in/



2 Click here.

3 Click this text field.



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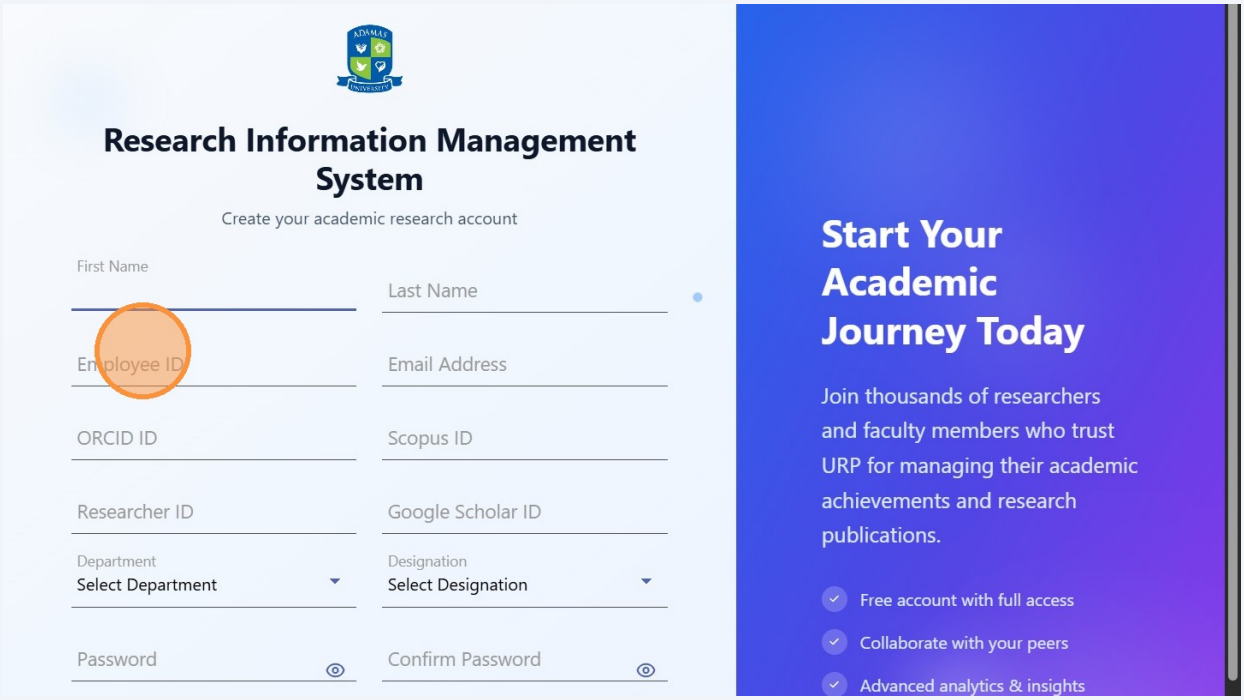

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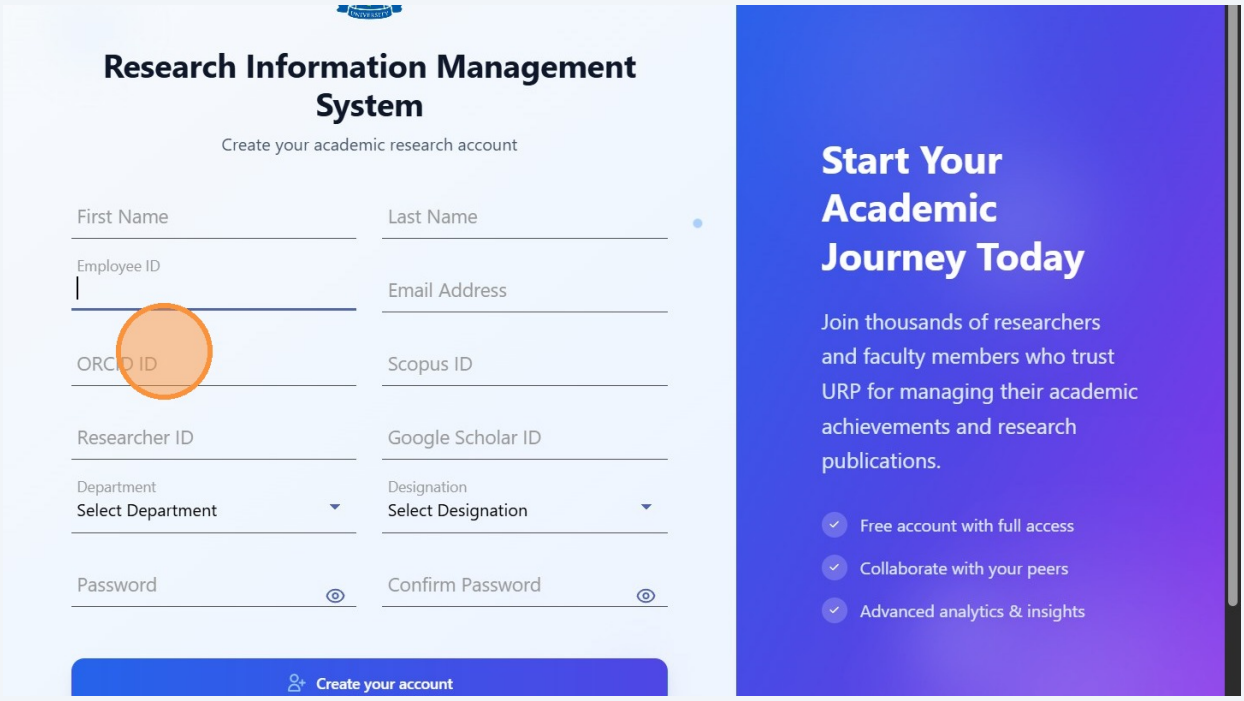

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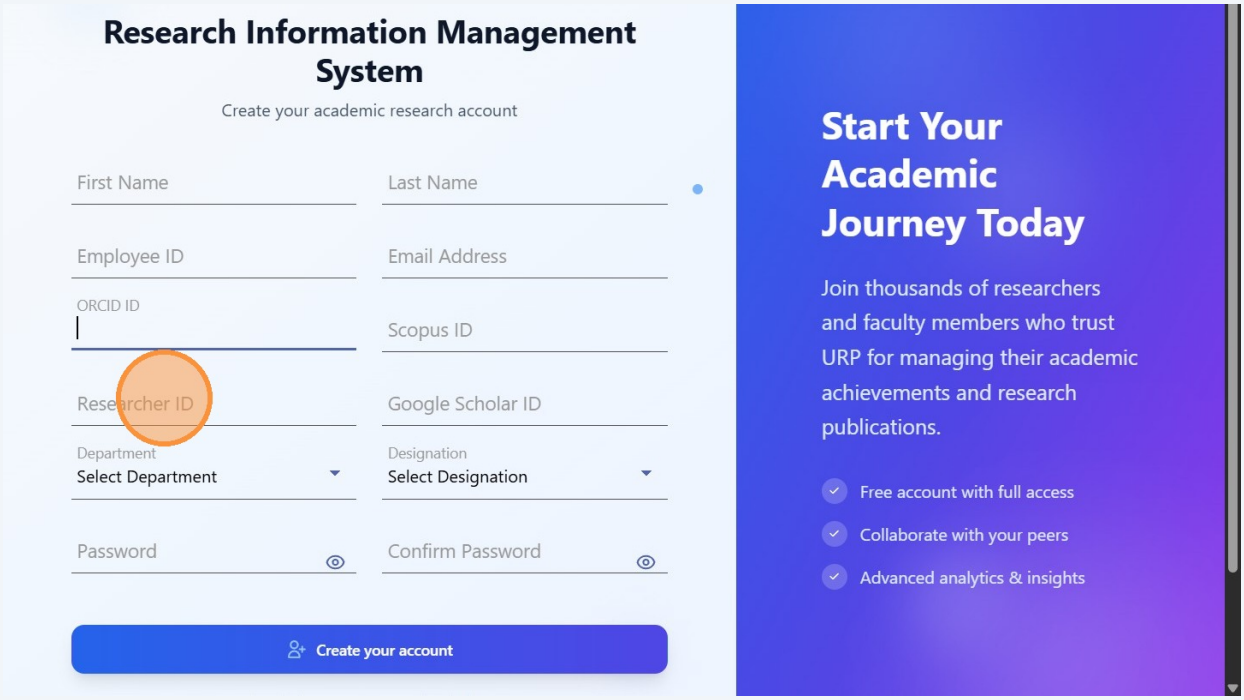

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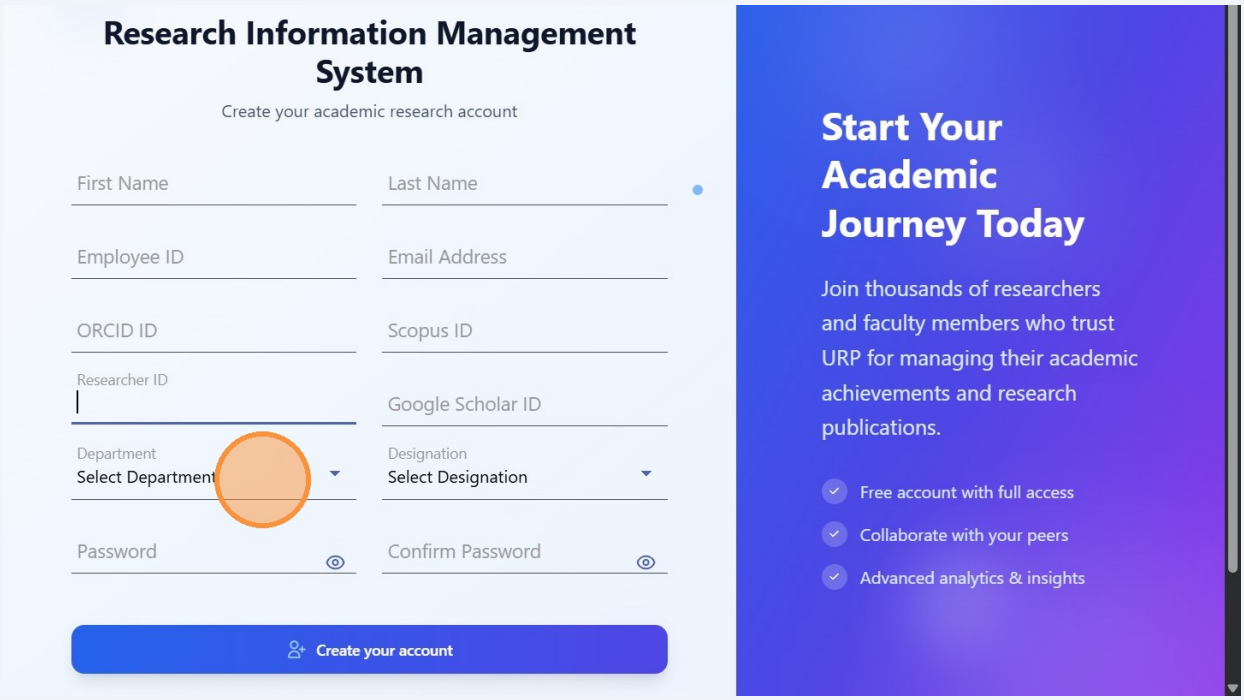

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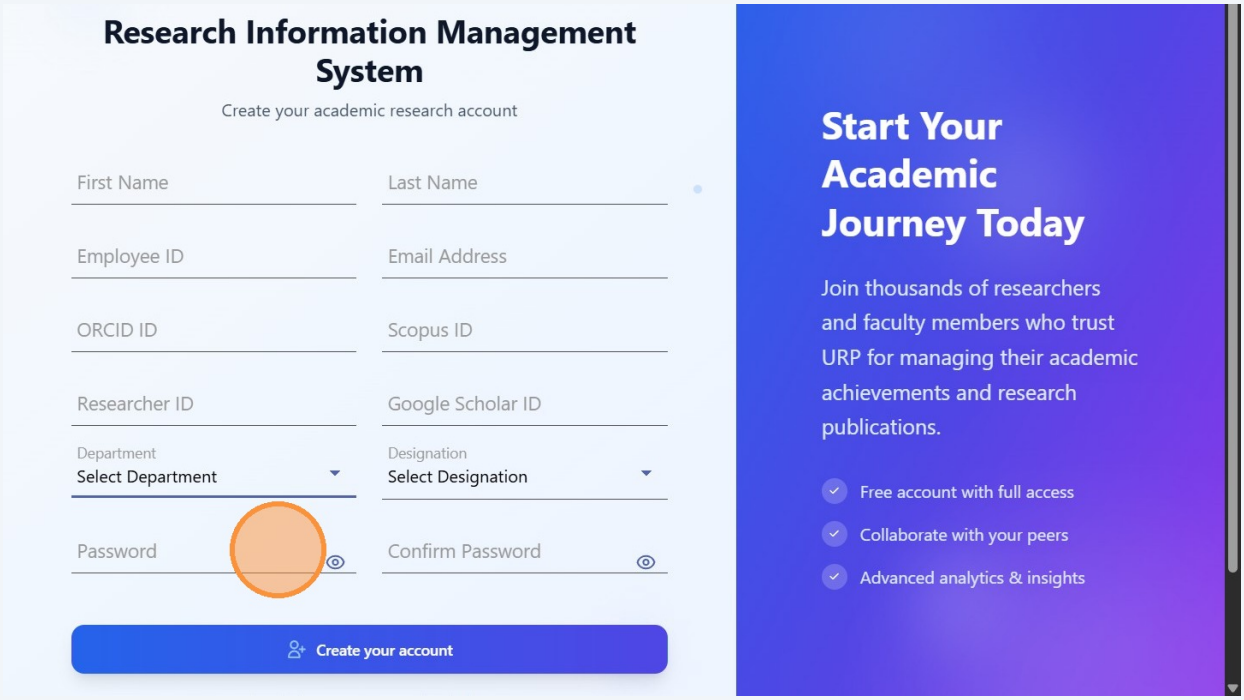

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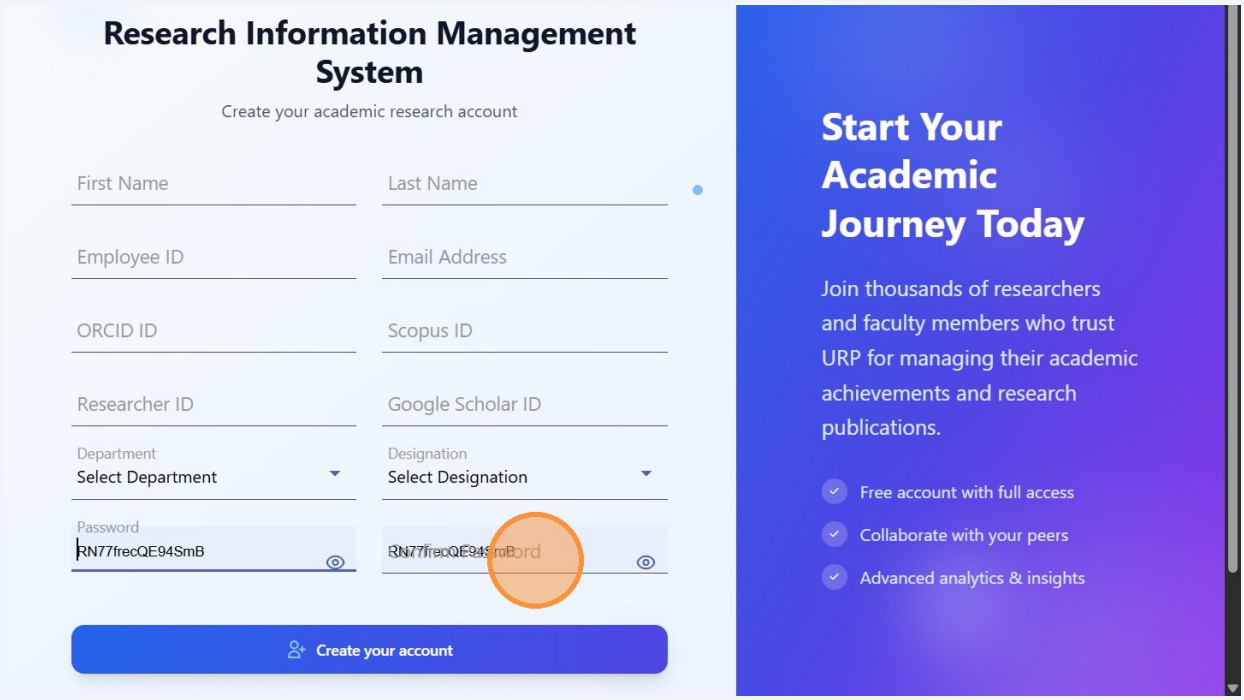
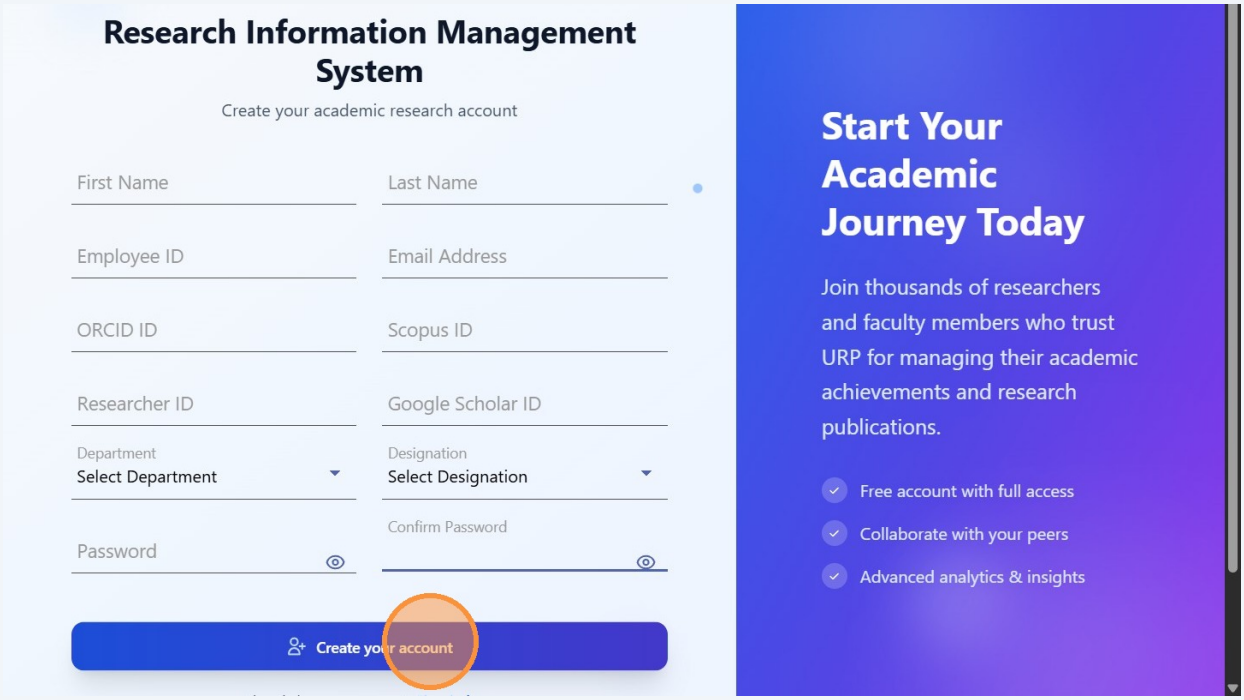
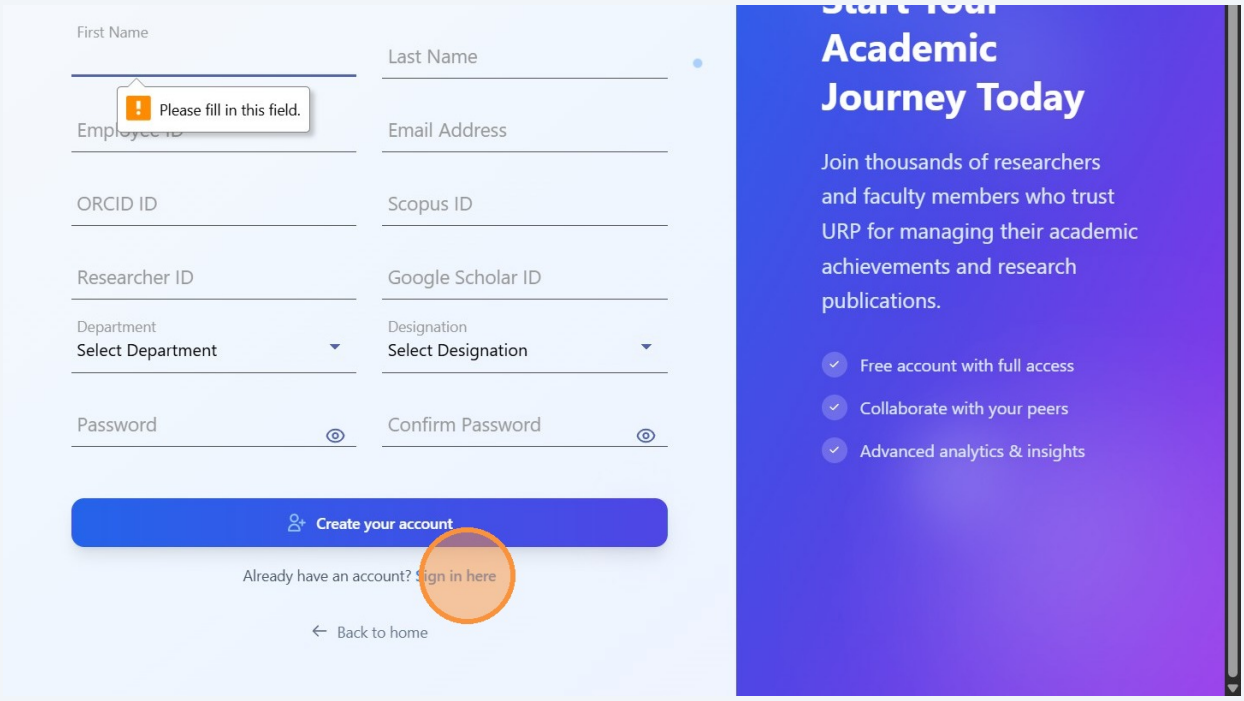


10 Click "Create your account"



11 Click "Sign in here"



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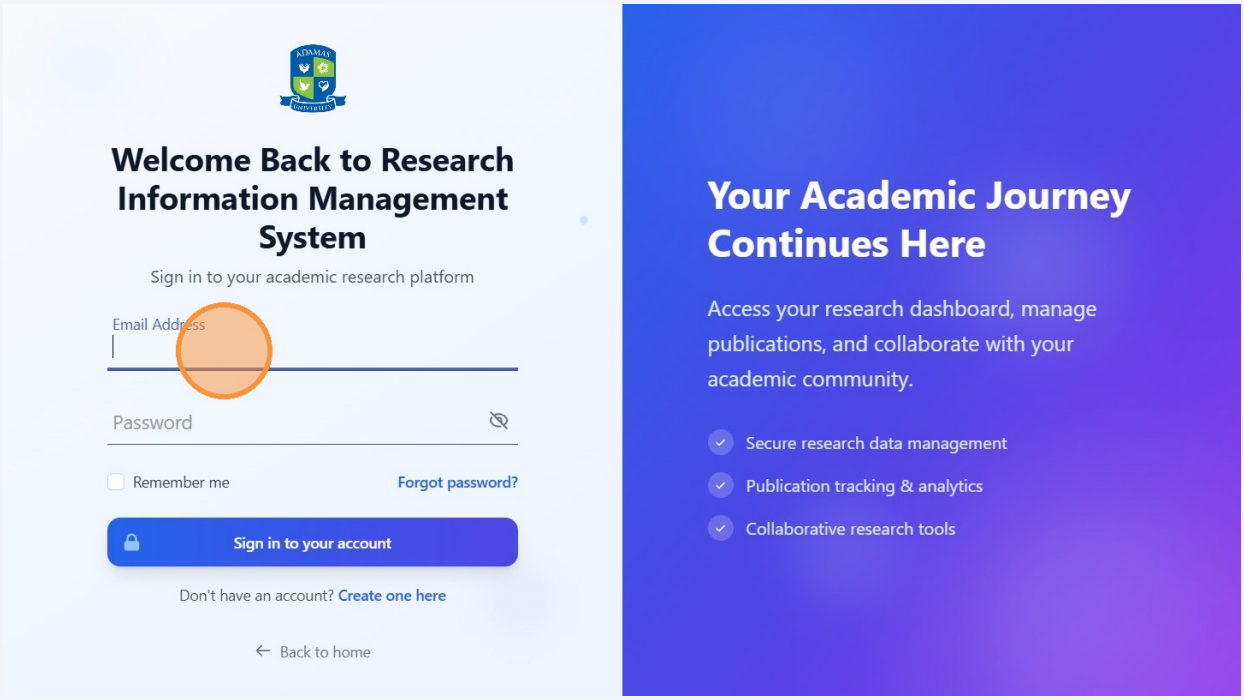

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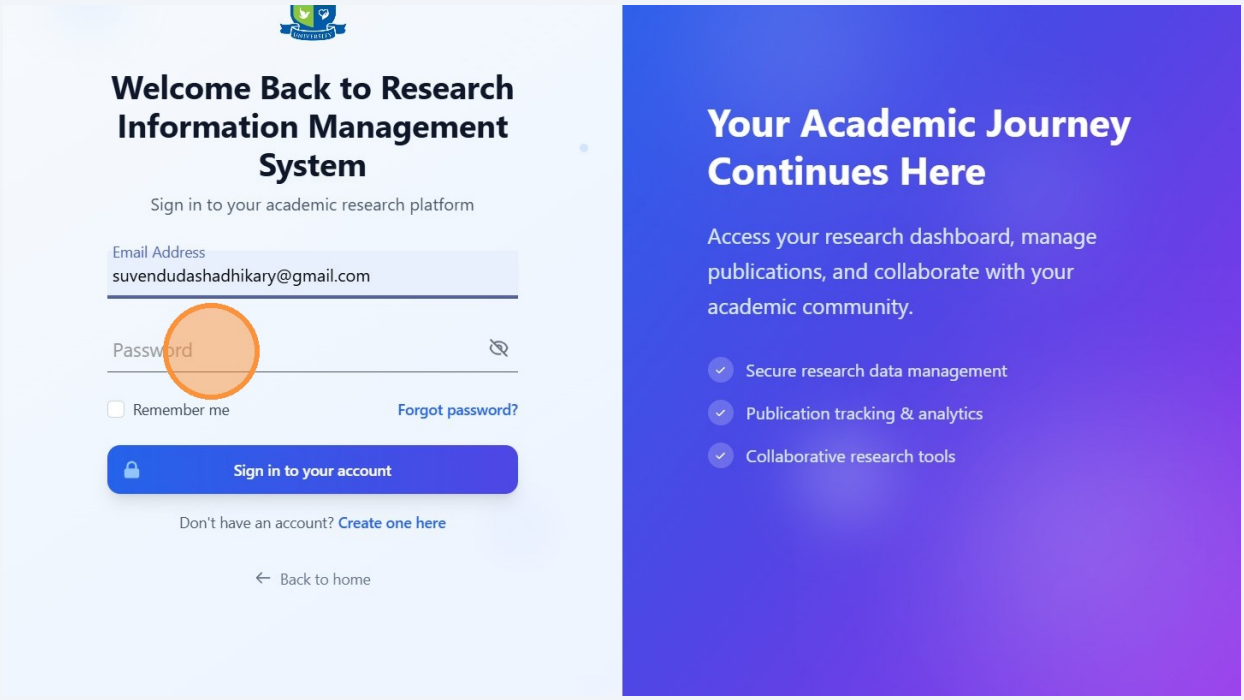
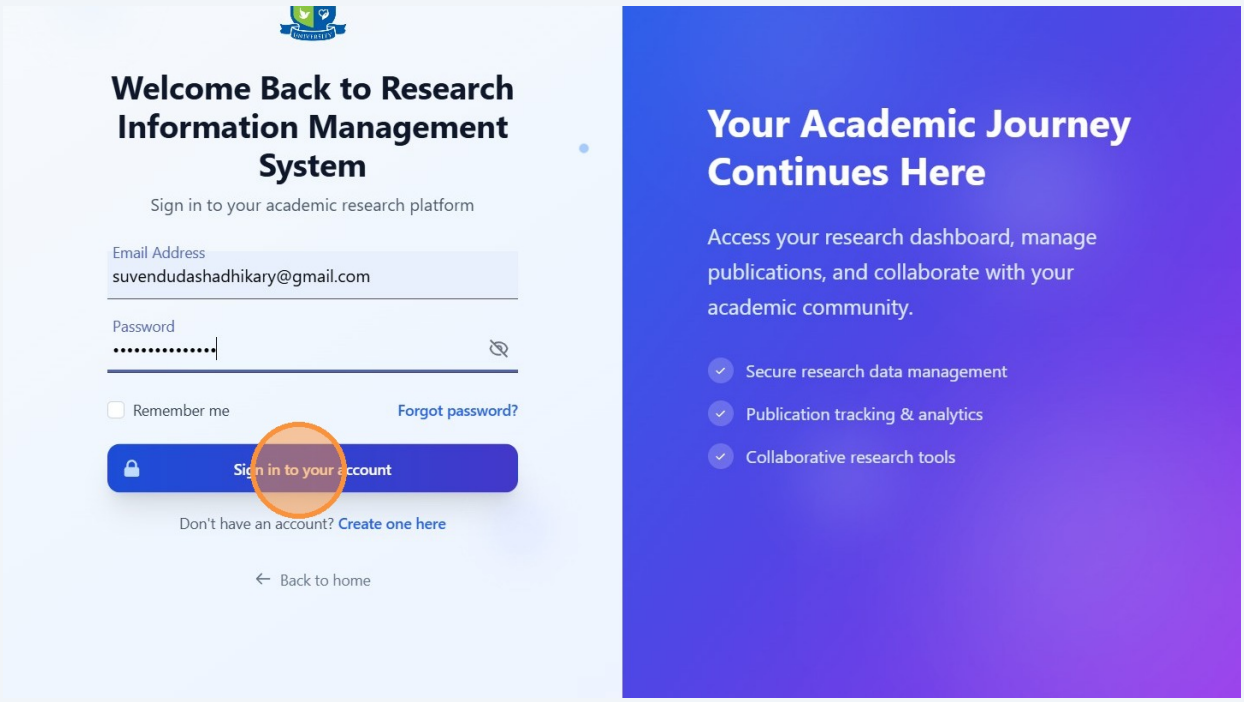


14 Click "Sign in to your account"



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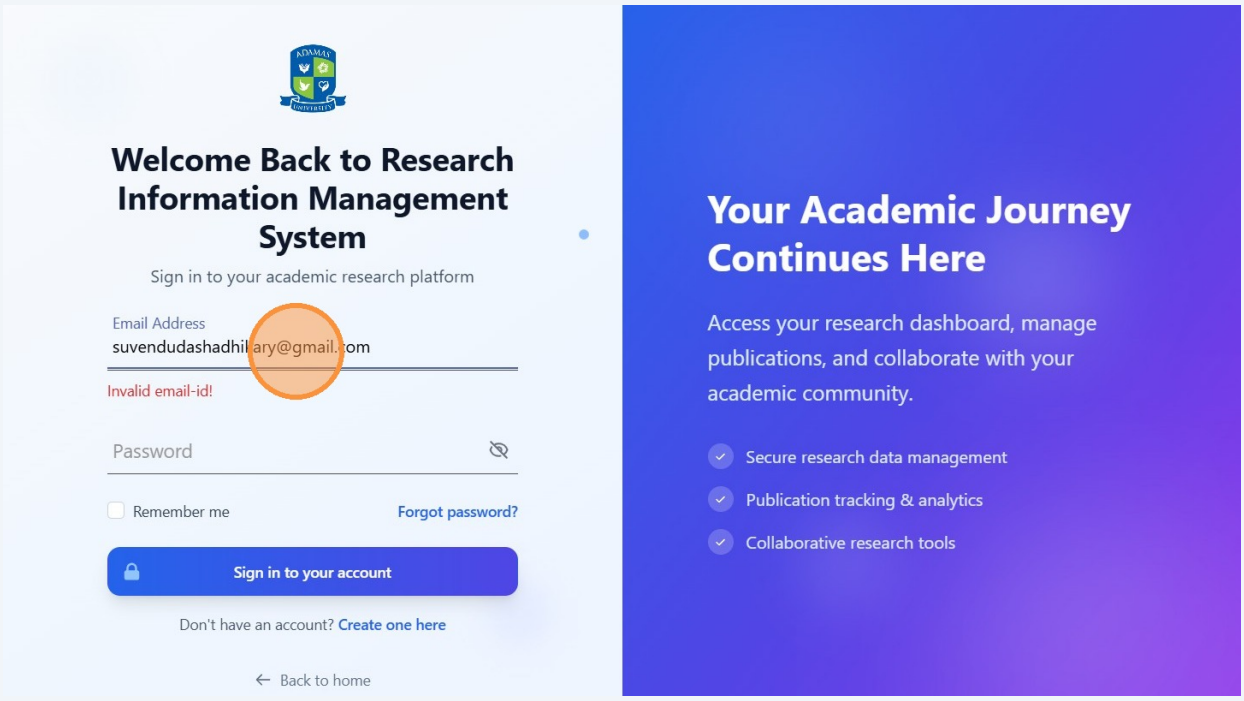

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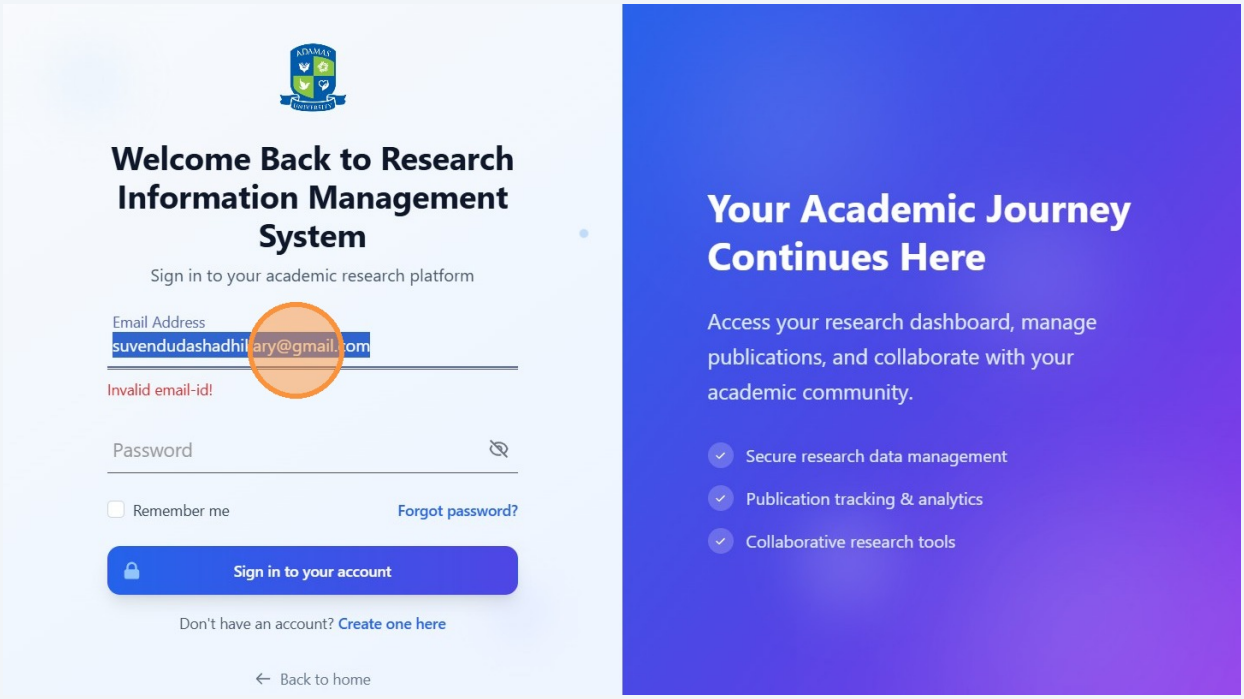

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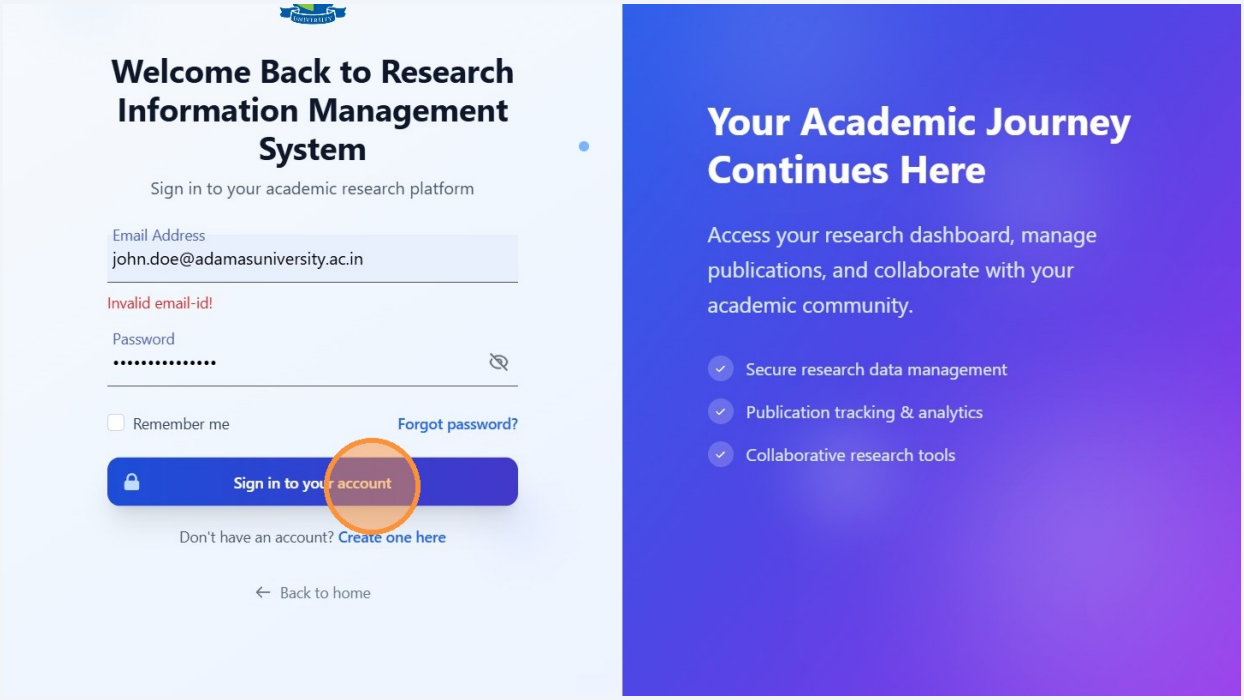
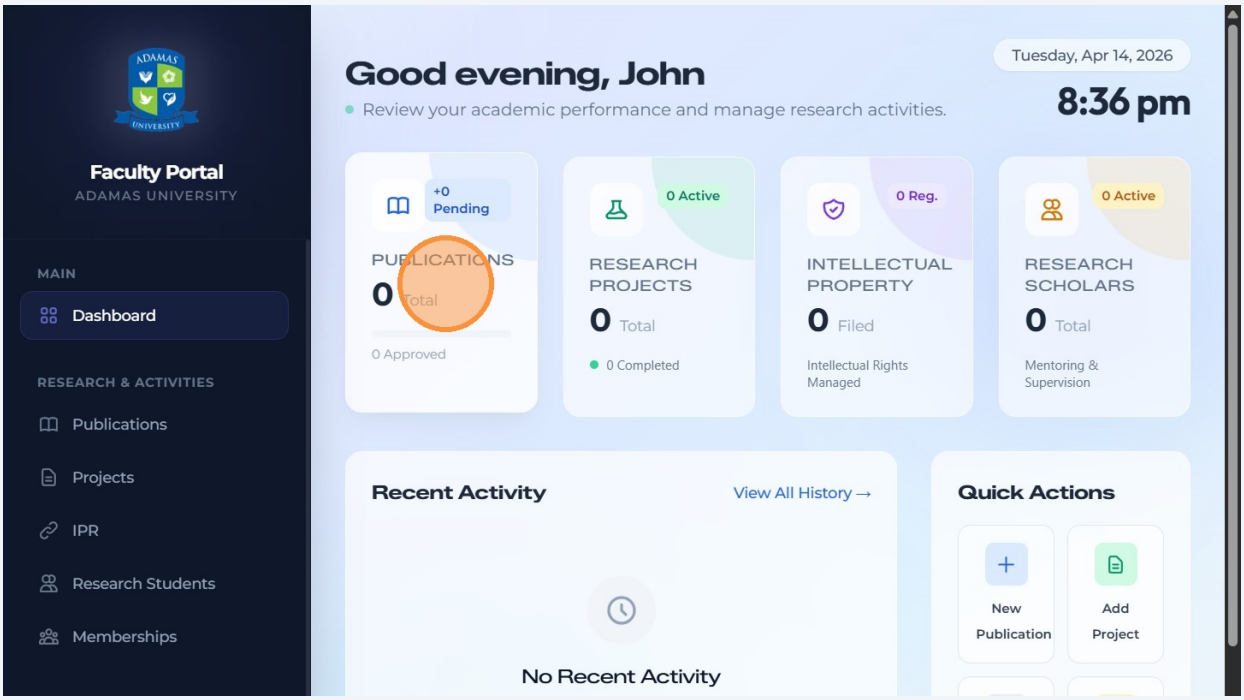


19 Click "0 Total"



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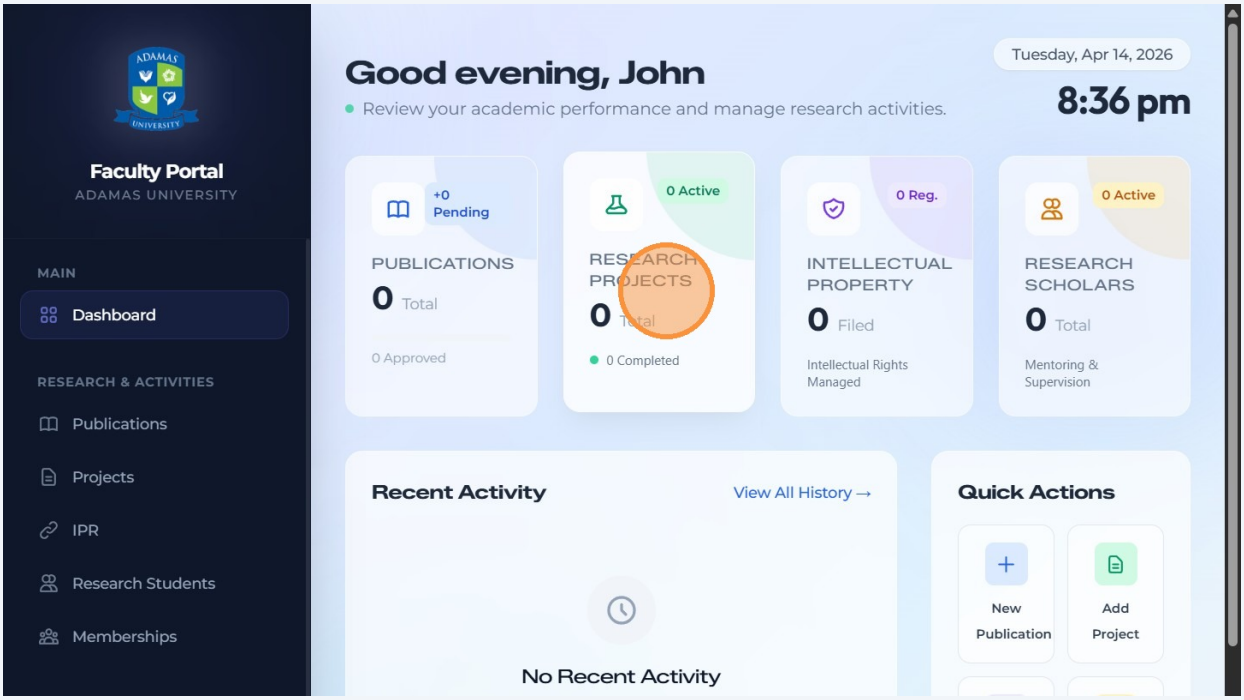

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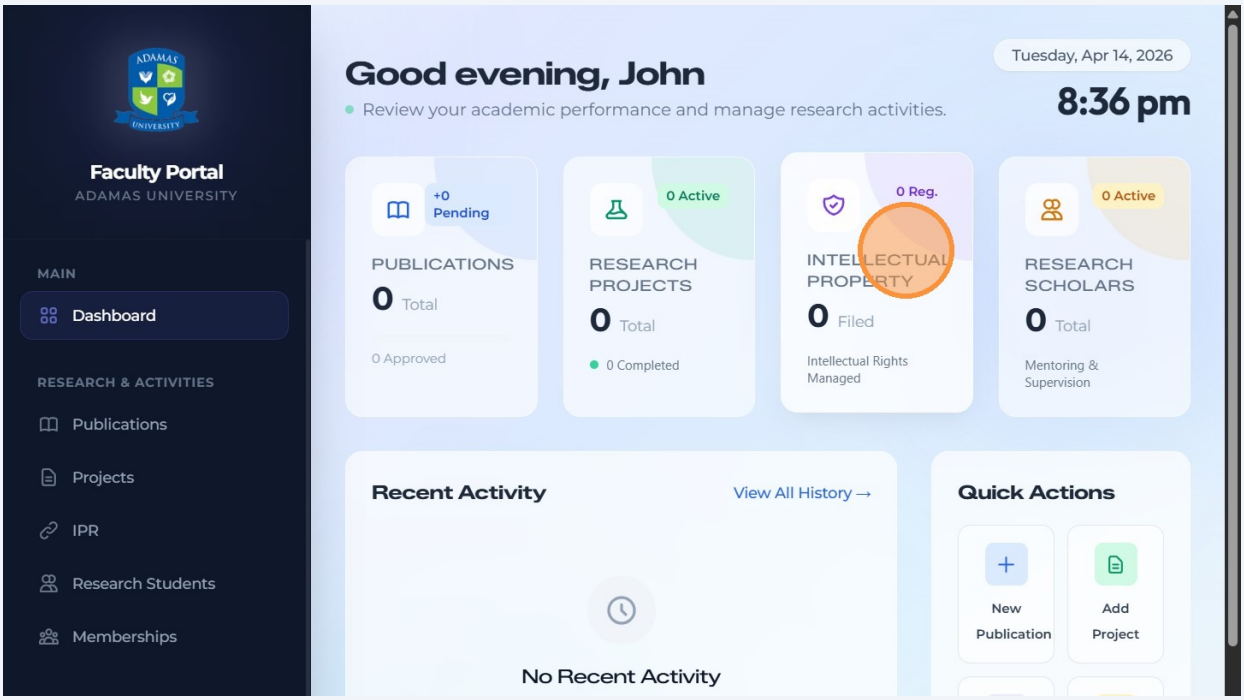

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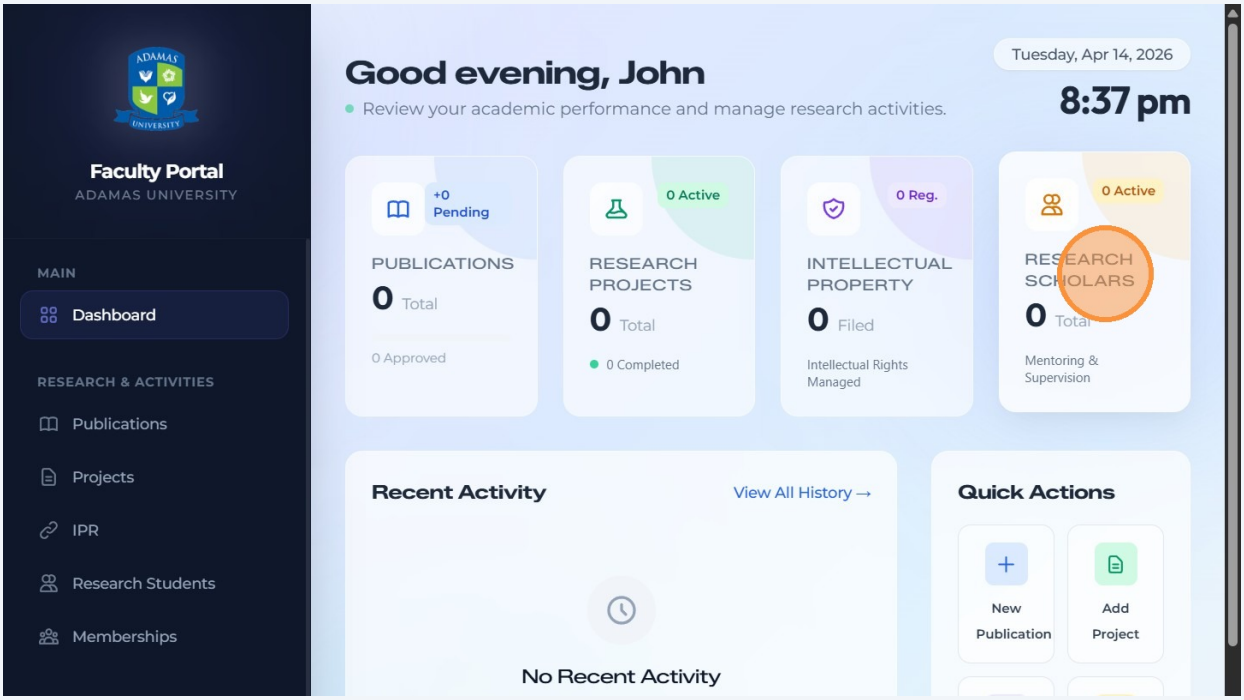
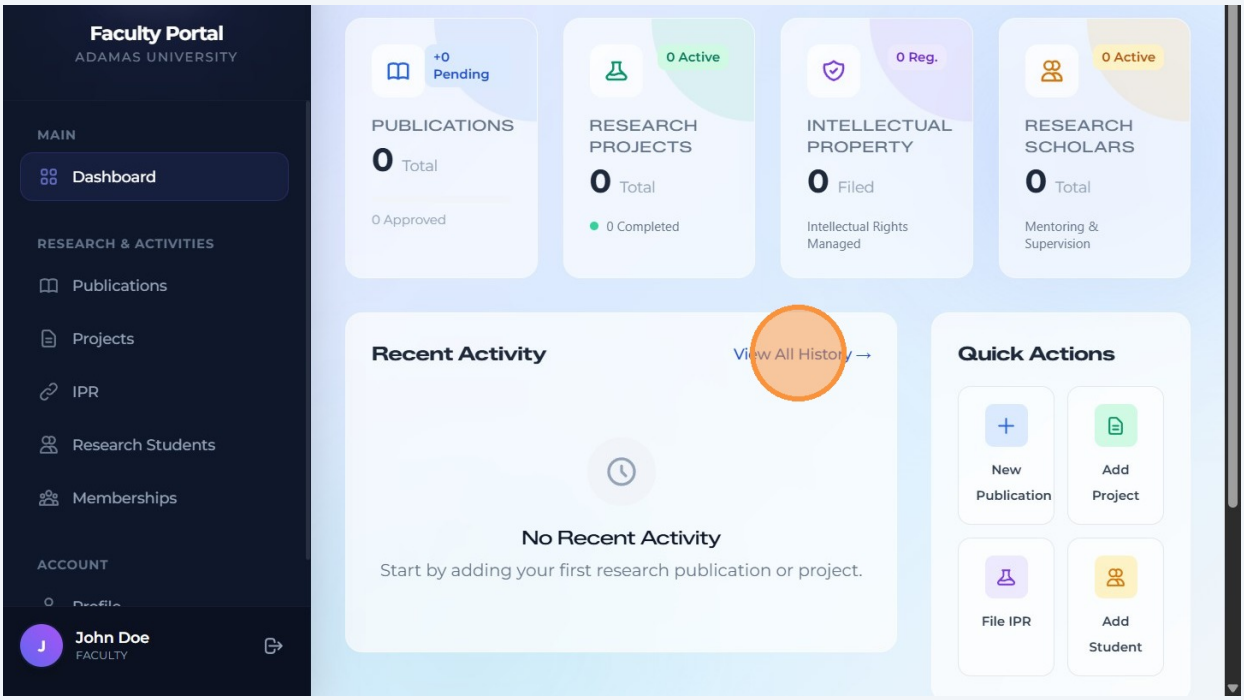


23 Click "View All History →"



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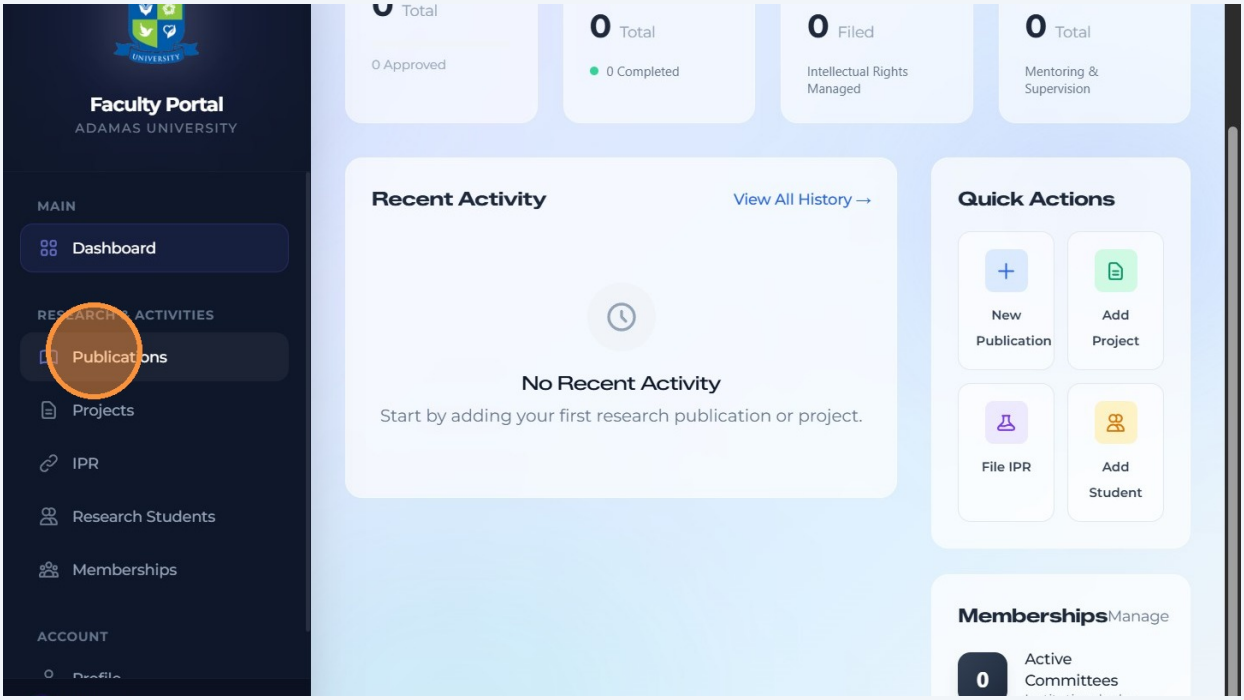
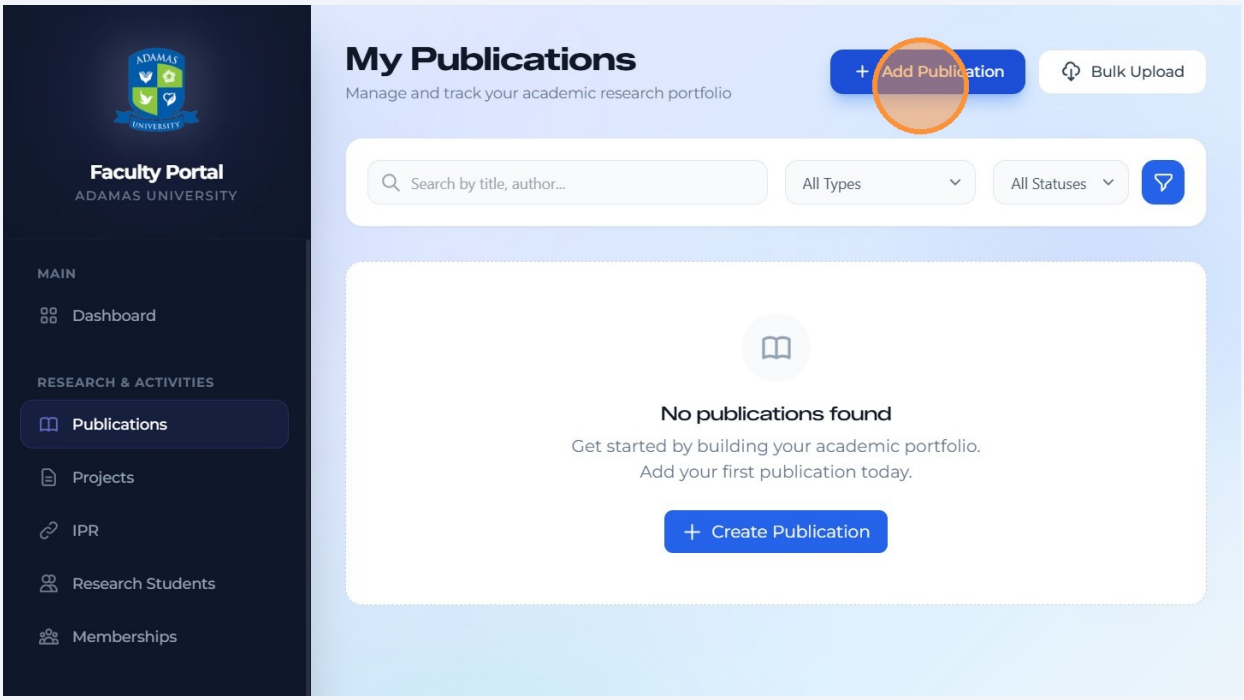
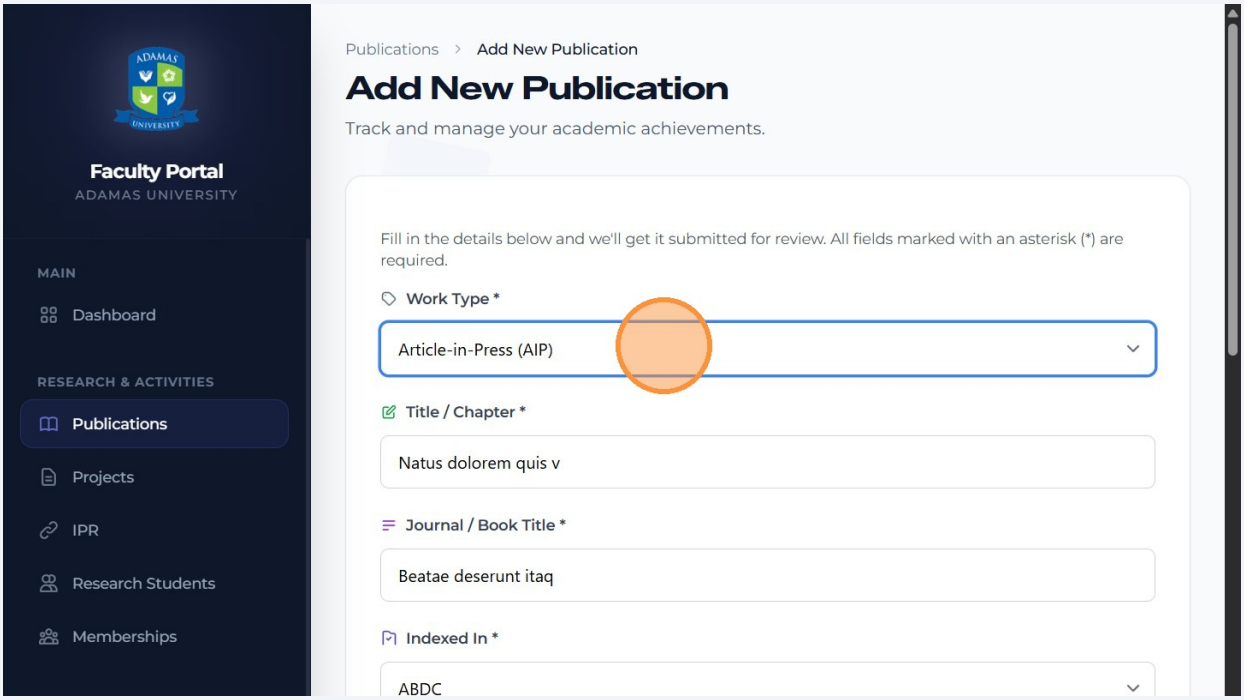


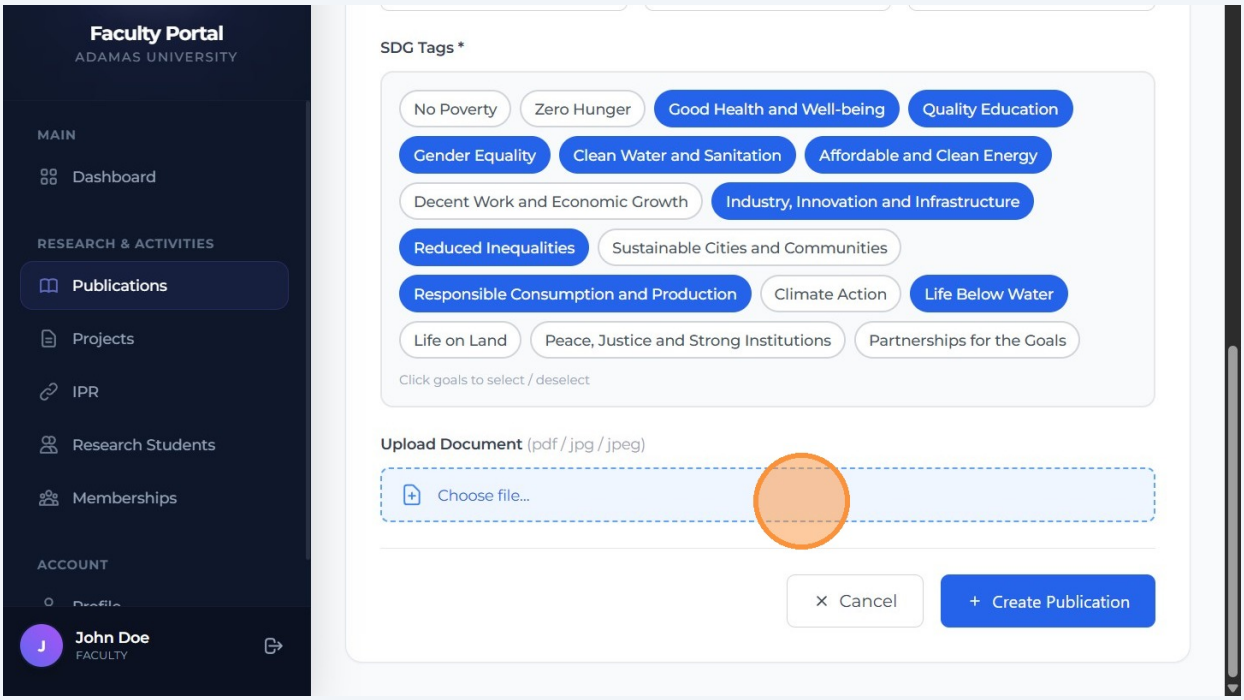
25 Click "Add Publication"



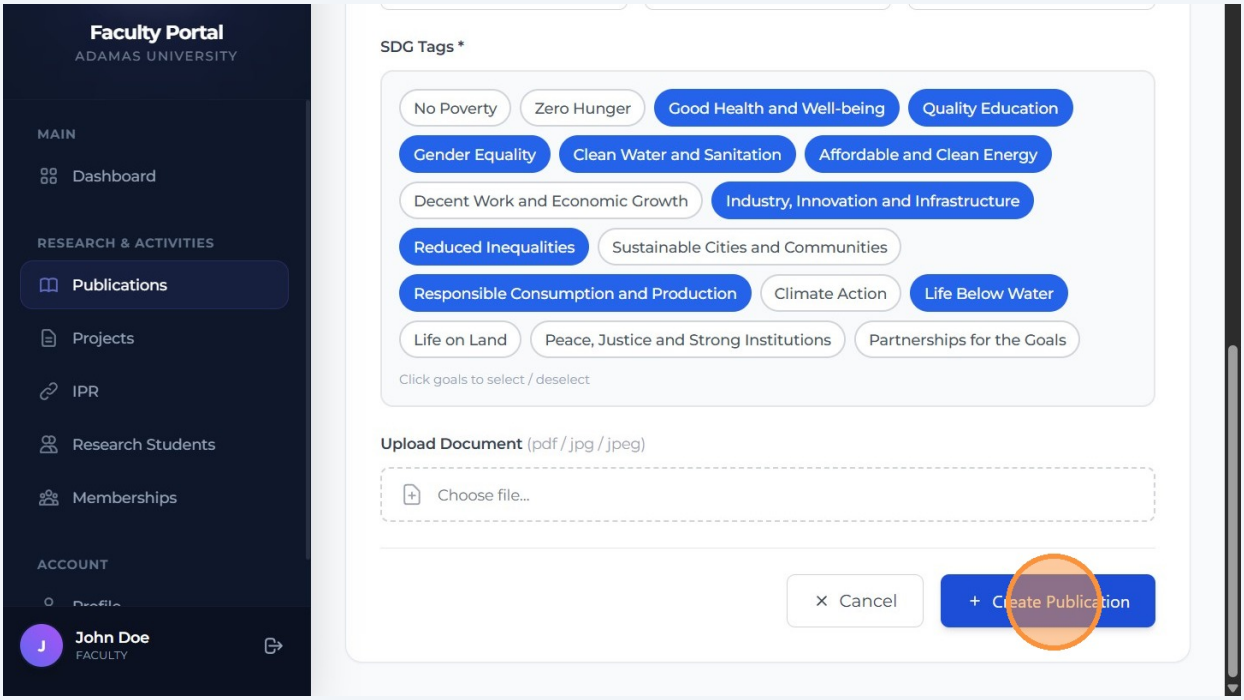
26 Select the "Article-in-Press (AIP)" option.



27 Click "Choose file..."



28 Click "Create Publication"



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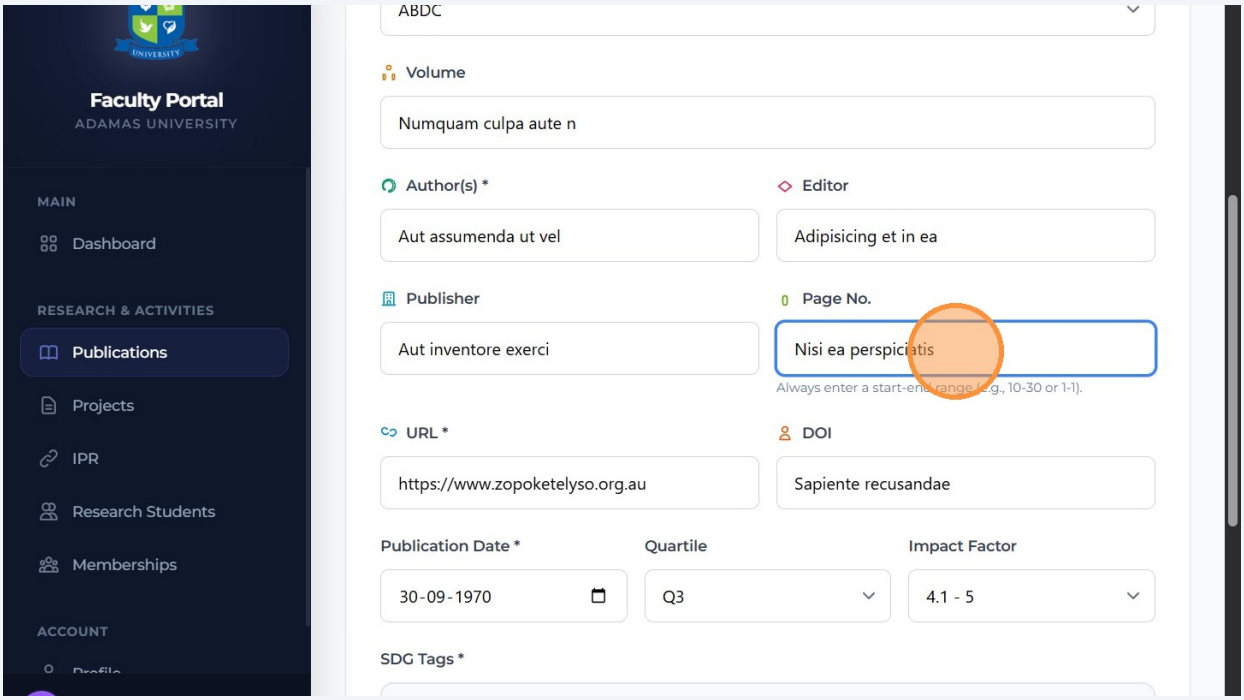
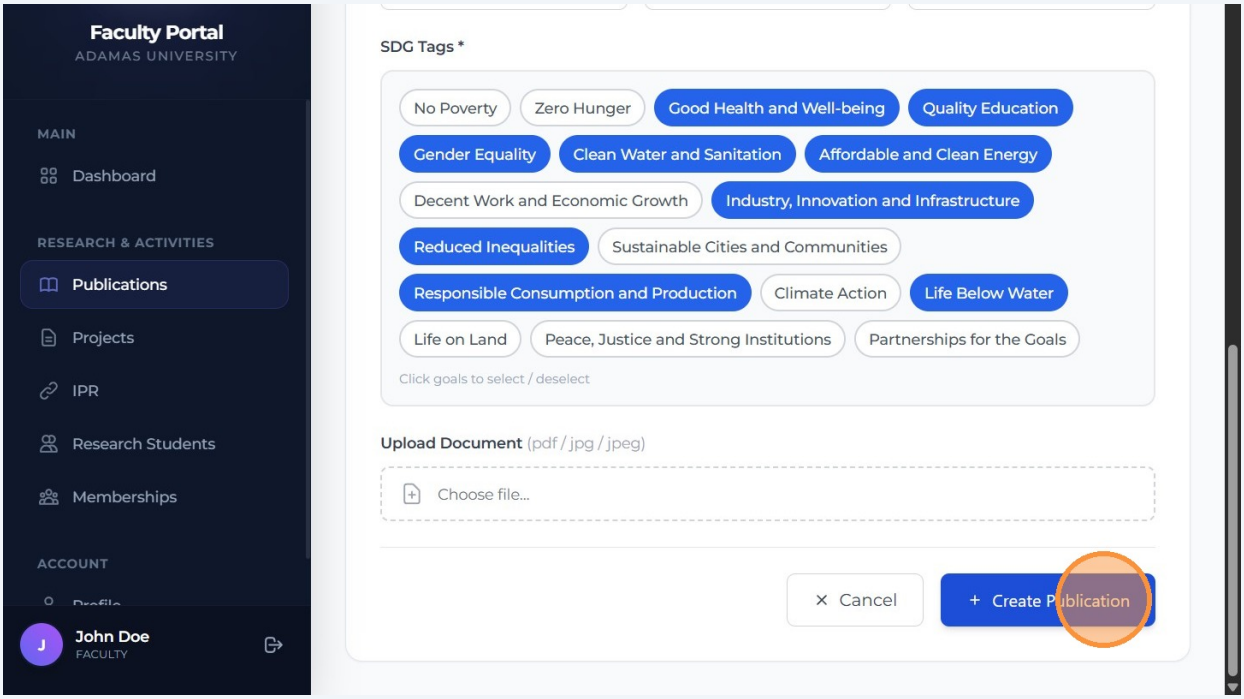
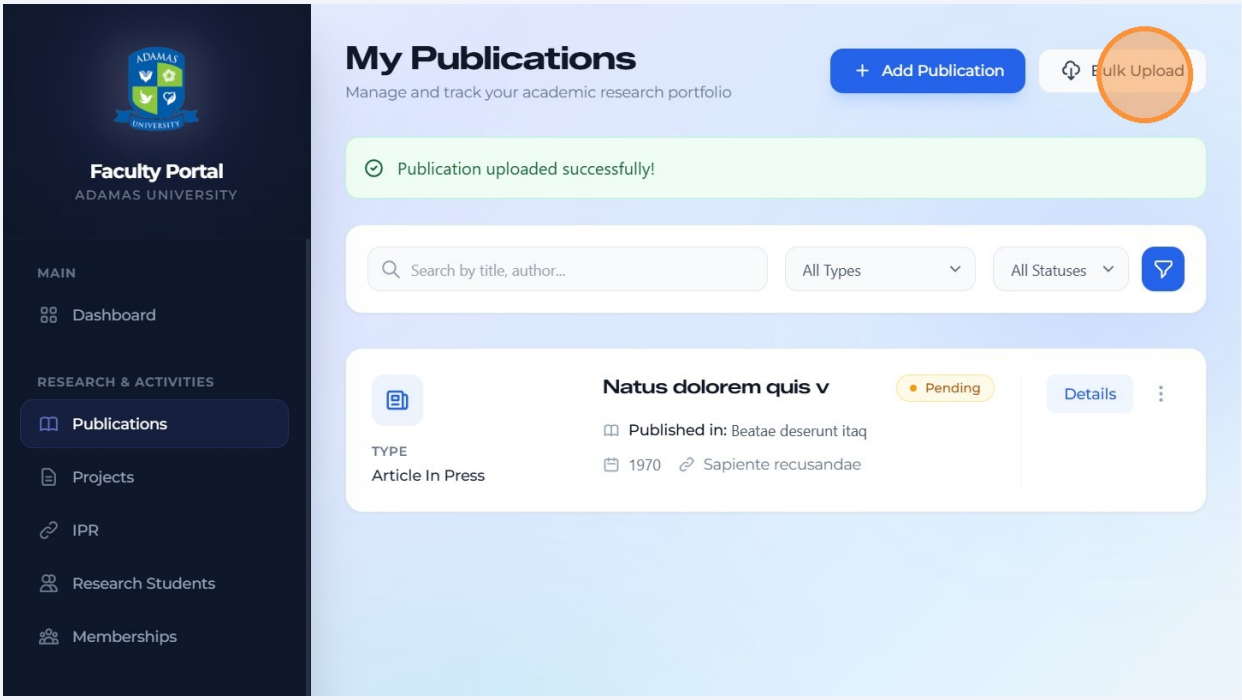


30 Type " **Backspace** 10-20"

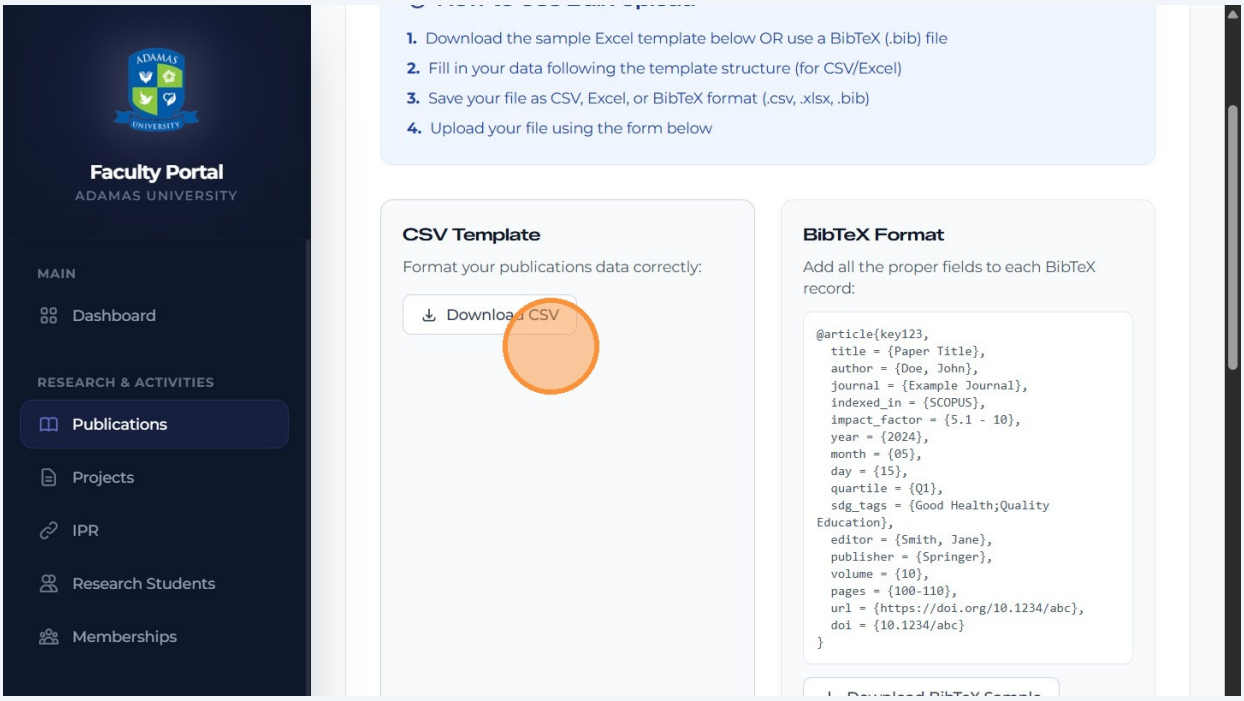
31 Click "Create Publication"



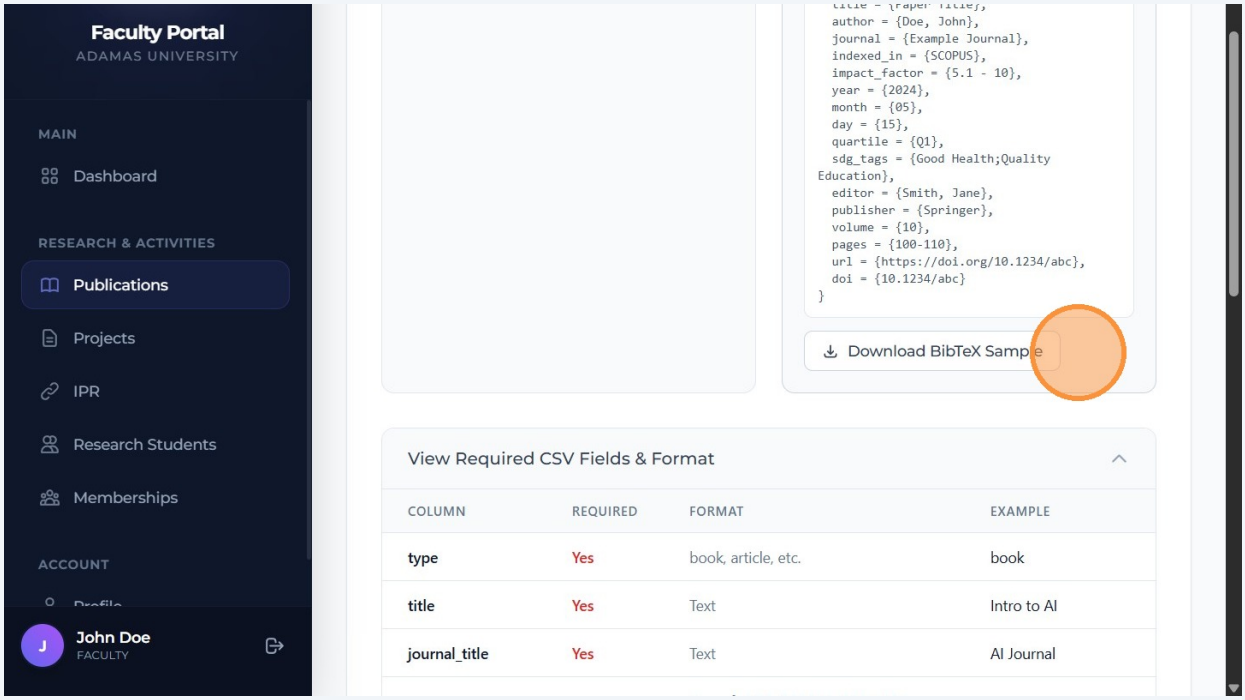
32 Click "Bulk Upload"



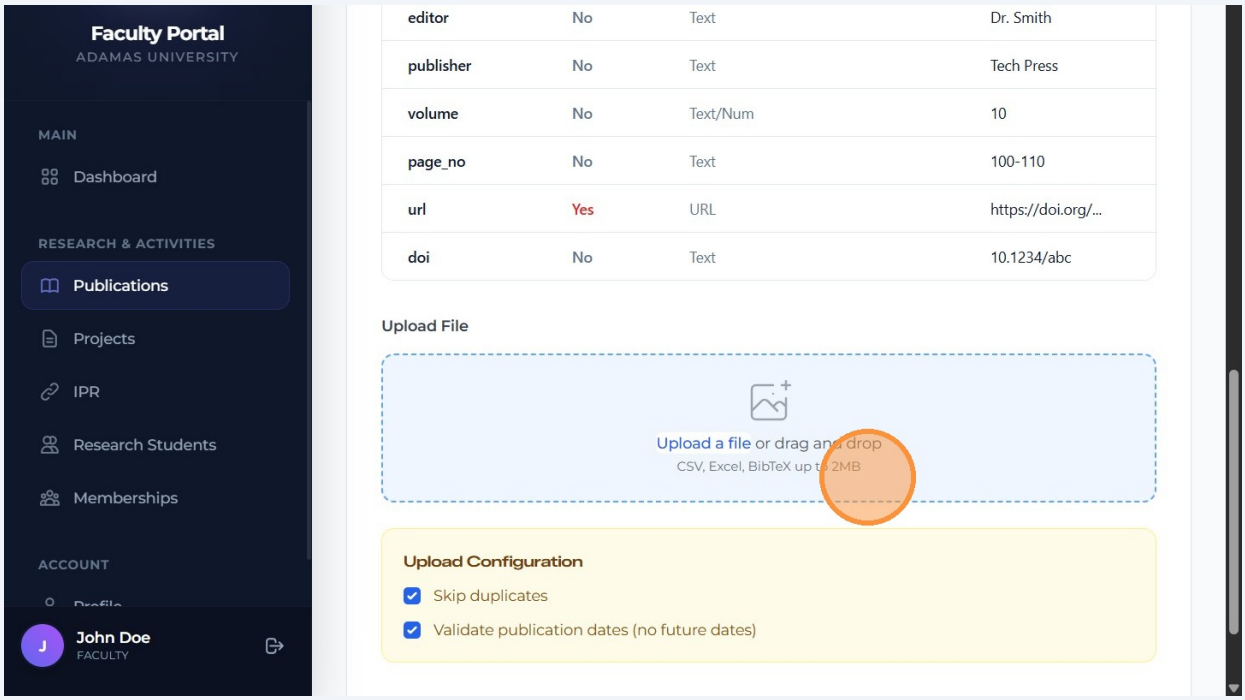
33 Click "CSV Template Format your publications data correctly: Download CSV"



34 Click "BibTeX Format Add all the proper fields to each BibTeX record: @article{key123, title = {Paper Title}, author = {Doe, John}, journal = {Example ..."



35 Click "Upload a file or drag and drop CSV, Excel, BibTeX up to 2MB"



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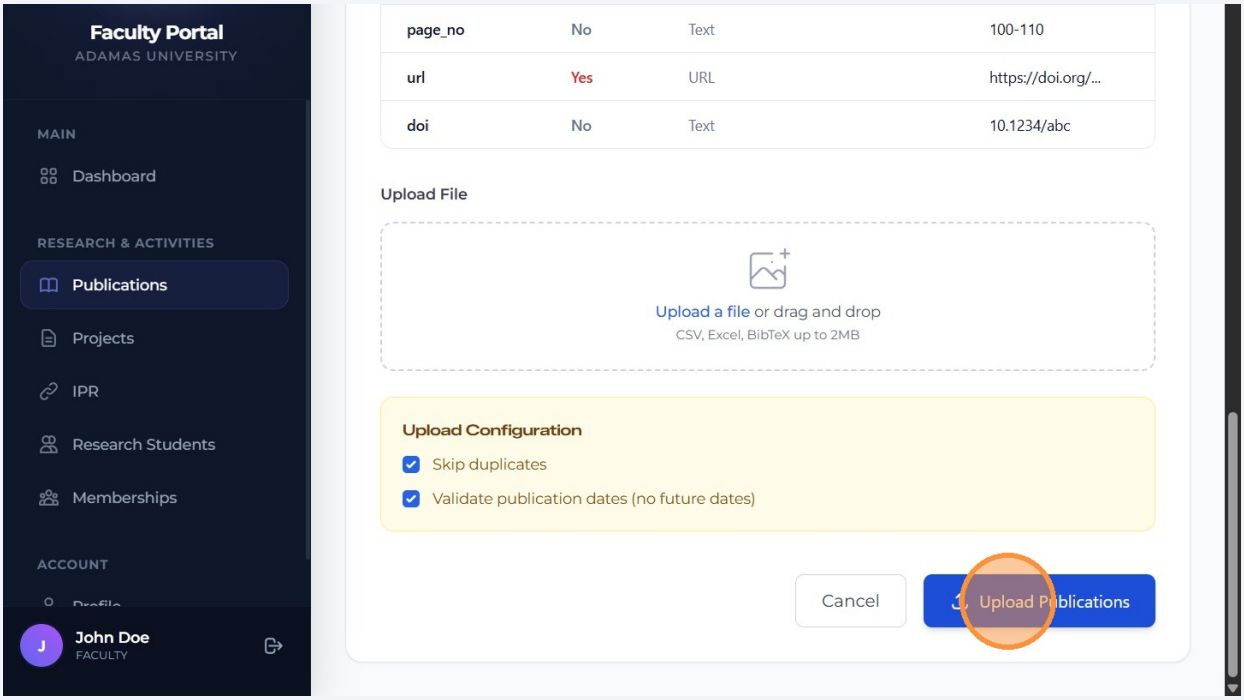

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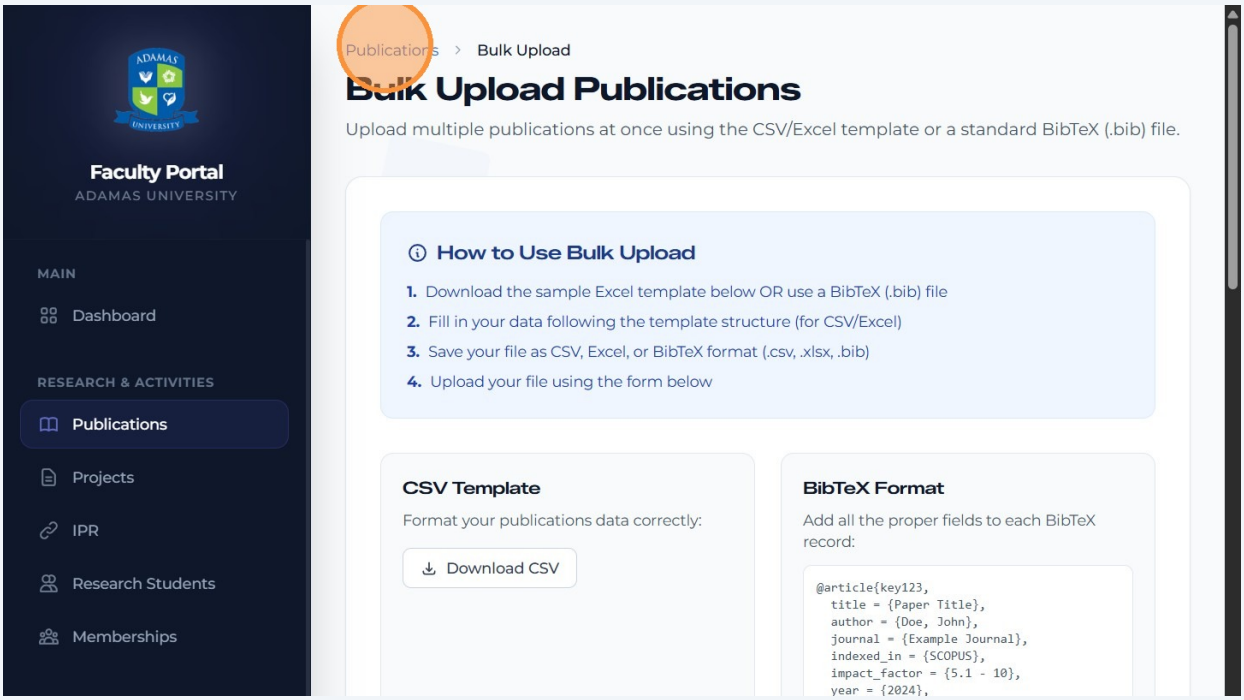

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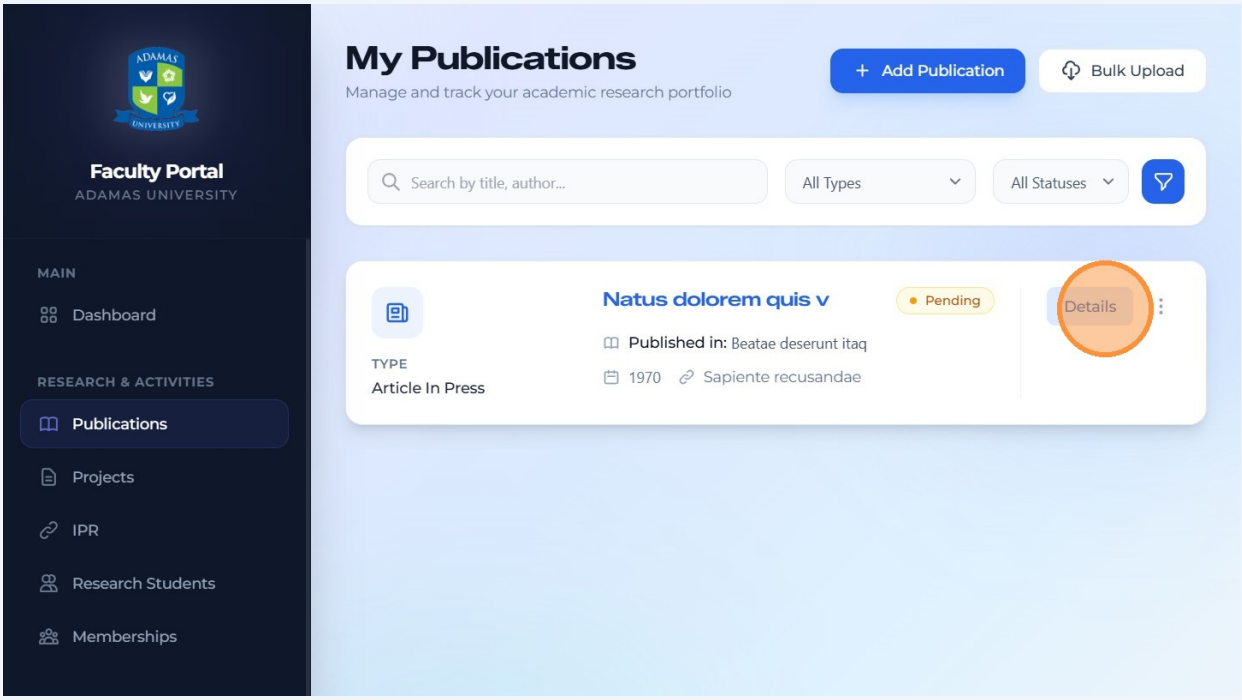

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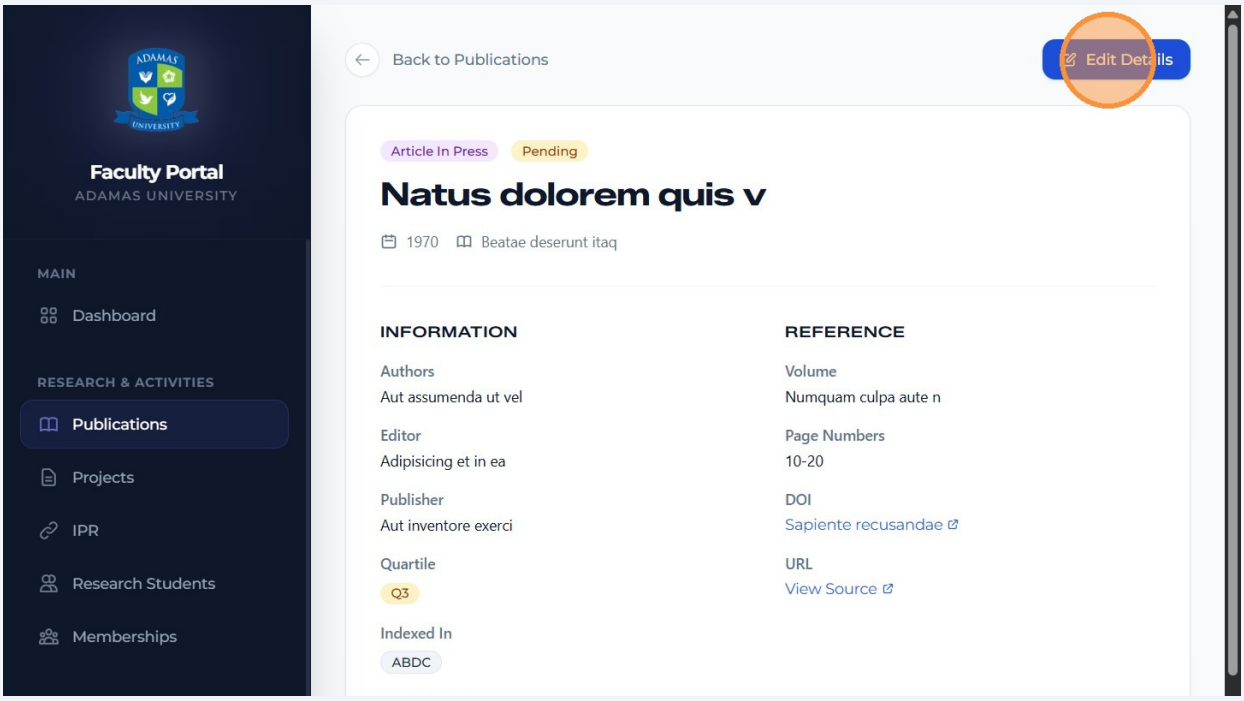

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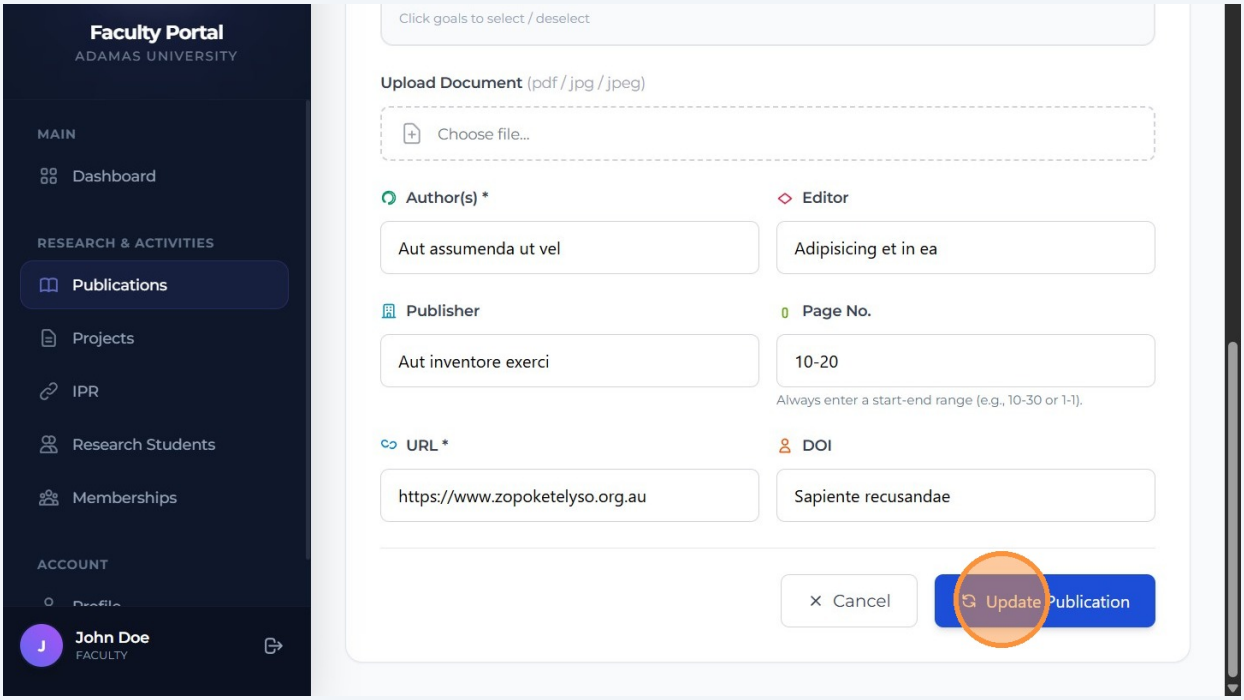
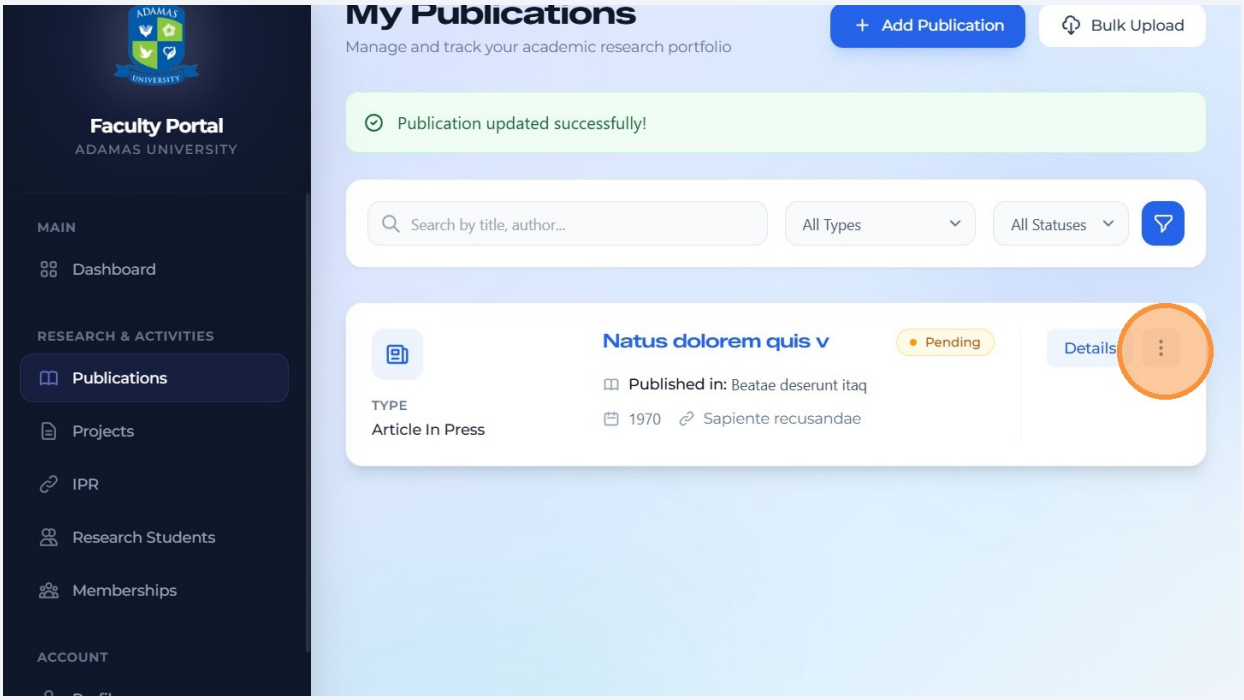
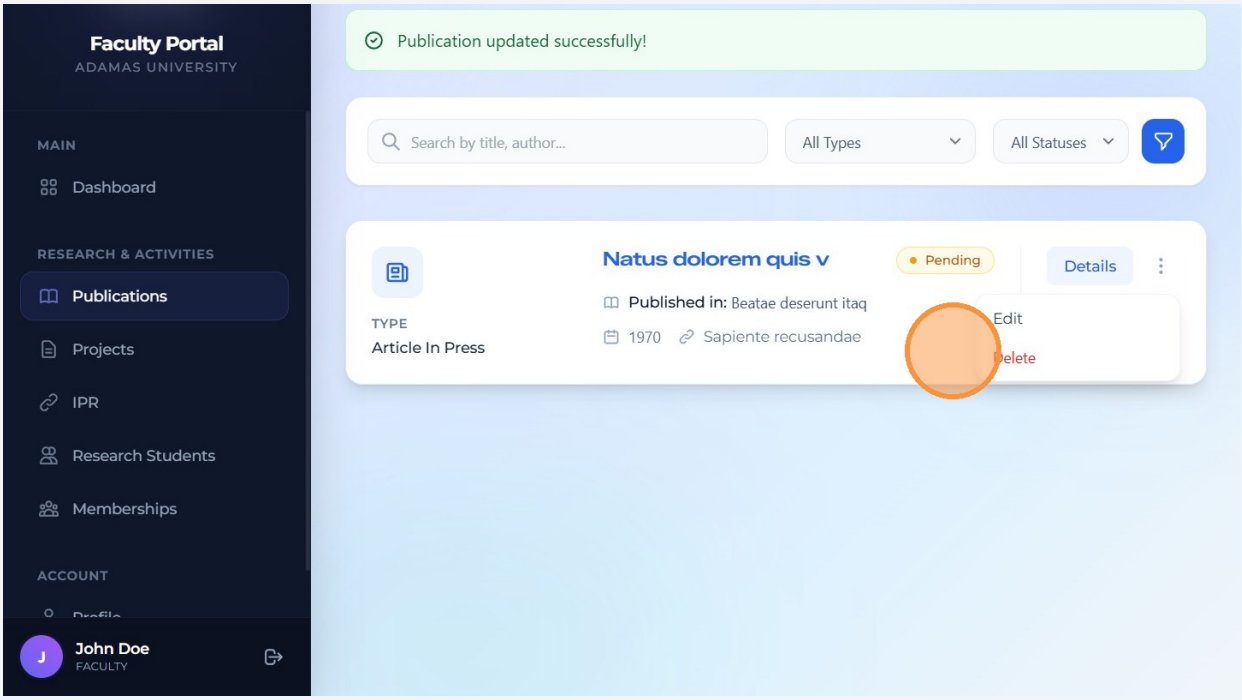


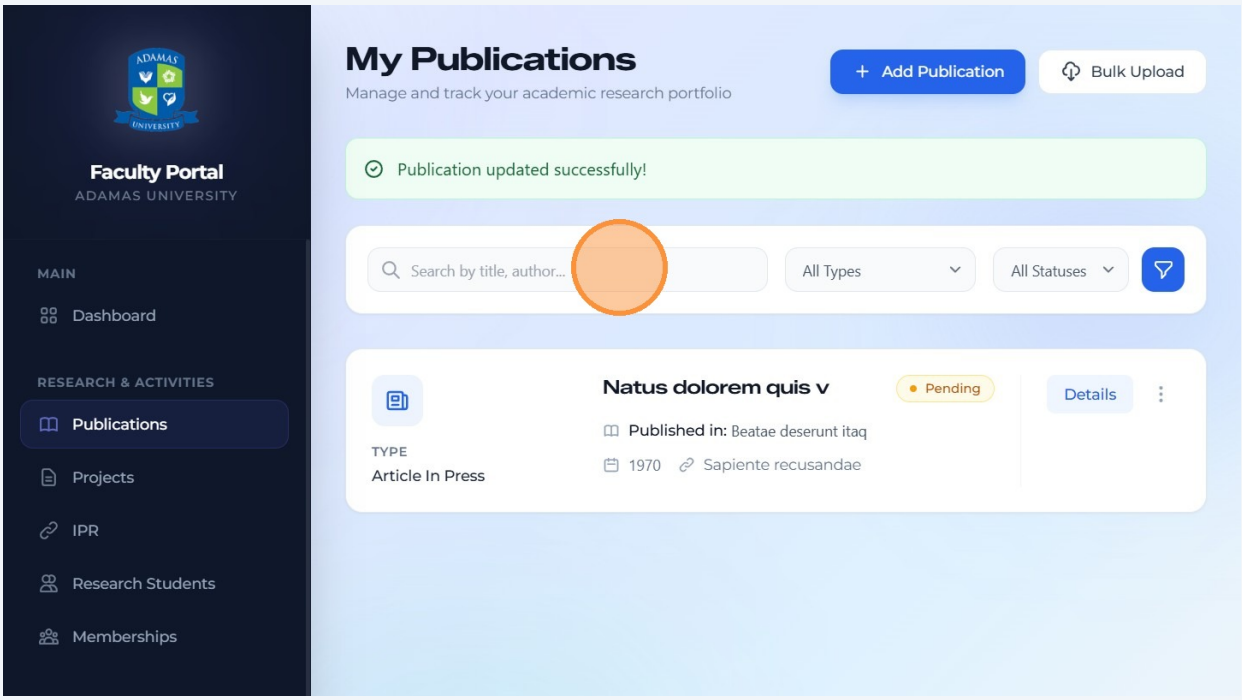
41 Click this icon.



42 Click "Natus dolorem quis v Pending Published in: Beatae deserunt itaq 1970 Sapiente recusandae"



43 Click the "Search by title, author..." field.



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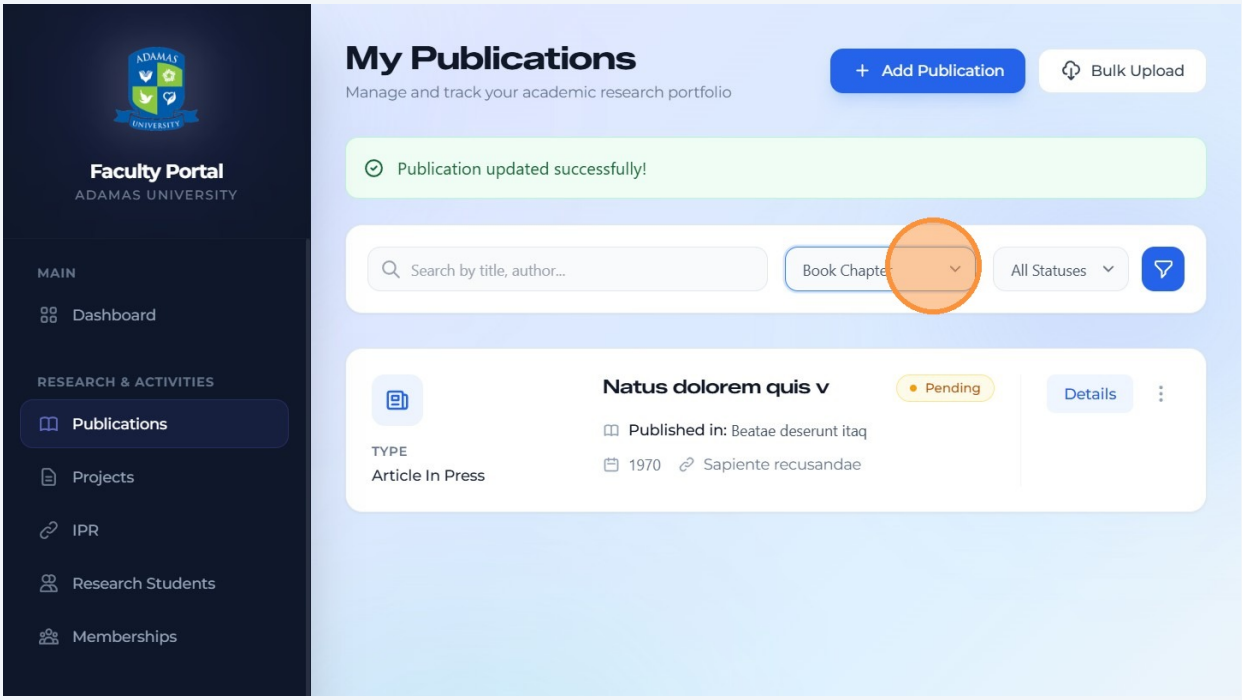

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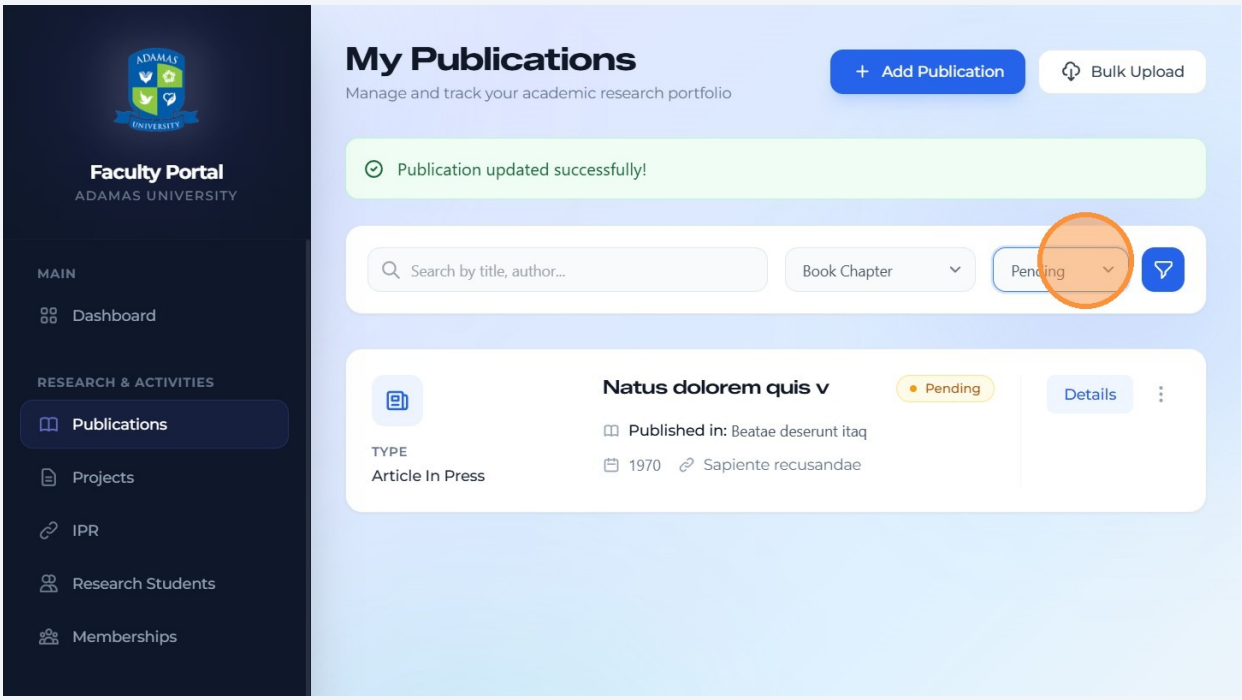
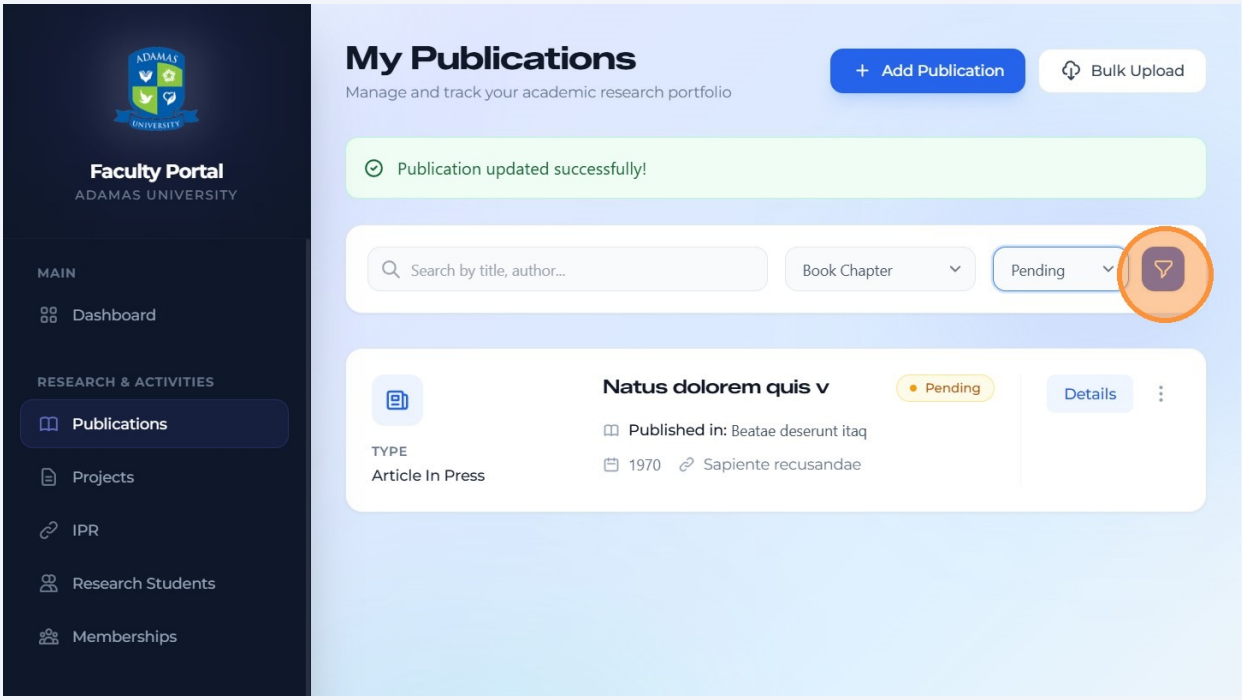


46 Click here.



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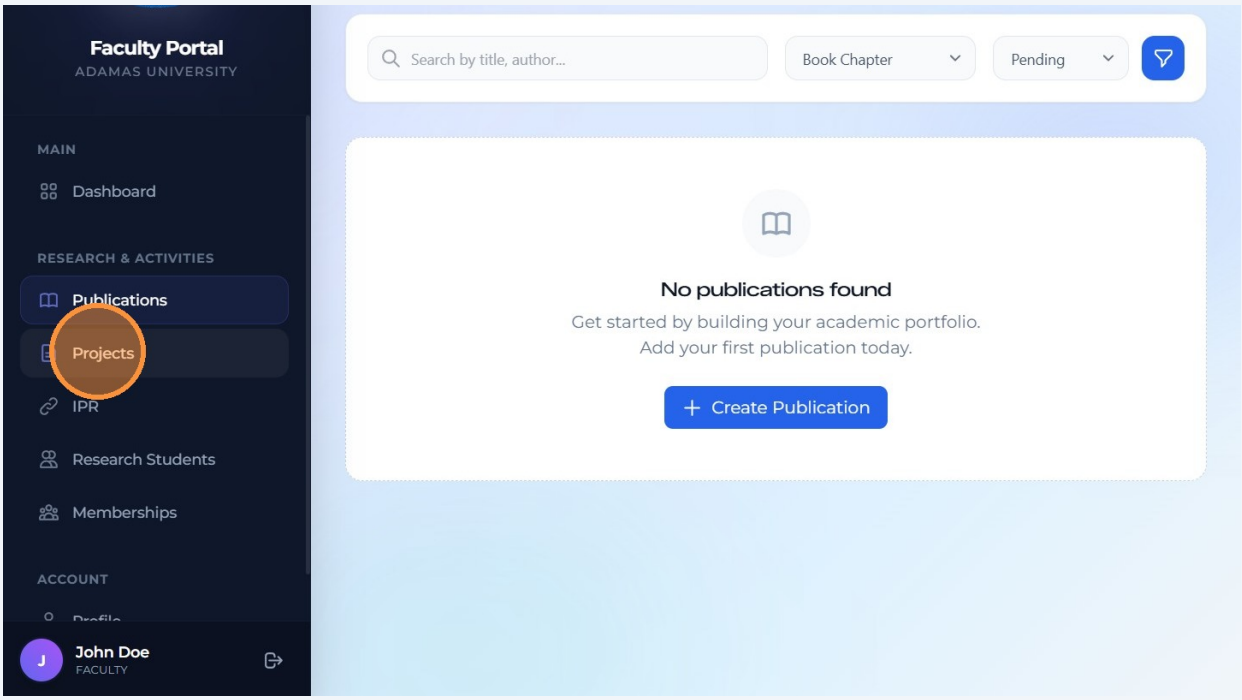

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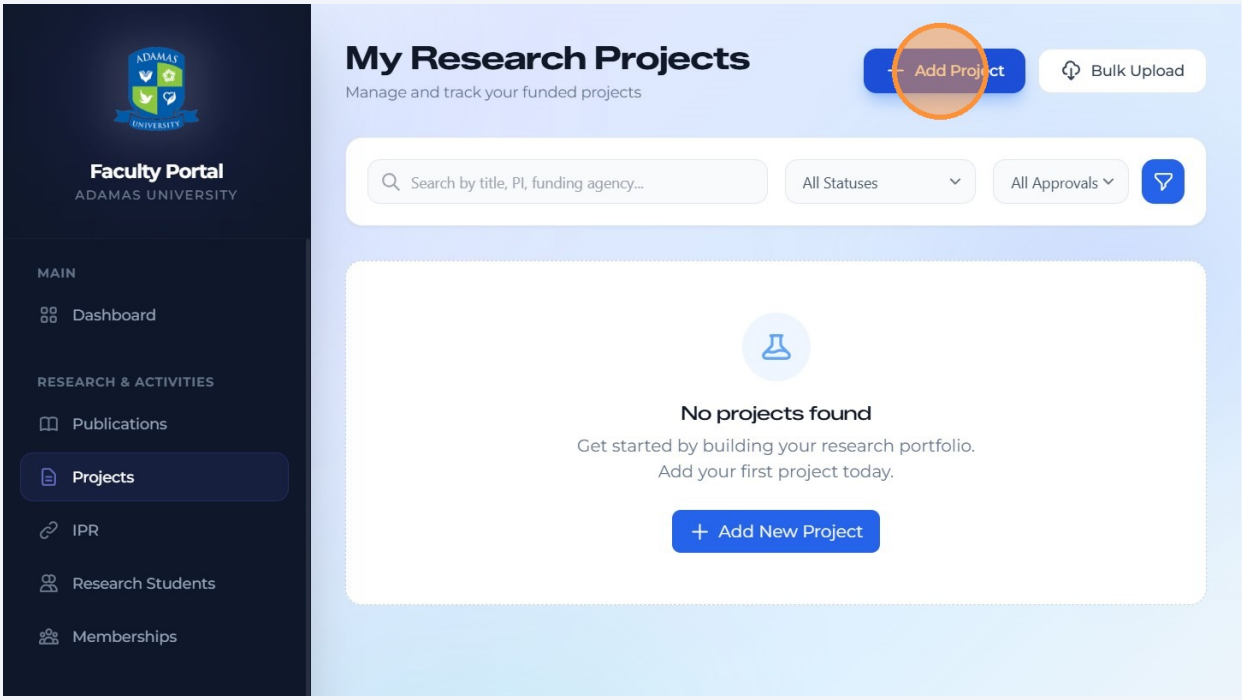

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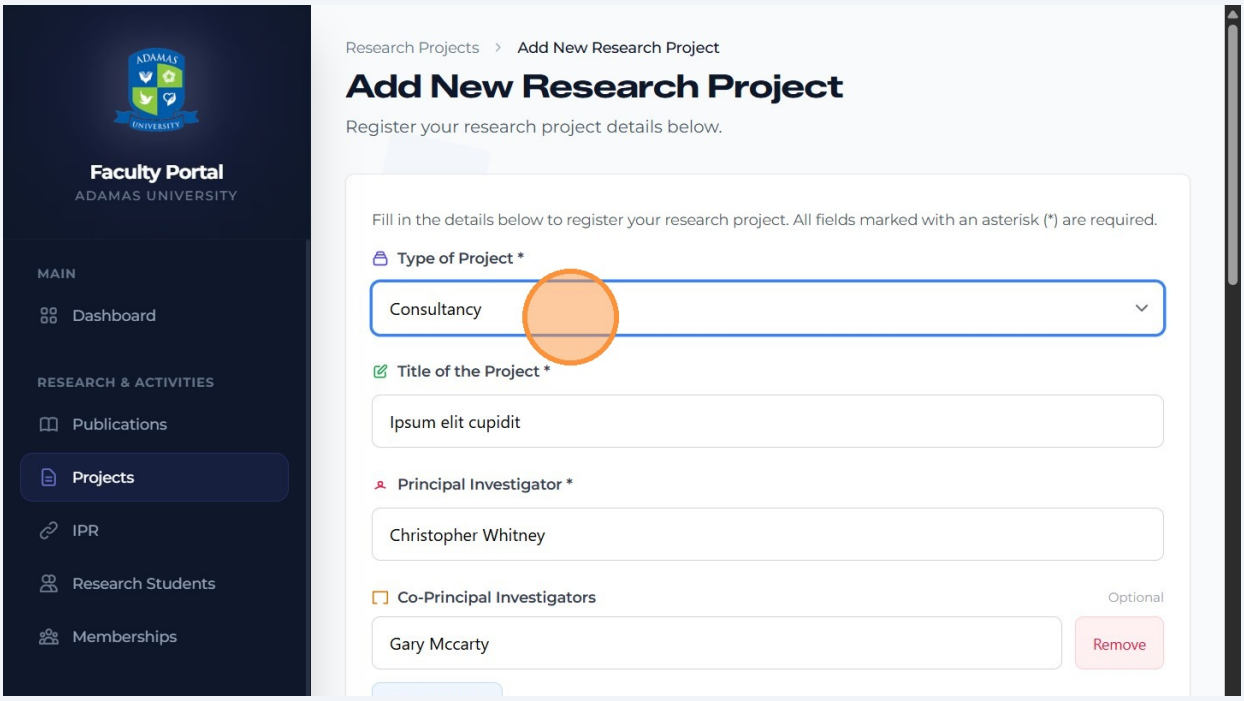

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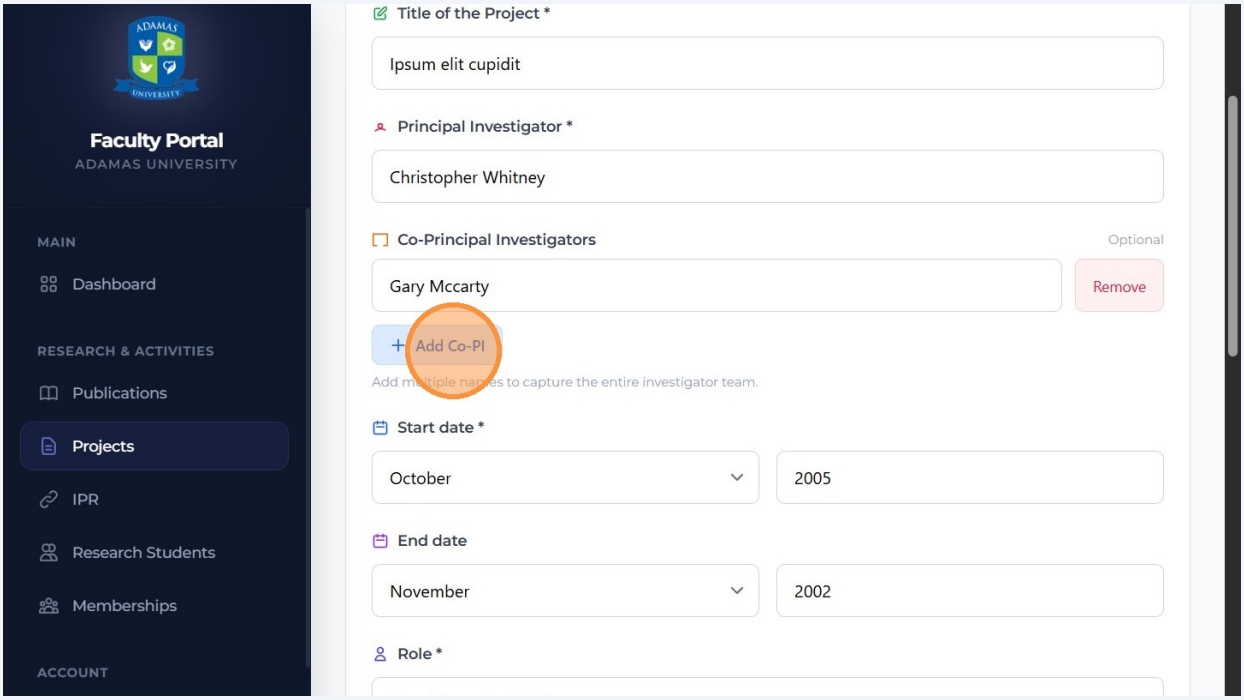
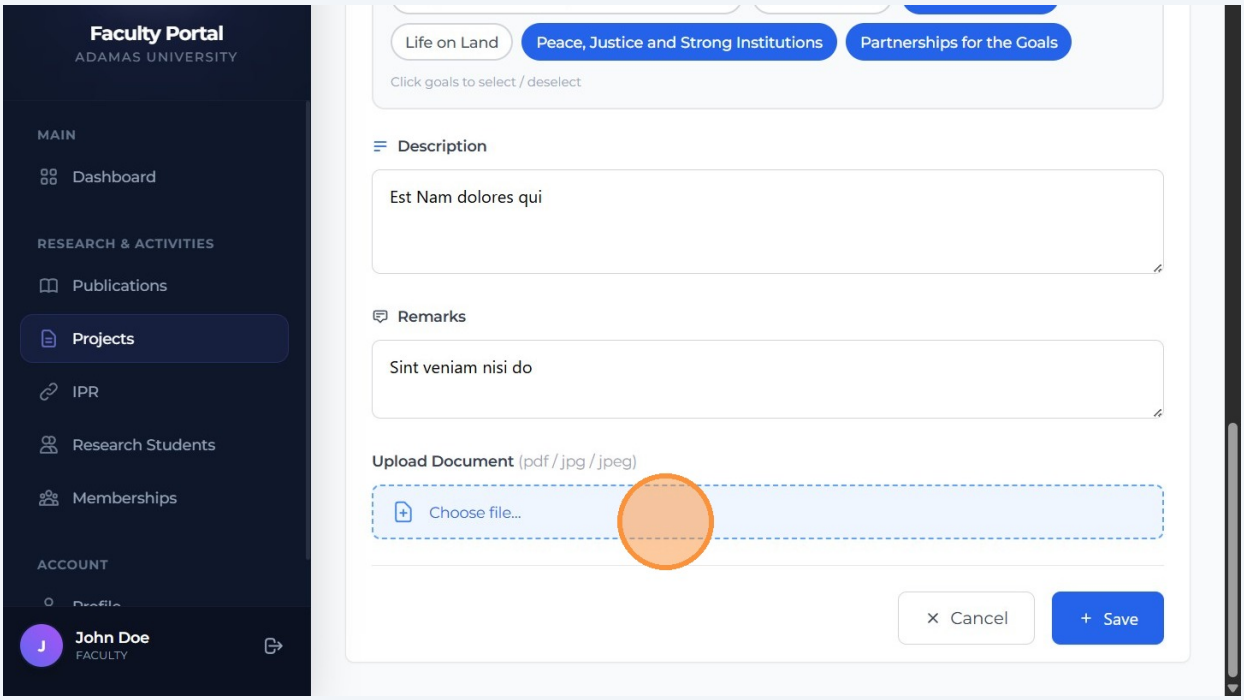
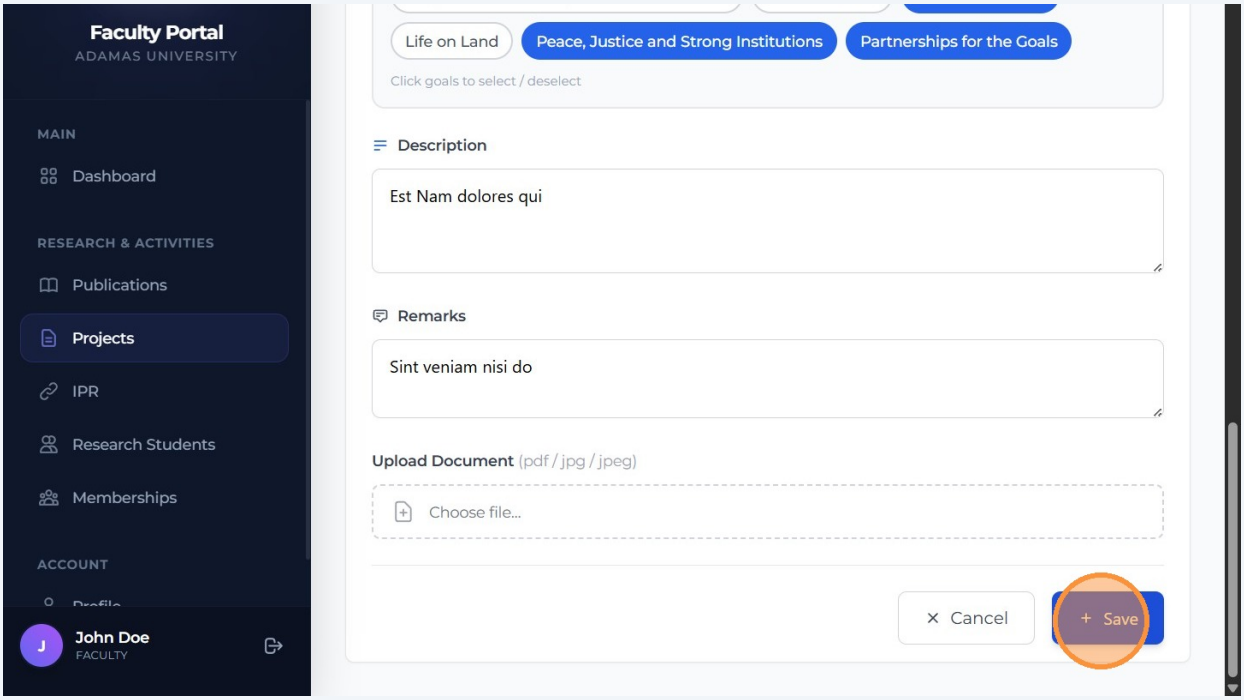


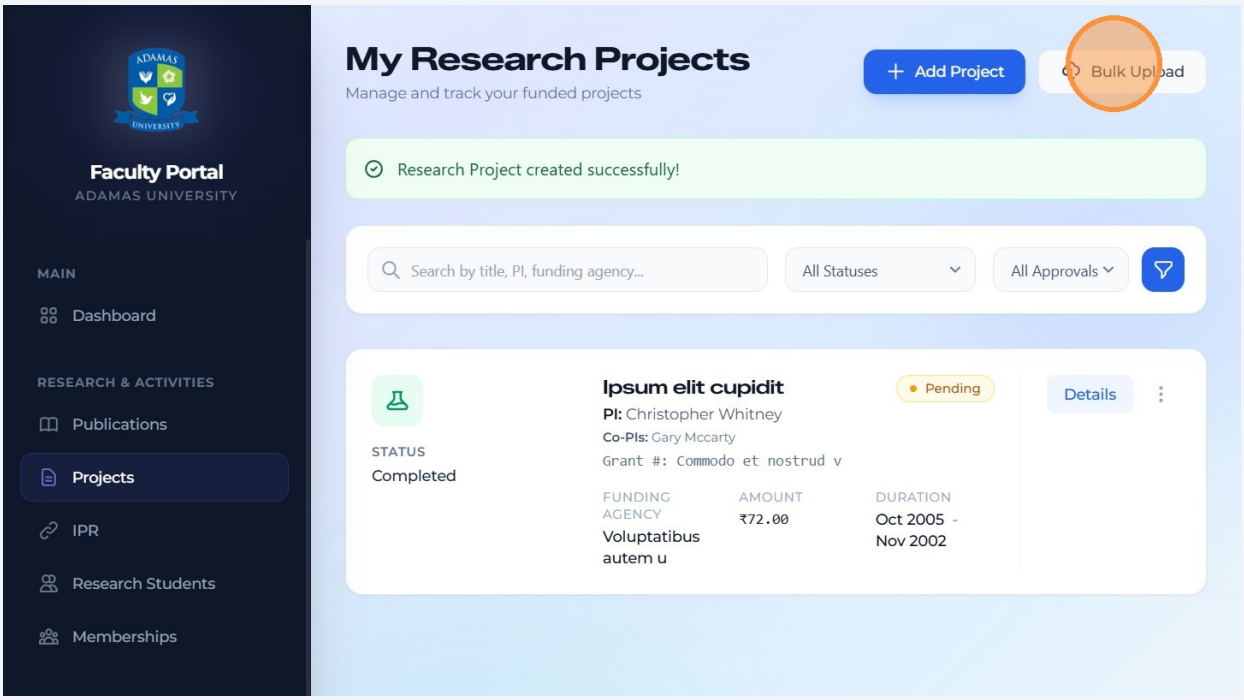
51 Click "Choose file..."



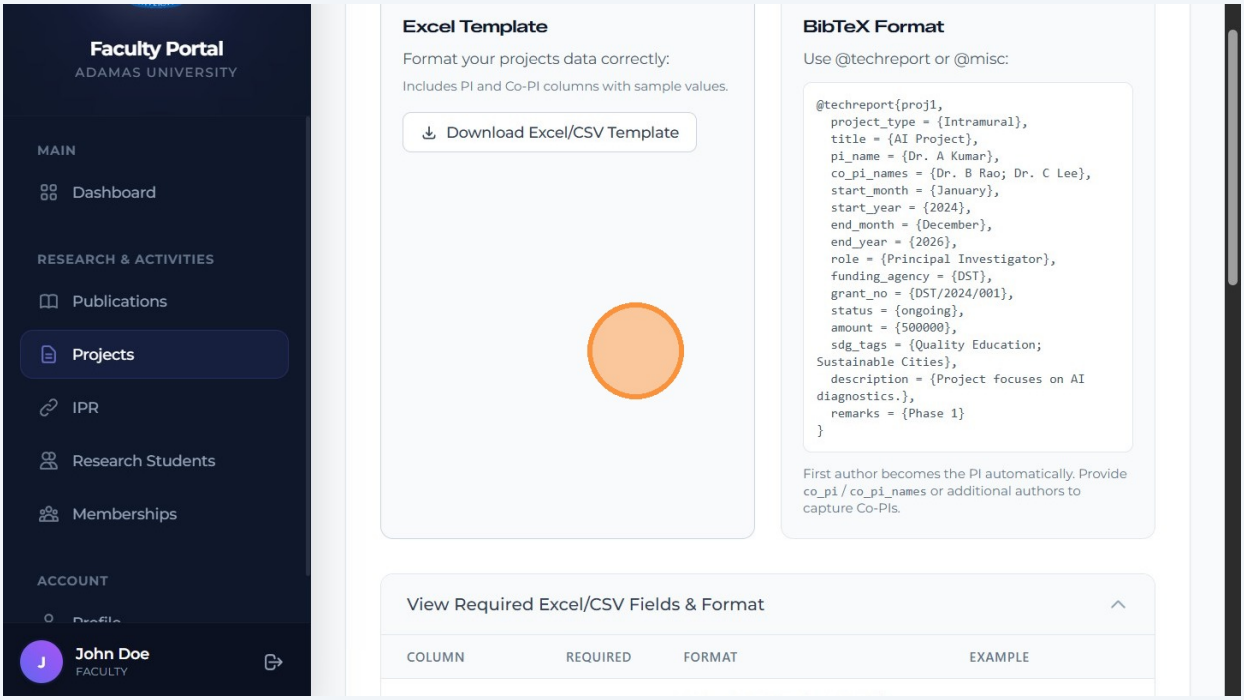
52 Click "Save"



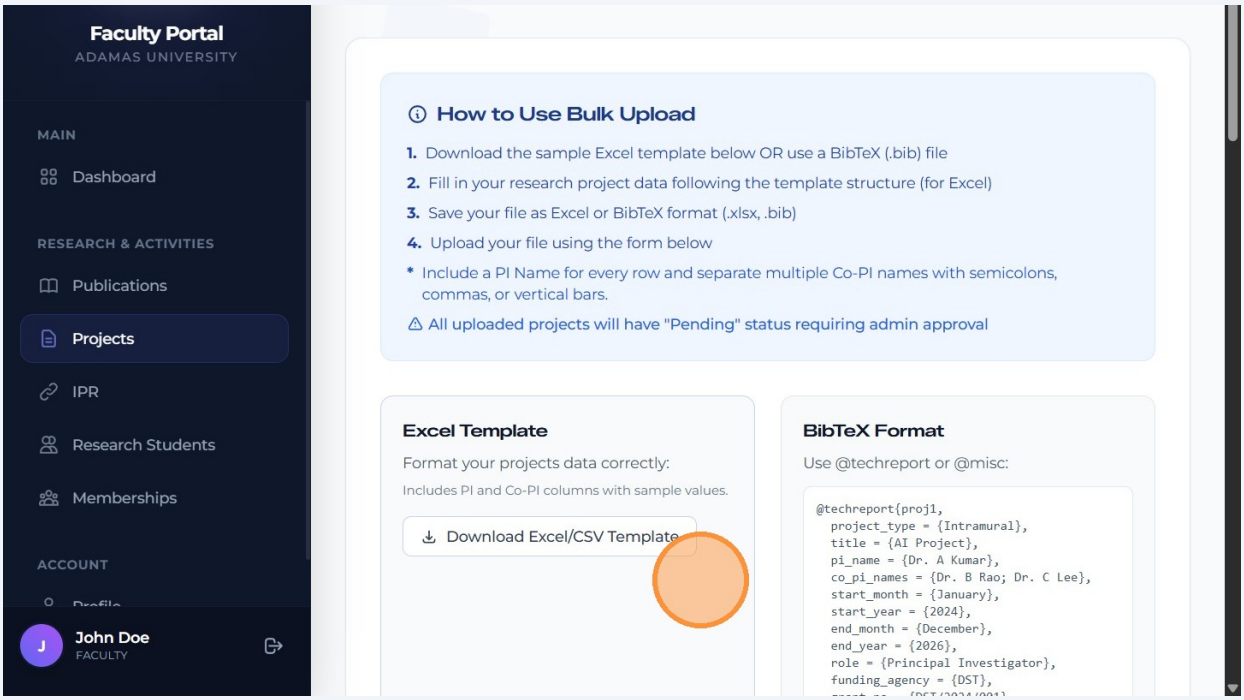
53 Click "Bulk Upload"



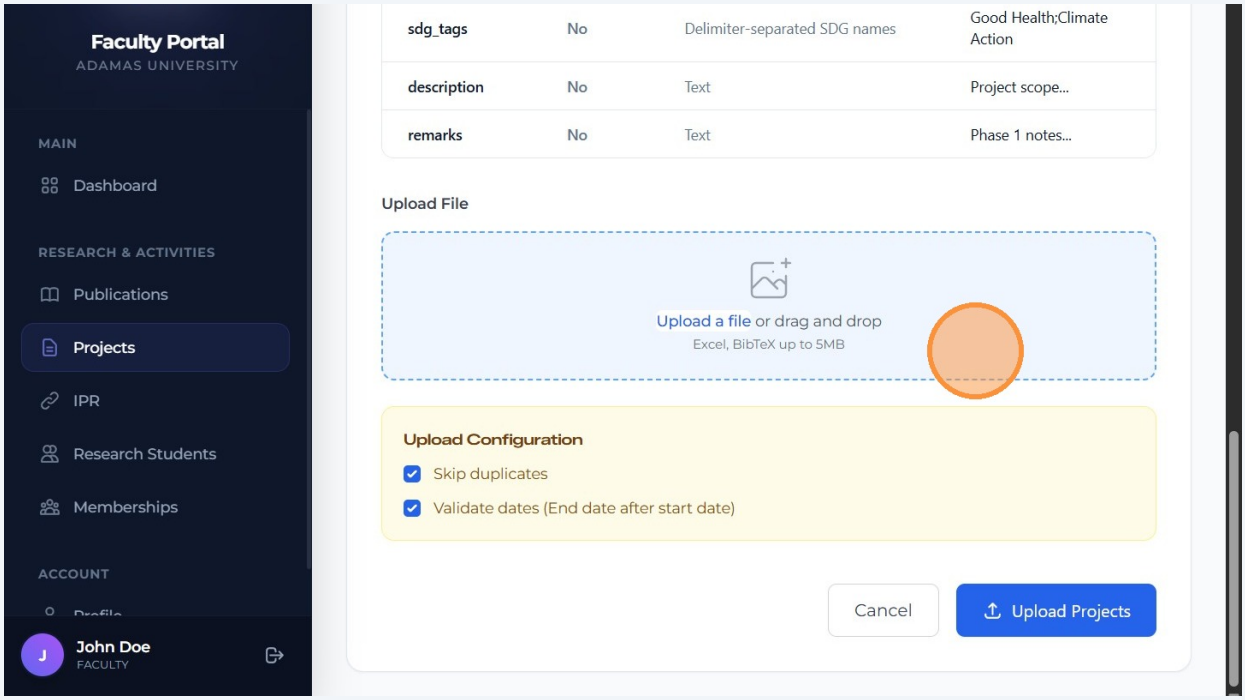
54 Click "Excel Template Format your projects data correctly: Includes PI and Co-PI columns with sample values. Download Excel/CSV Template"



55 Click "Excel Template Format your projects data correctly: Includes PI and Co-PI columns with sample values. Download Excel/CSV Template"



56 Click "Upload a file or drag and drop Excel, BibTeX up to 5MB"



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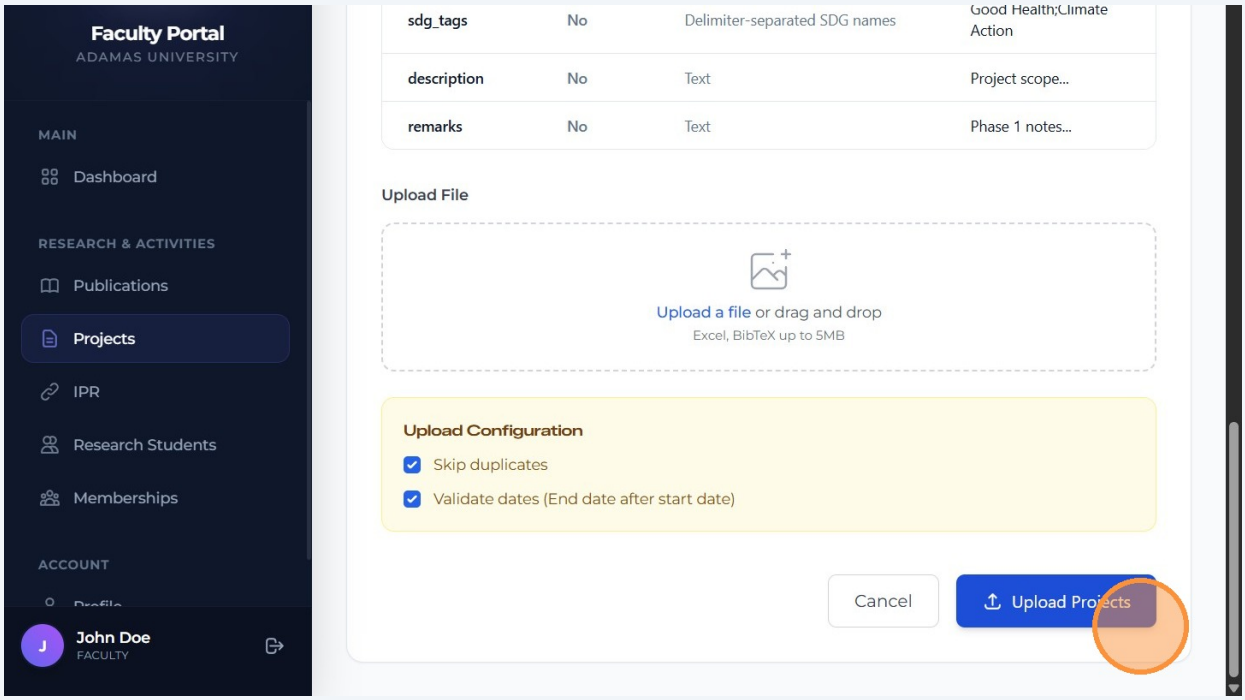
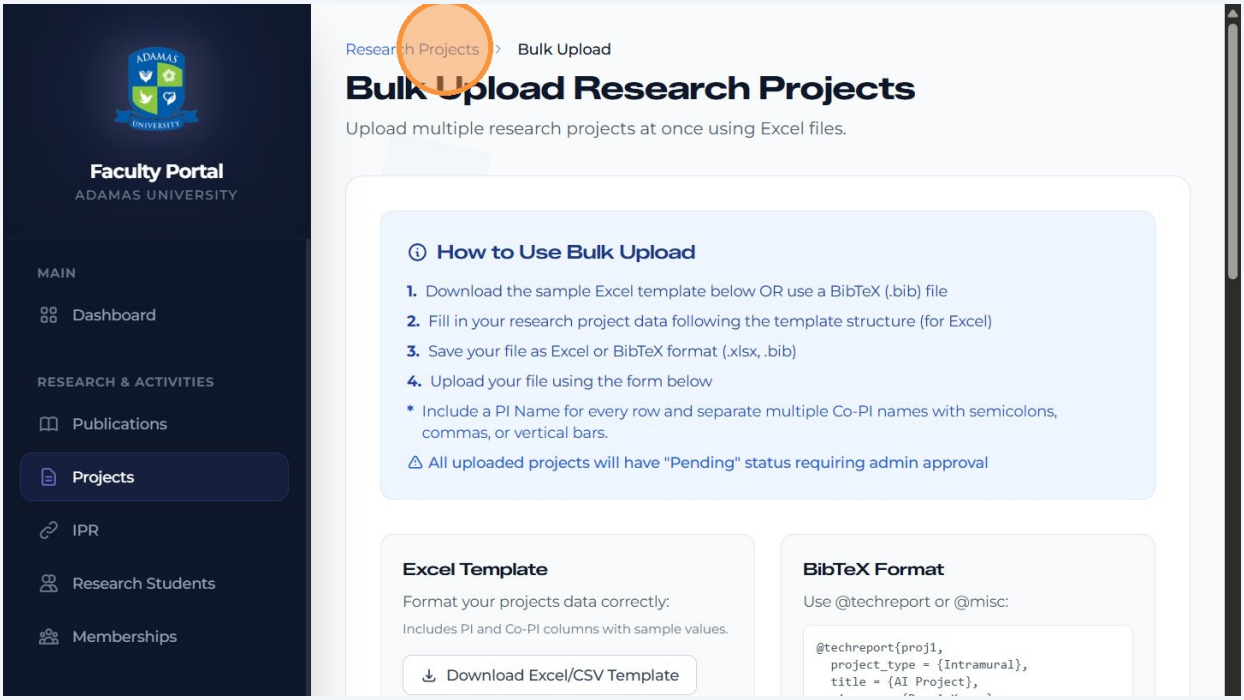
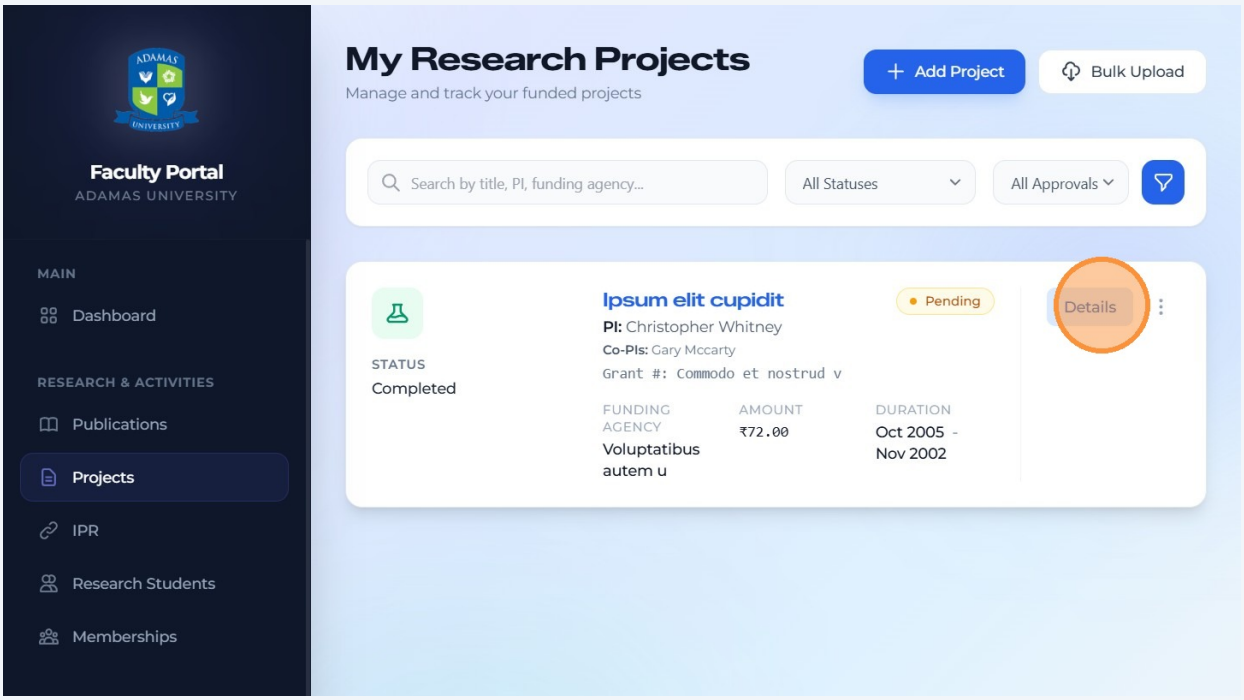


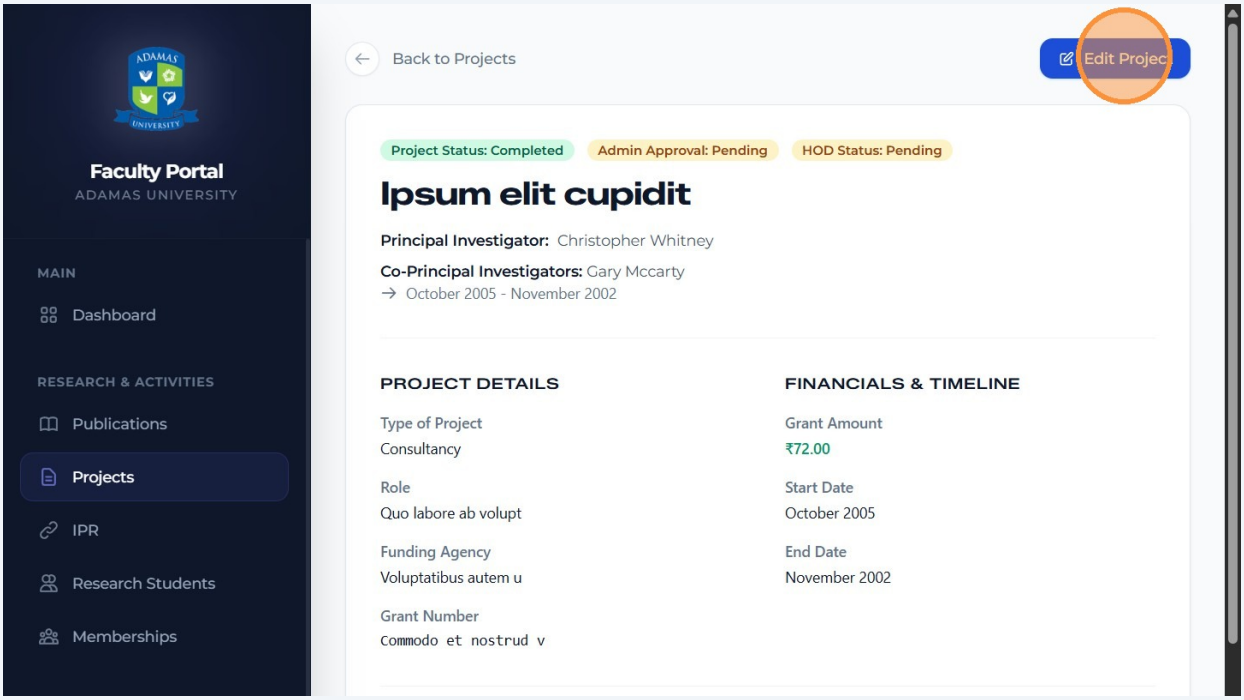
58 Click "Research Projects"



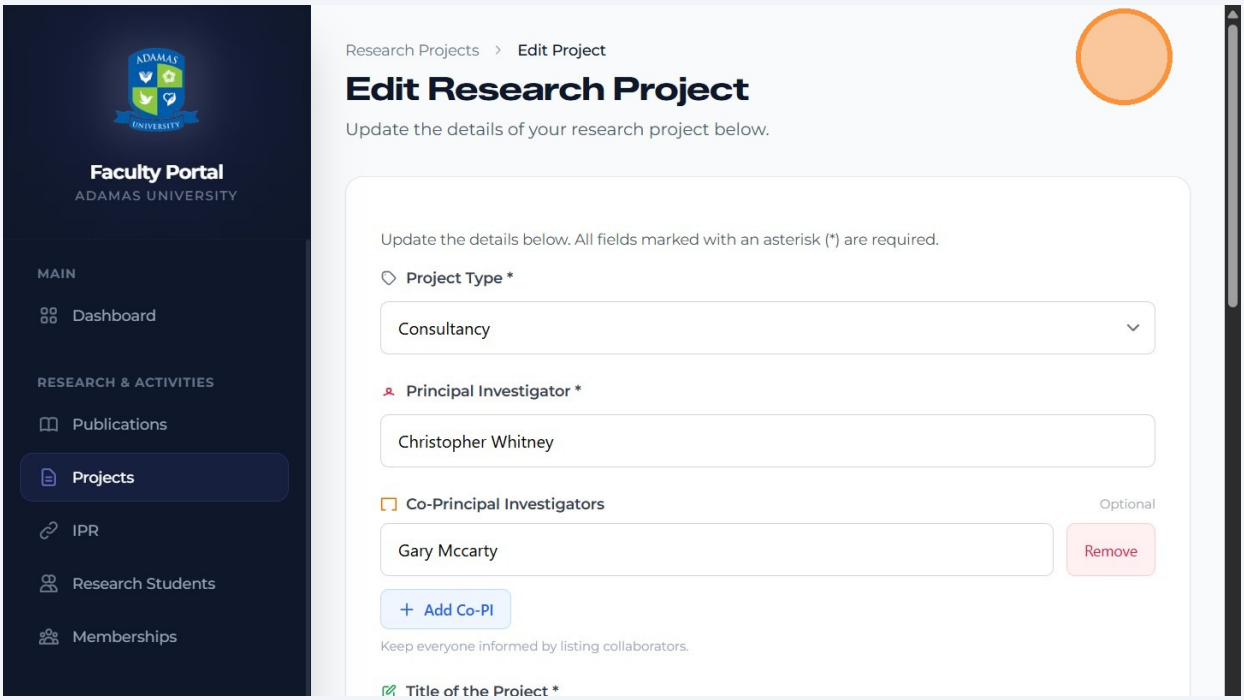
59 Click "Details"



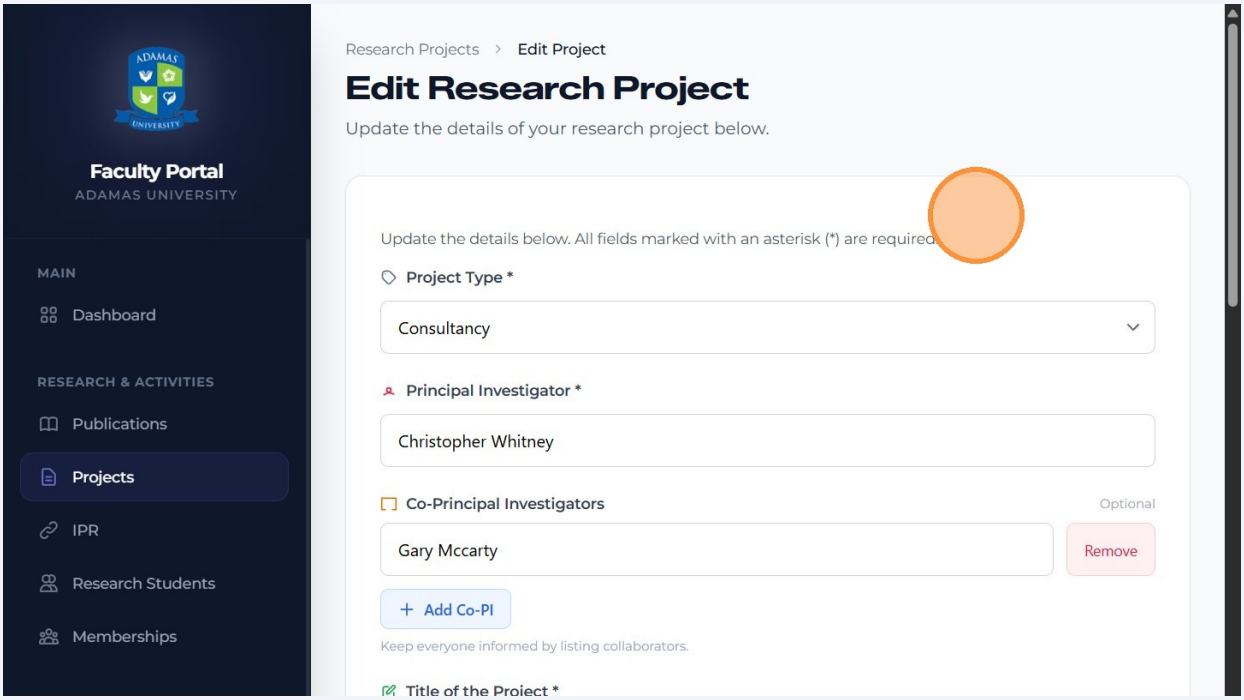
60 Click "Edit Project"



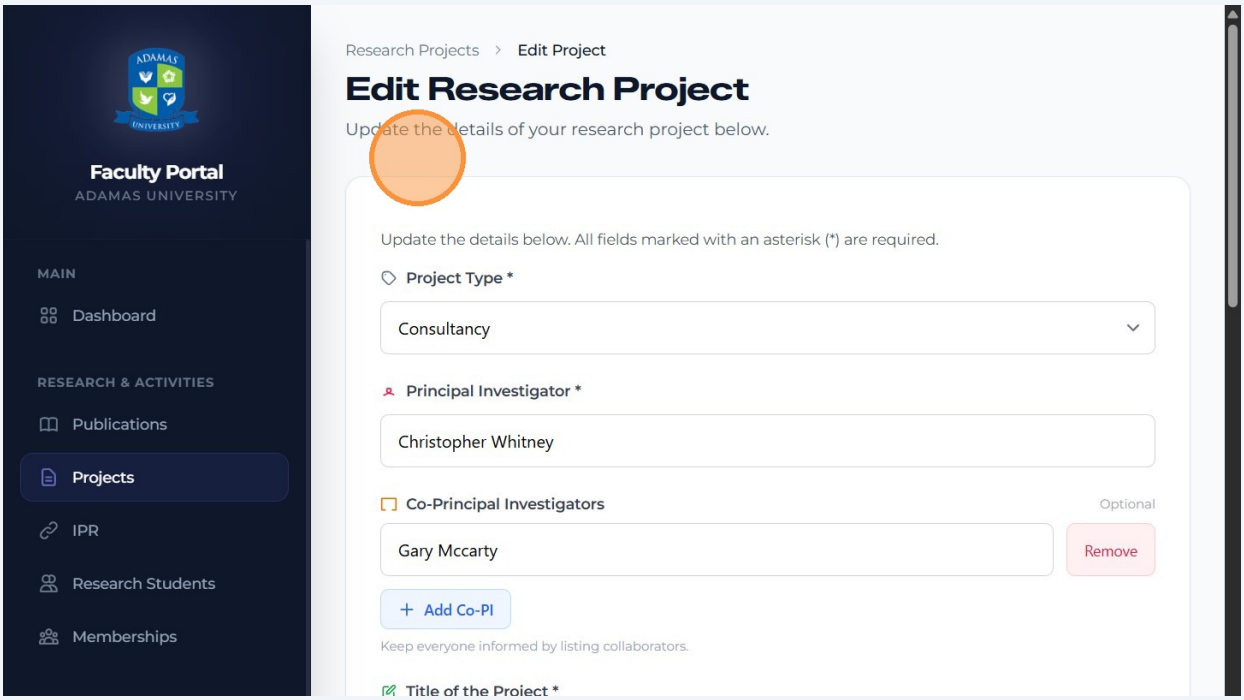
61 Click "Research Projects Edit Project"



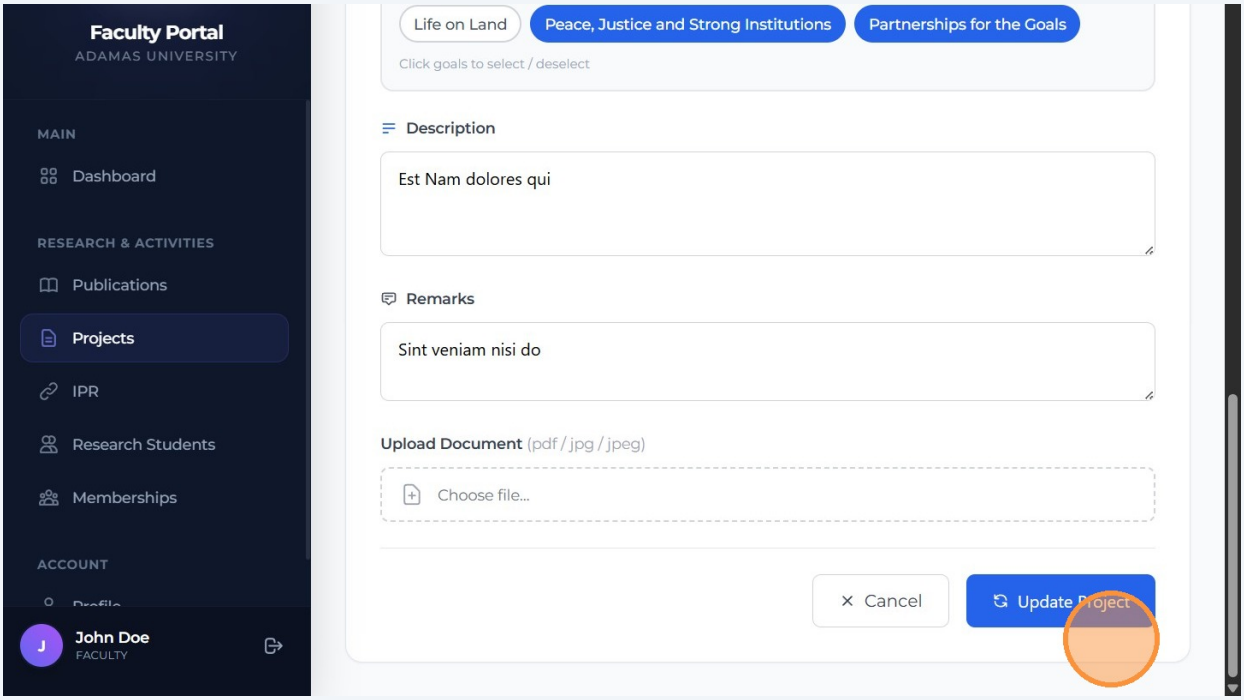
62 Click "Update the details below. All fields marked with an asterisk (*) are required. Project Type * Select Type Intramural Extramural Consultancy Prin..."



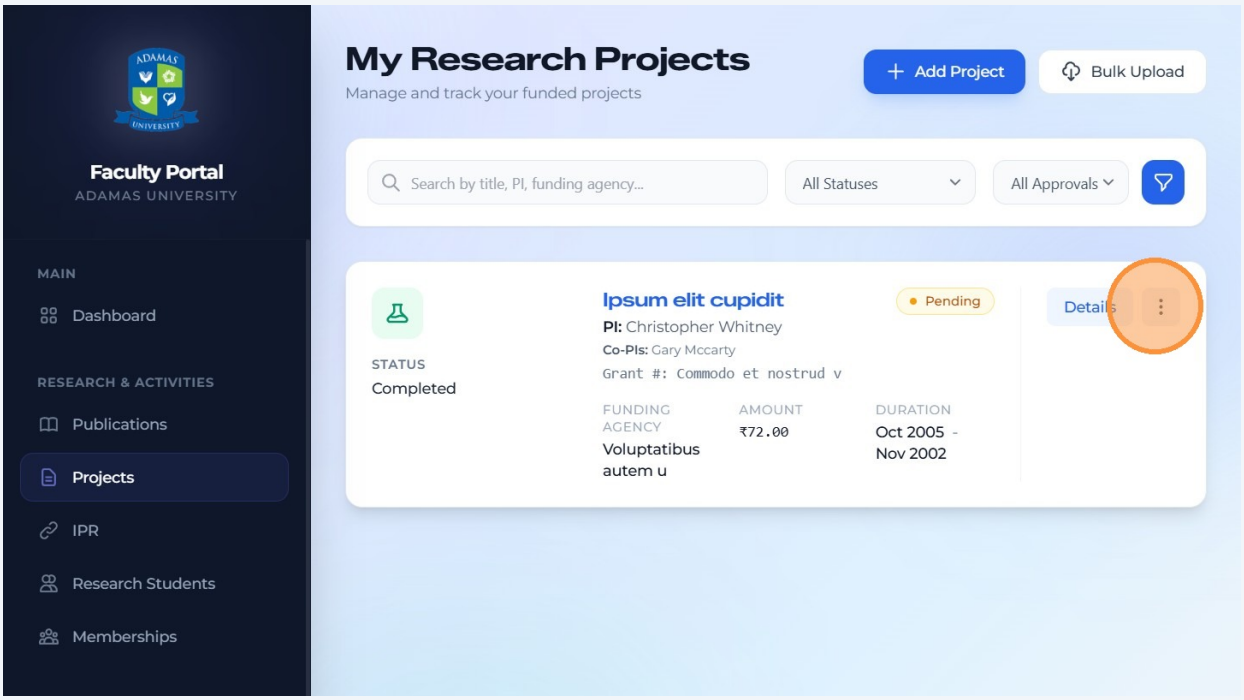
63 Click "Research Projects Edit Project Edit Research Project Update the details of your research project below. Update the details below. All fields mar..."



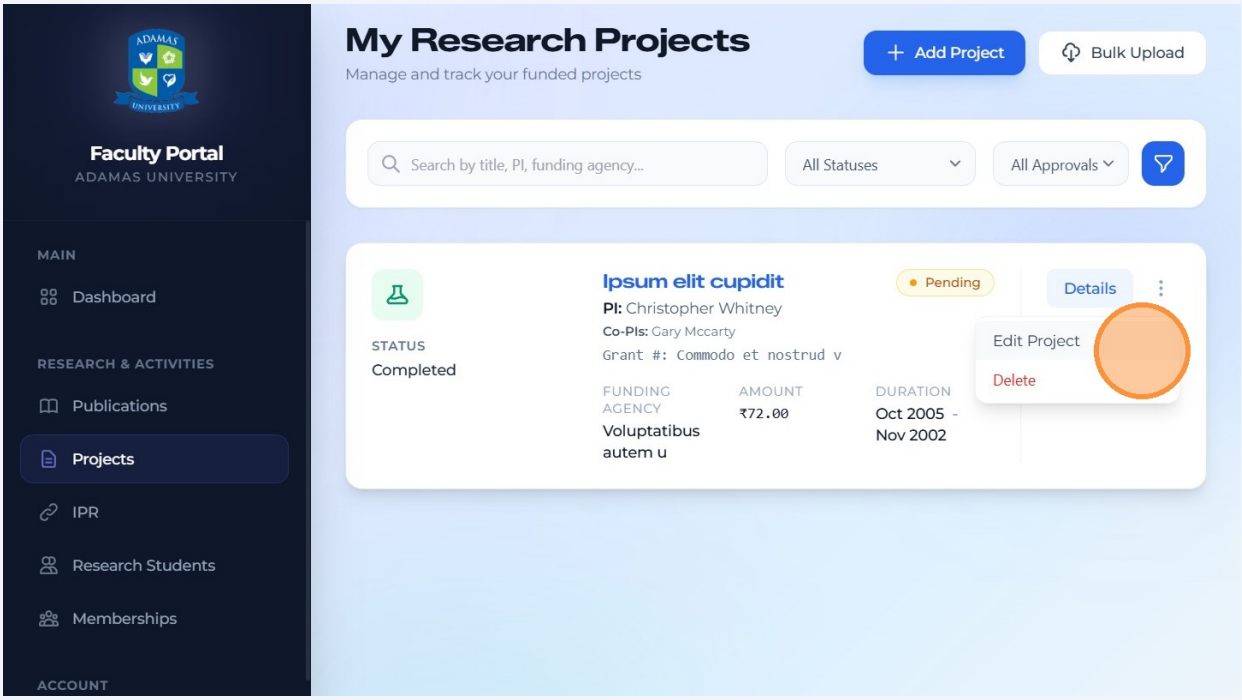
64 Click "Update the details below. All fields marked with an asterisk (*) are required. Project Type * Select Type Intramural Extramural Consultancy Prin..."



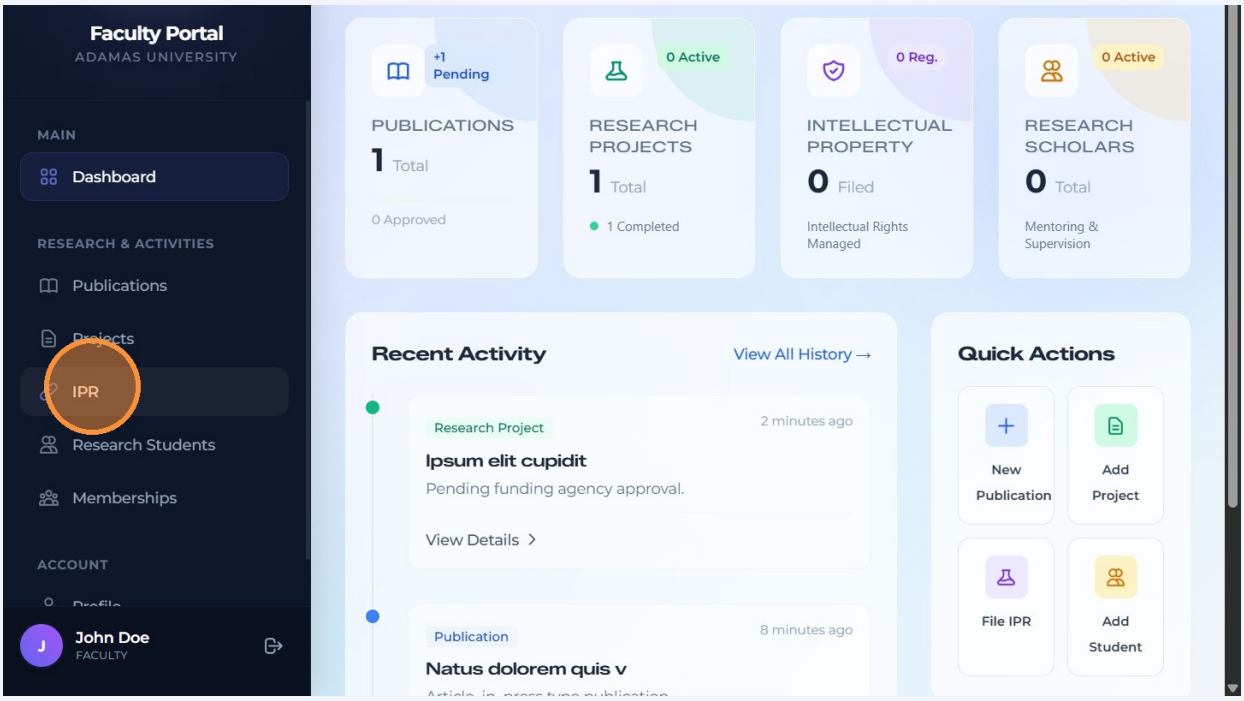
65 Click this icon.



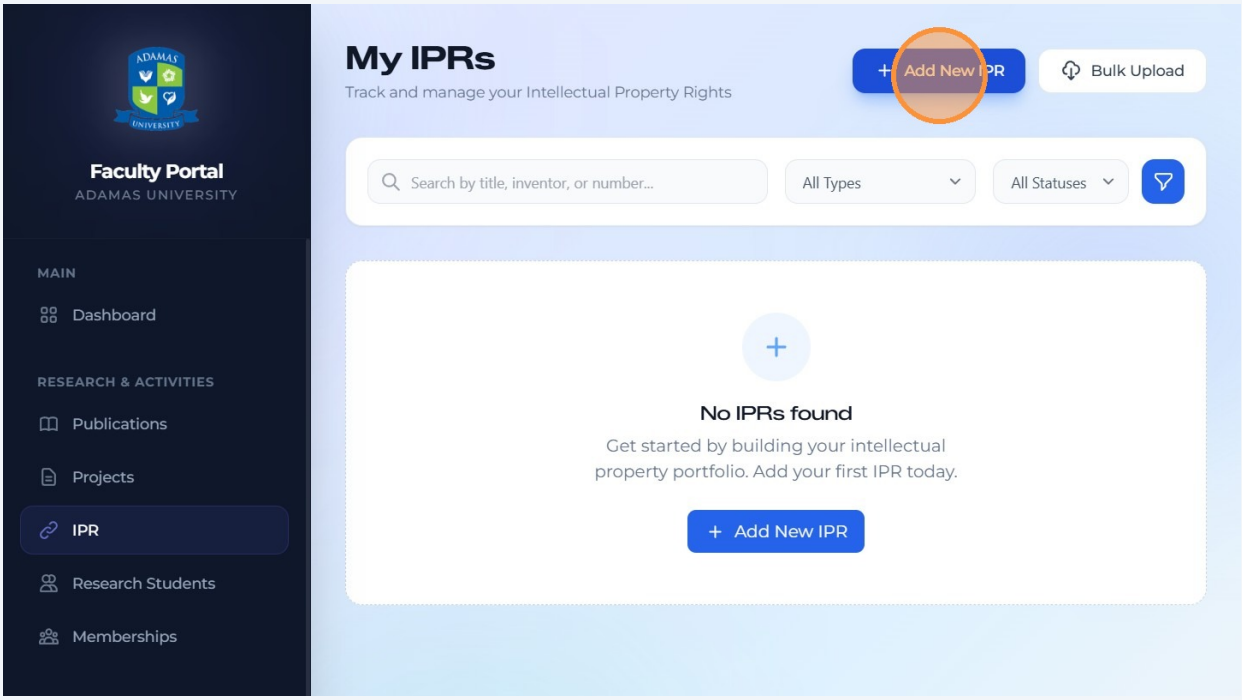
66 Click "Edit Project"



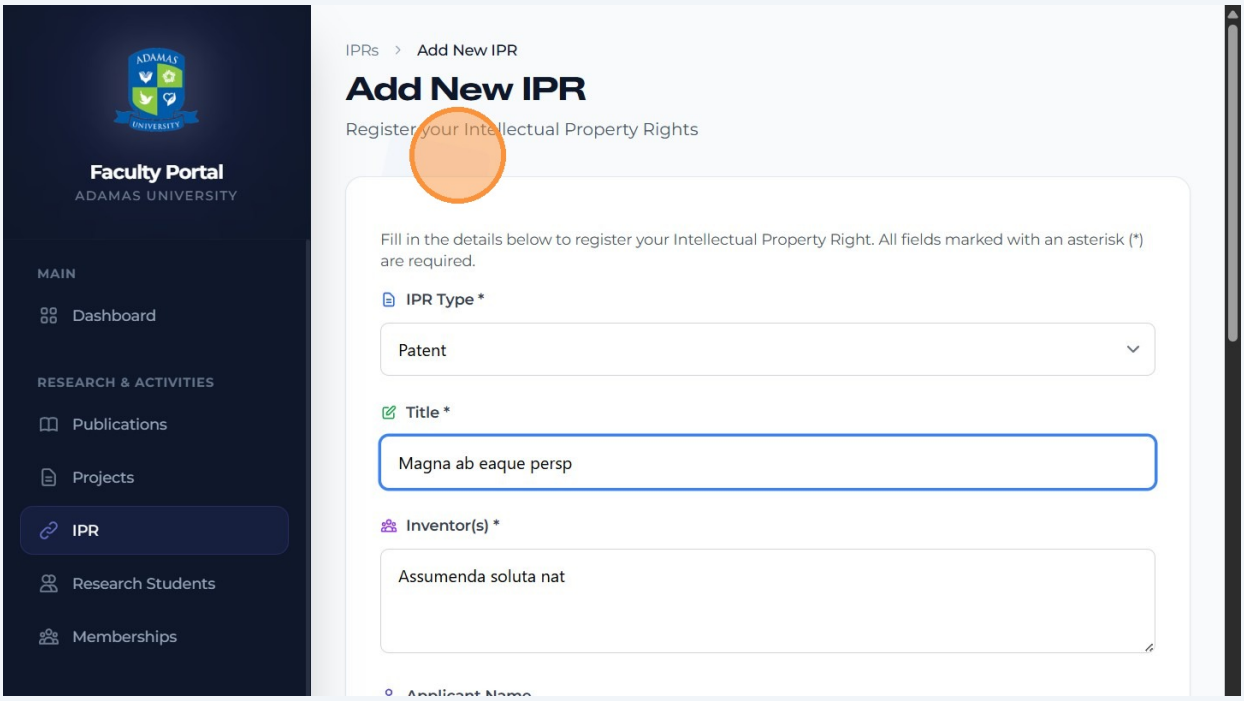
67 Click "IPR"



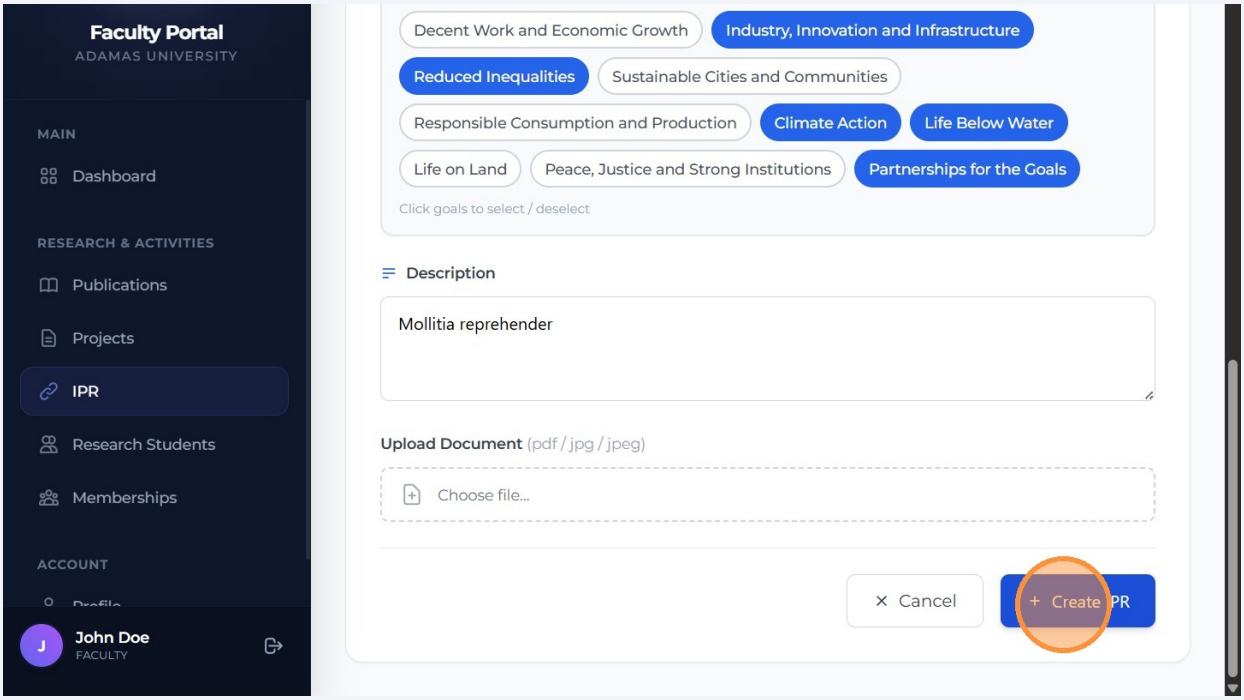
68 Click "Add New IPR"



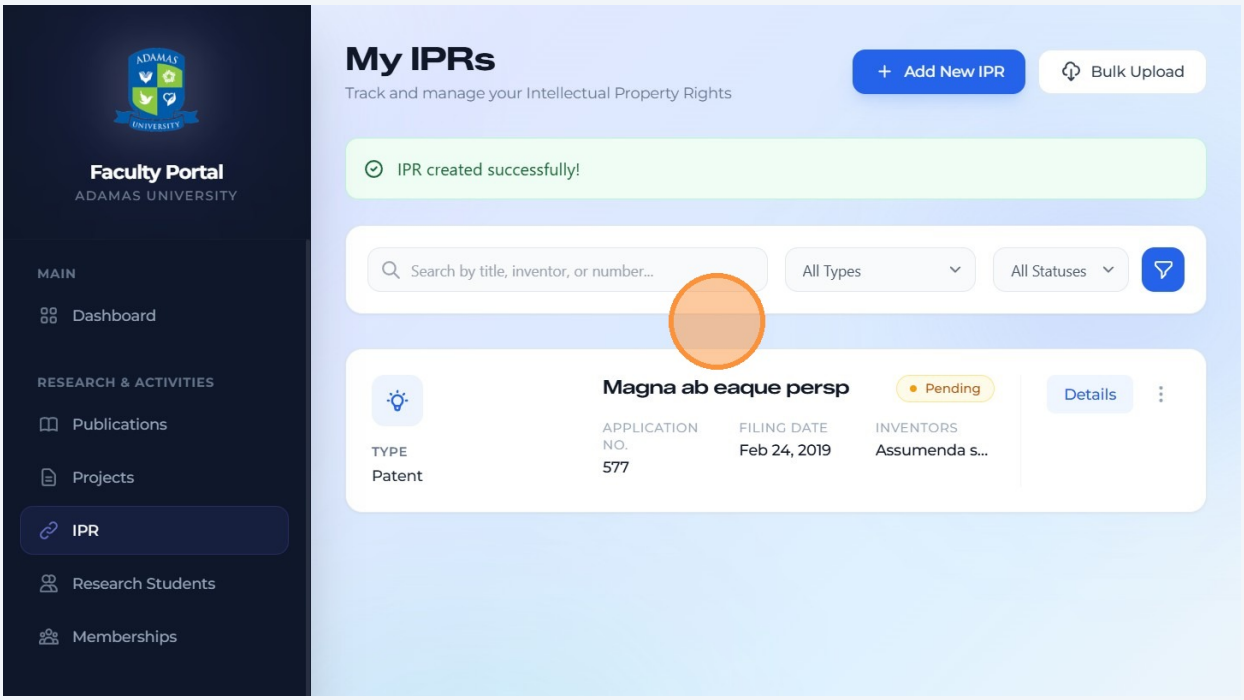
69 Click "IPRs Add New IPR Add New IPR Register your Intellectual Property Rights Fill in the details below to register your Intellectual Property Right. ..."



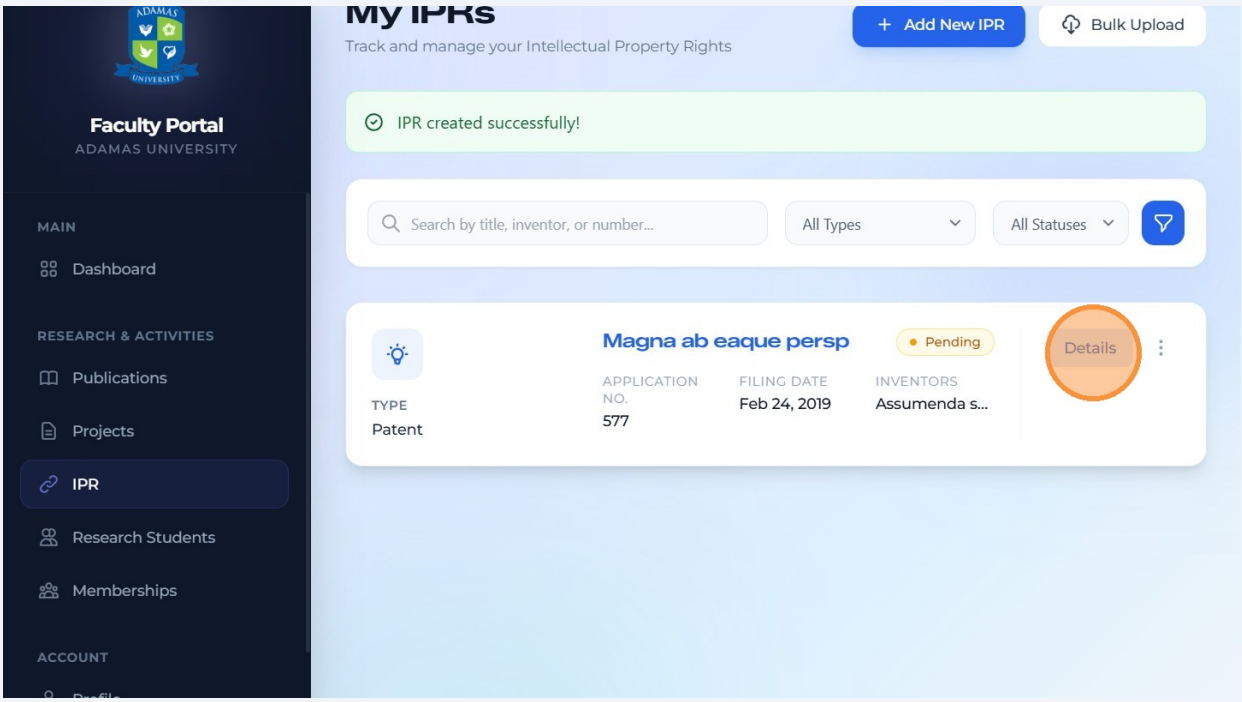
70 Click "Create IPR"



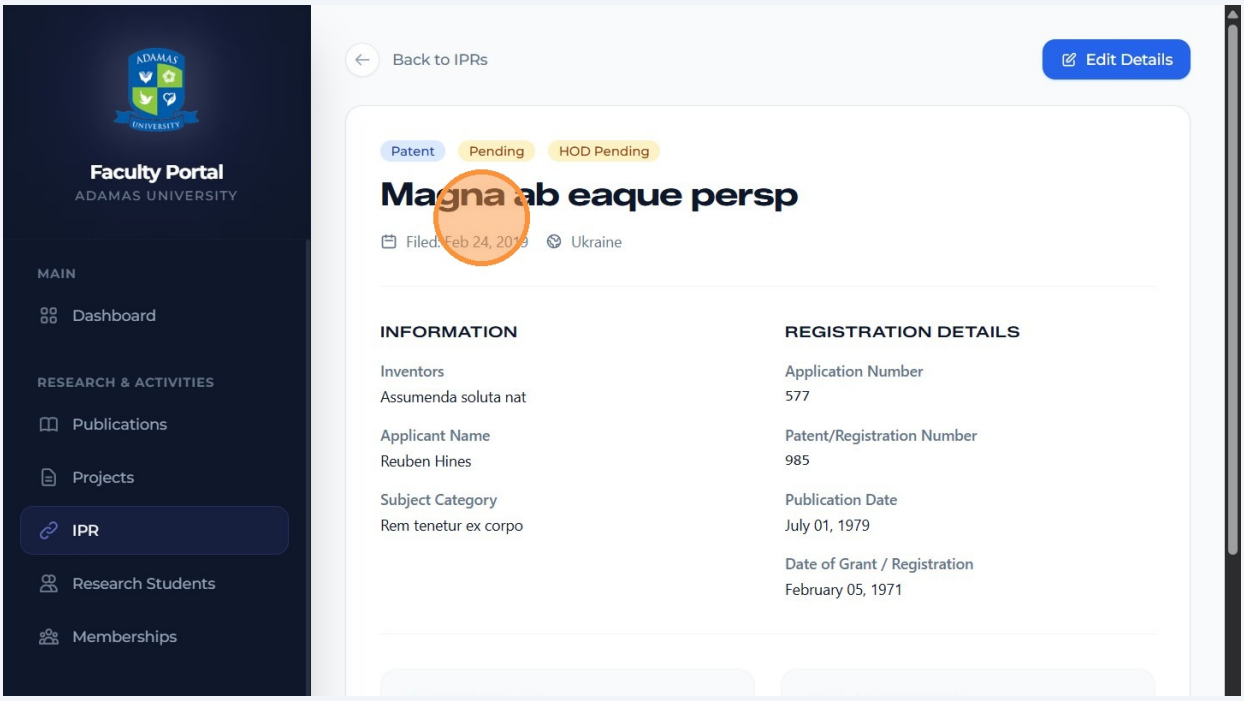
71 Click "My IPRs Track and manage your Intellectual Property Rights Add New IPR Bulk Upload IPR created successfully! All Types Patent Copyright Trademar..."



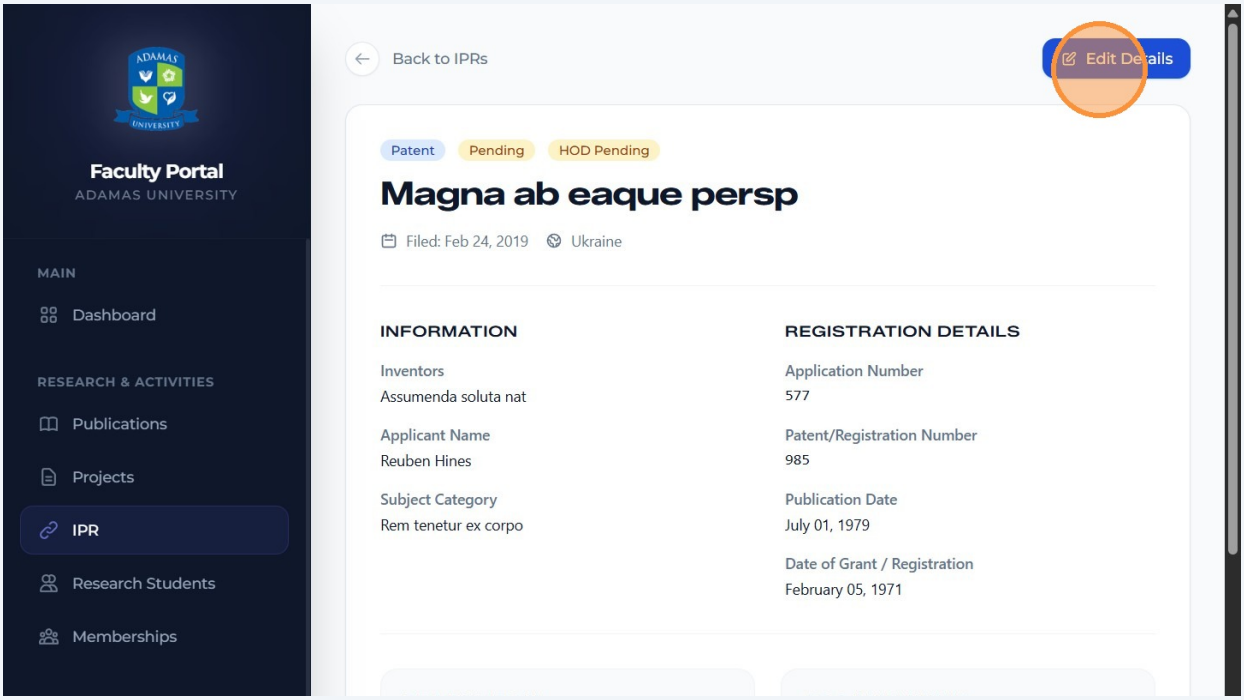
72 Click "Details"



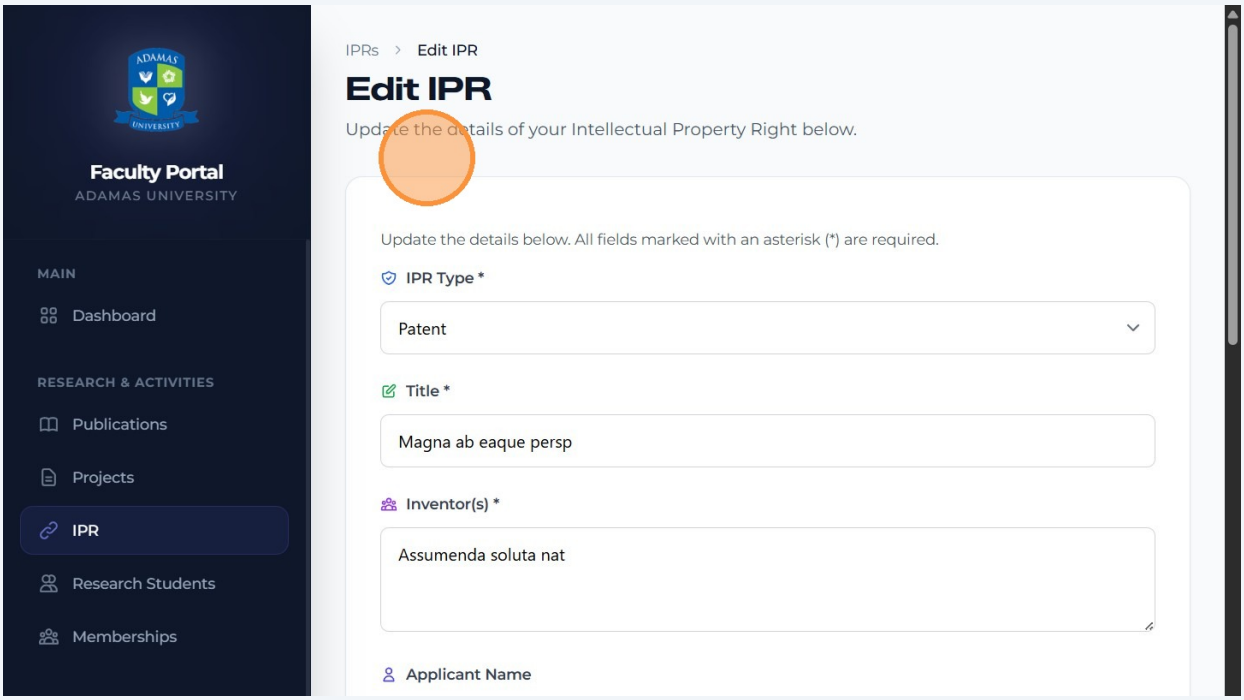
73 Click "Patent Pending HOD Pending Magna ab eaque persp Filed: Feb 24, 2019 Ukraine"



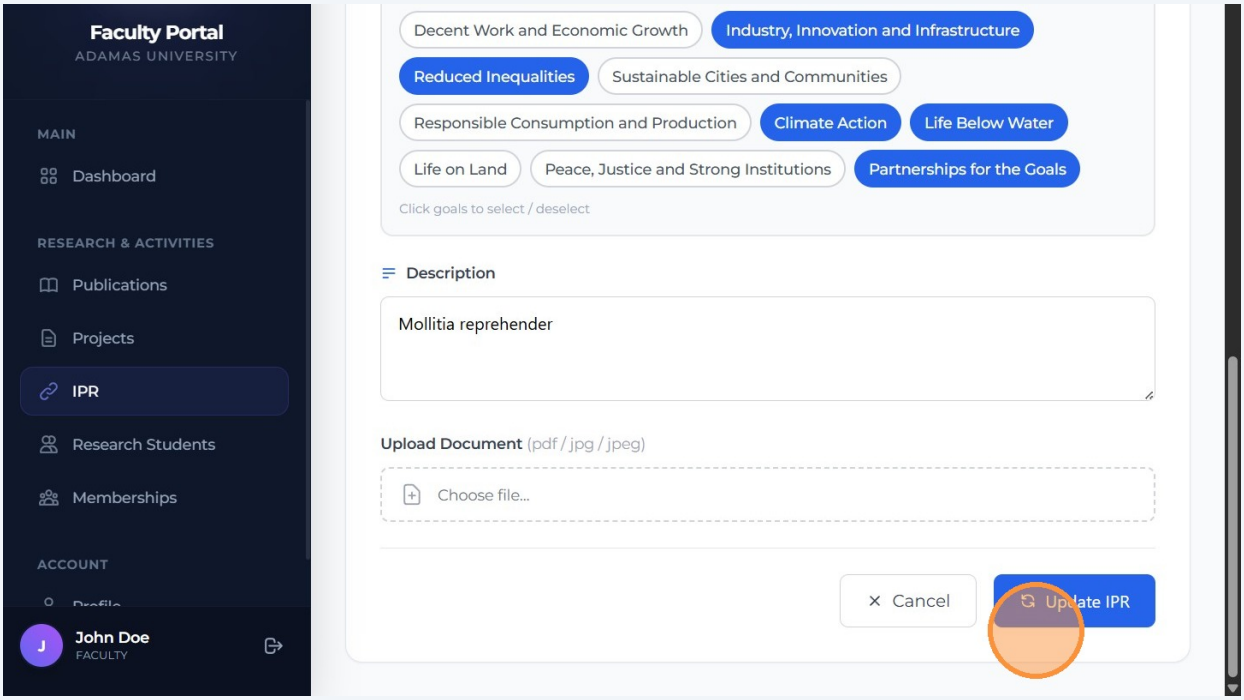
74 Click "Edit Details"



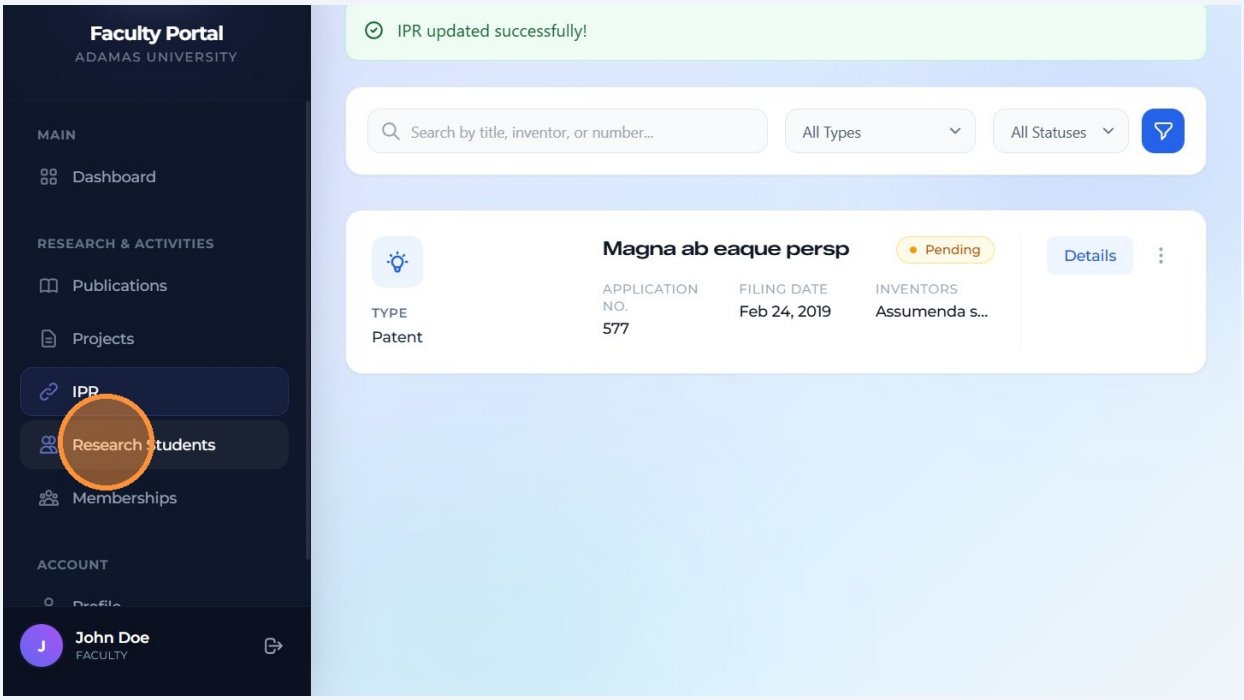
75 Click "IPRs Edit IPR Edit IPR Update the details of your Intellectual Property Right below. Update the details below. All fields marked with an asteris..."



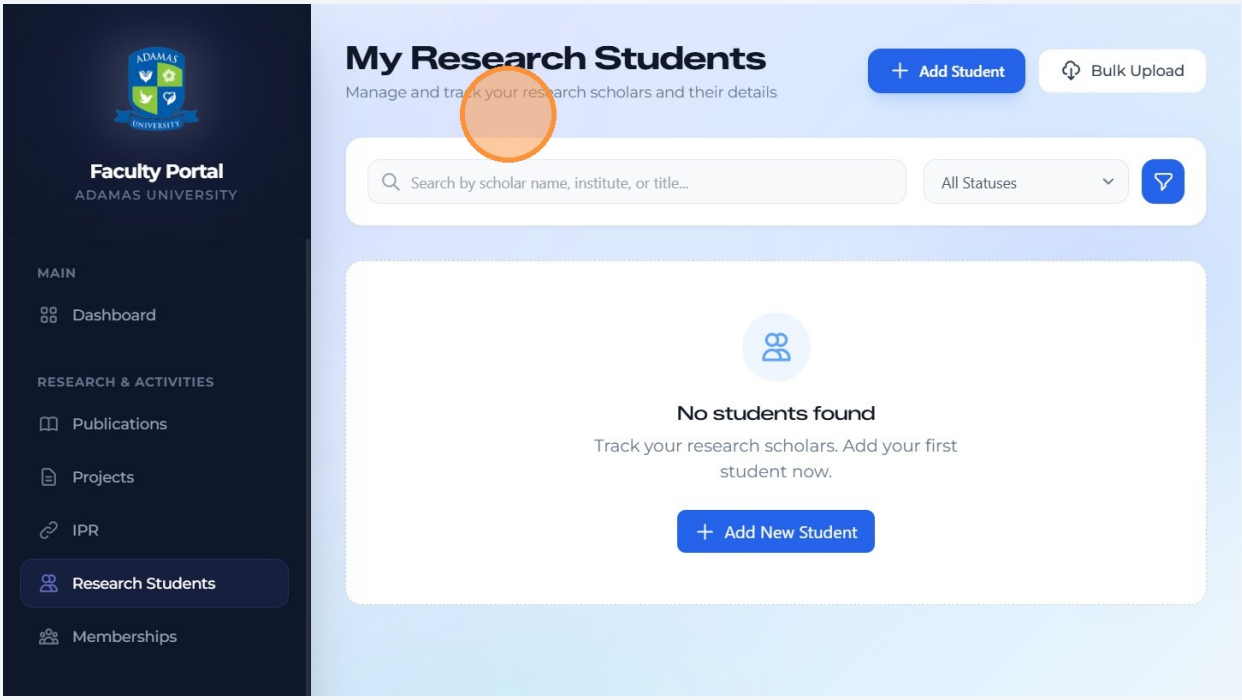
76 Click "Update the details below. All fields marked with an asterisk (*) are required. IPR Type * Patent Copyright Trademark Title * Inventor(s) * Assum..."



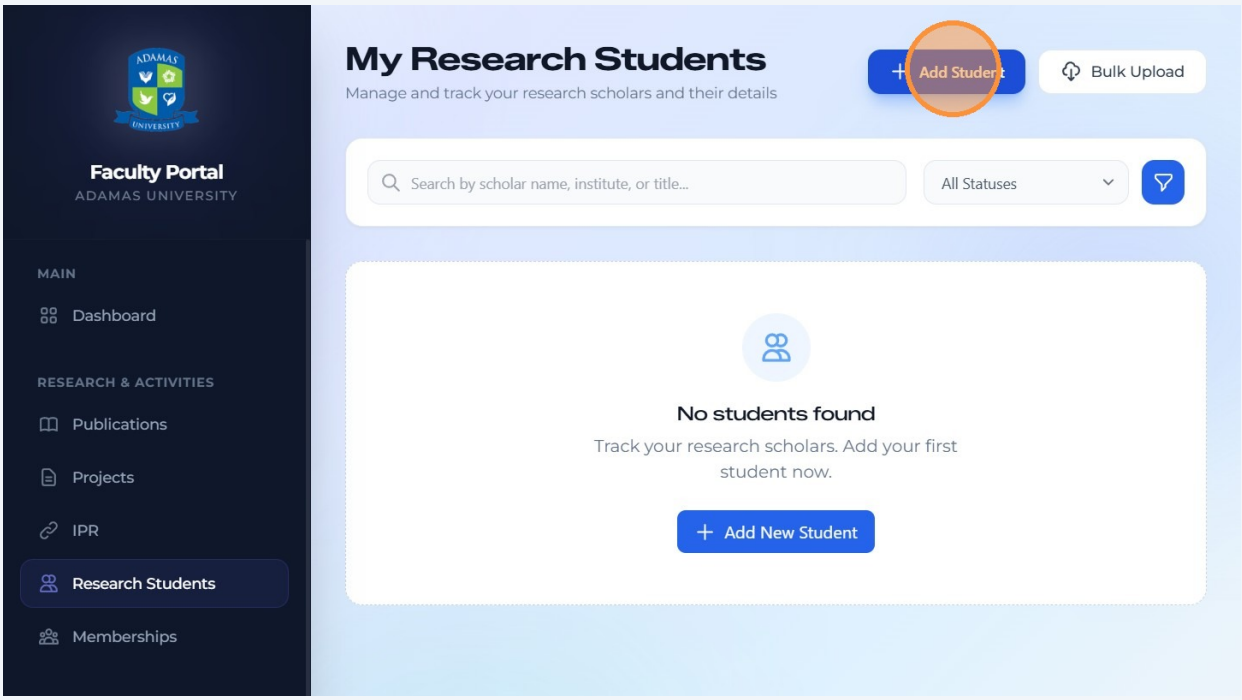
77 Click "Research Students"



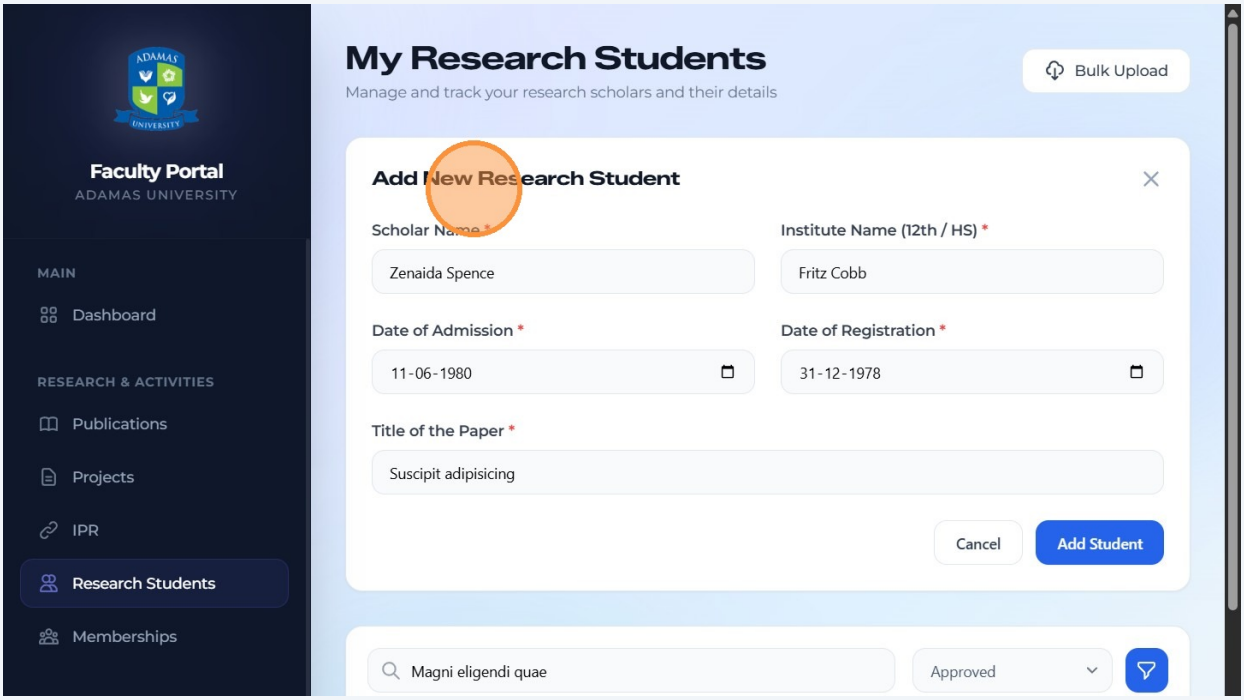
78 Click "My Research Students Manage and track your research scholars and their details Add Student Bulk Upload All Statuses Pending Approved Rejected No..."



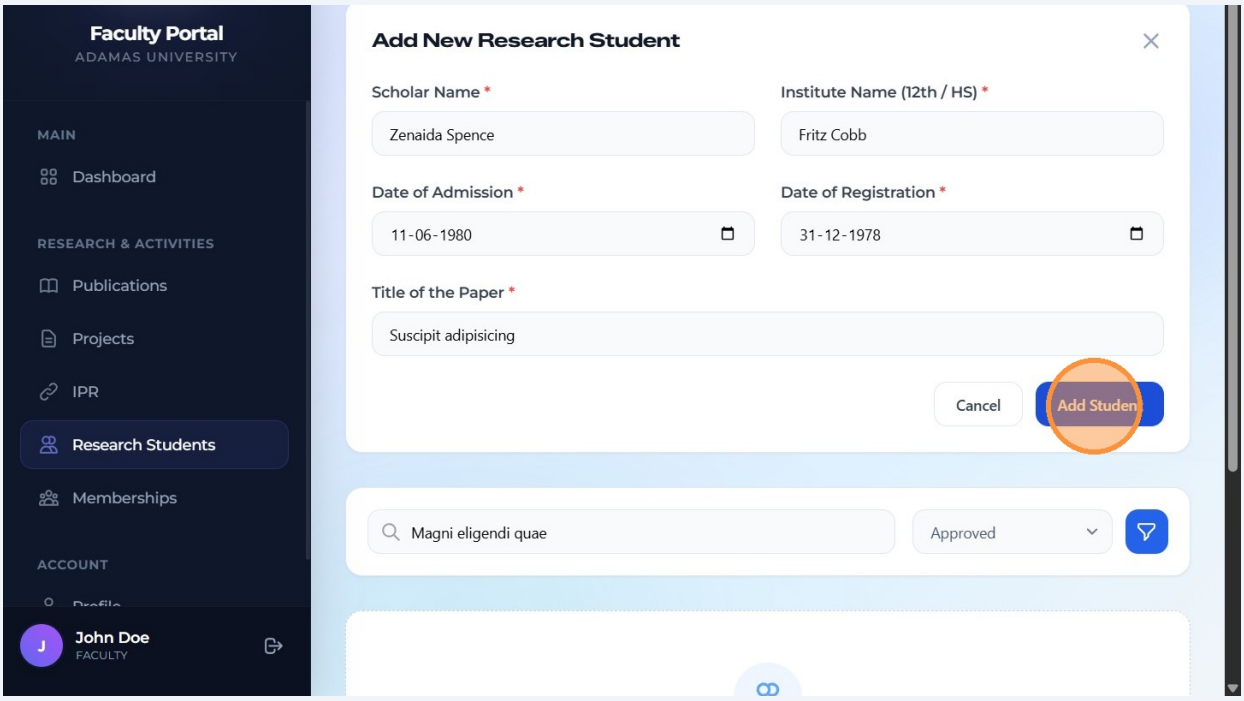
79 Click "Add Student"



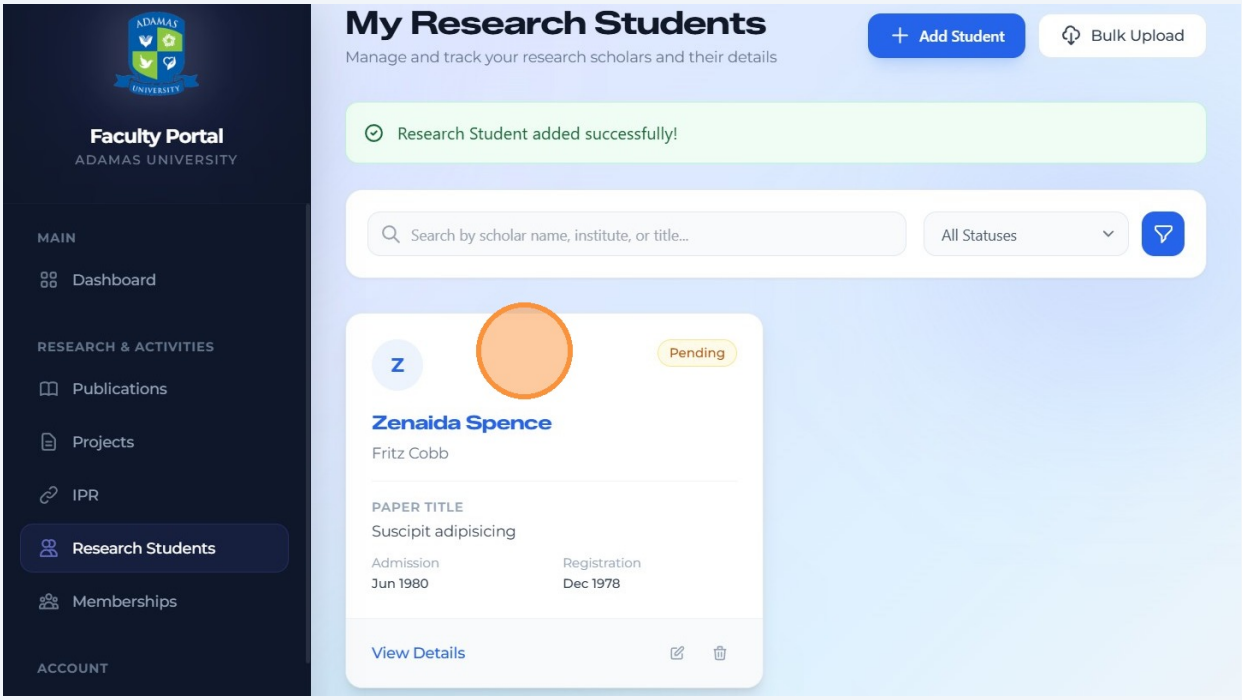
80 Click "Add New Research Student"



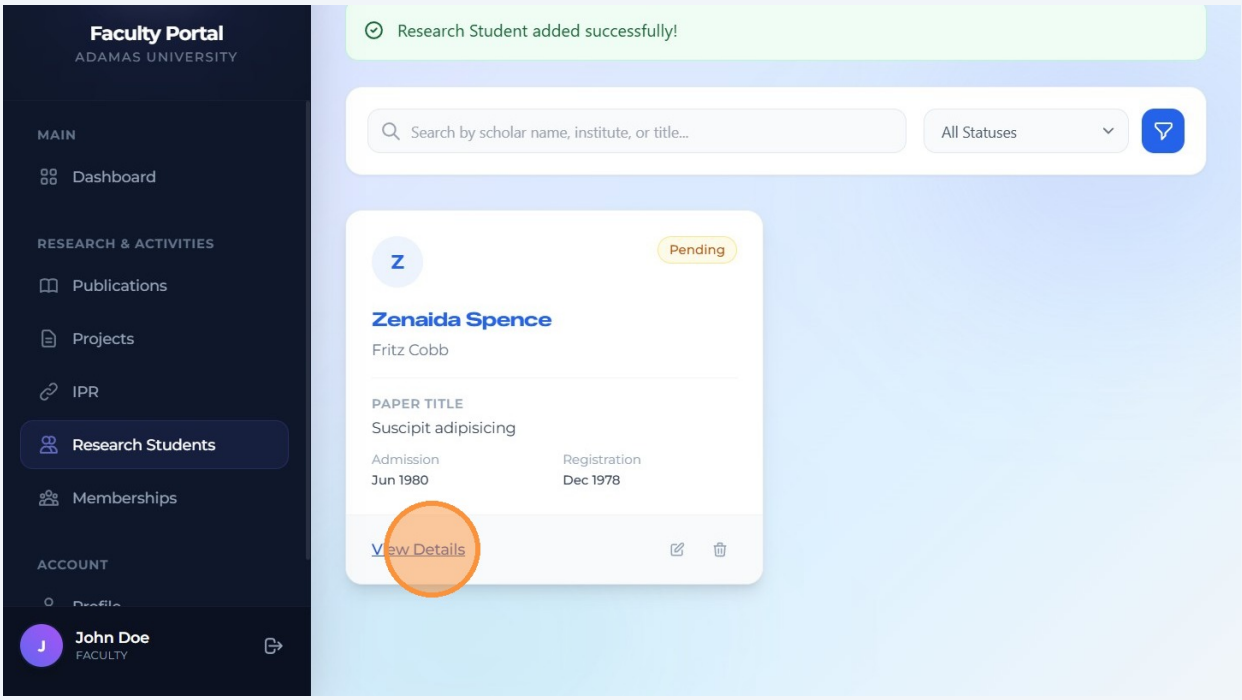
81 Click "Add Student"



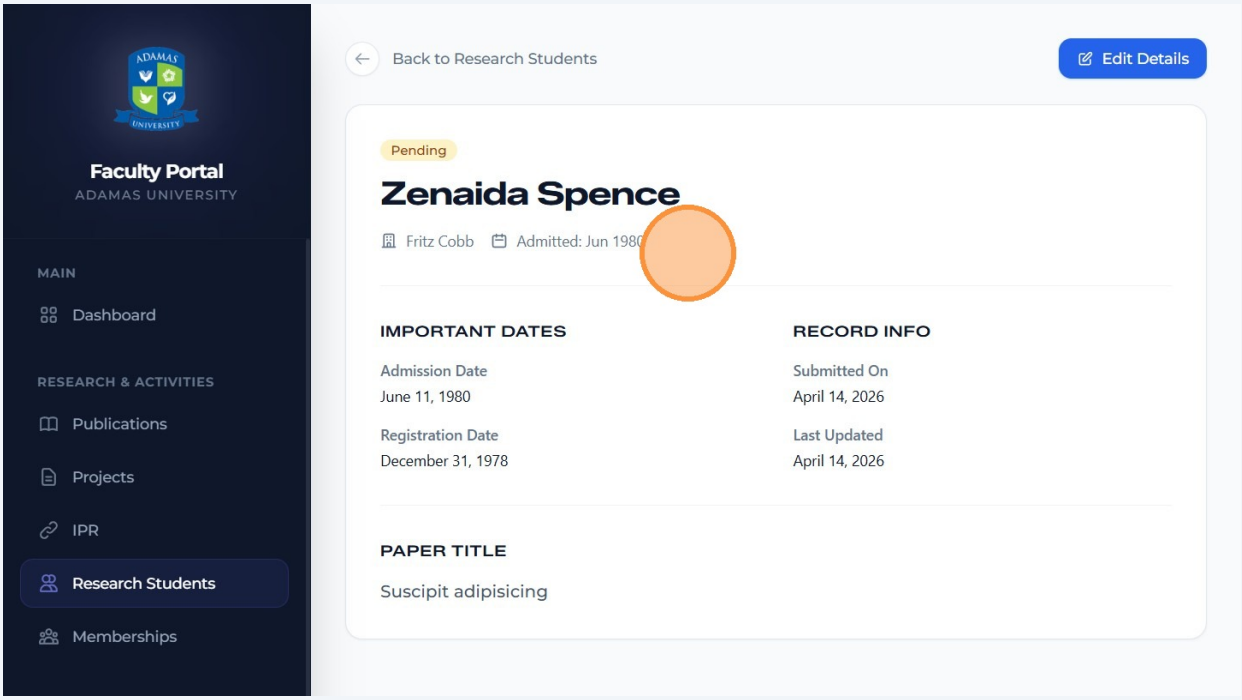
82 Click "Z Pending"



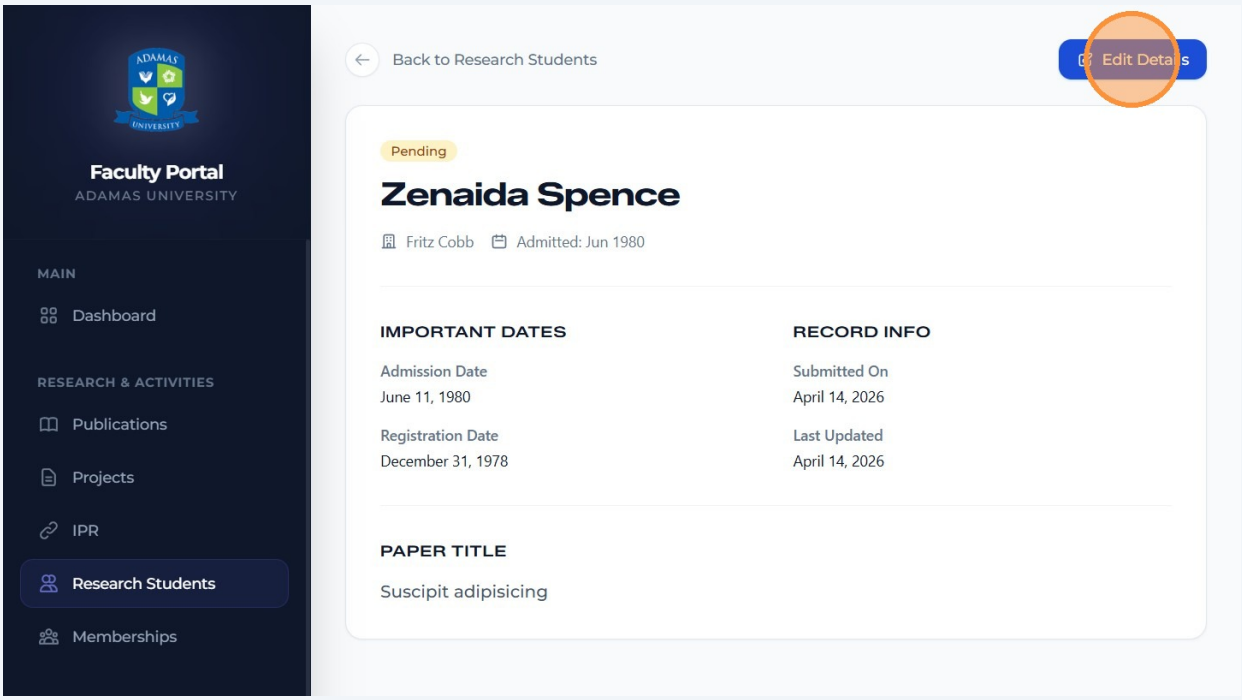
83 Click "View Details"



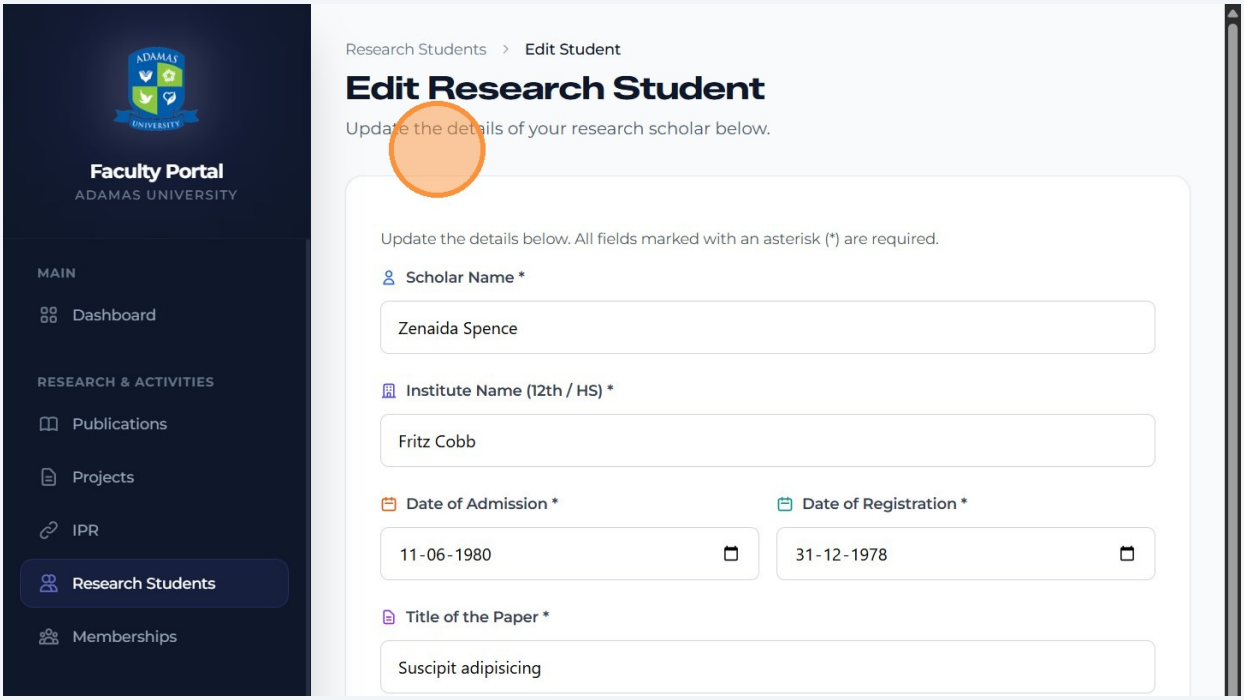
84 Click "Pending Zenaida Spence Fritz Cobb Admitted: Jun 1980 Important Dates Admission Date June 11, 1980 Registration Date December 31, 1978 Record Inf..."



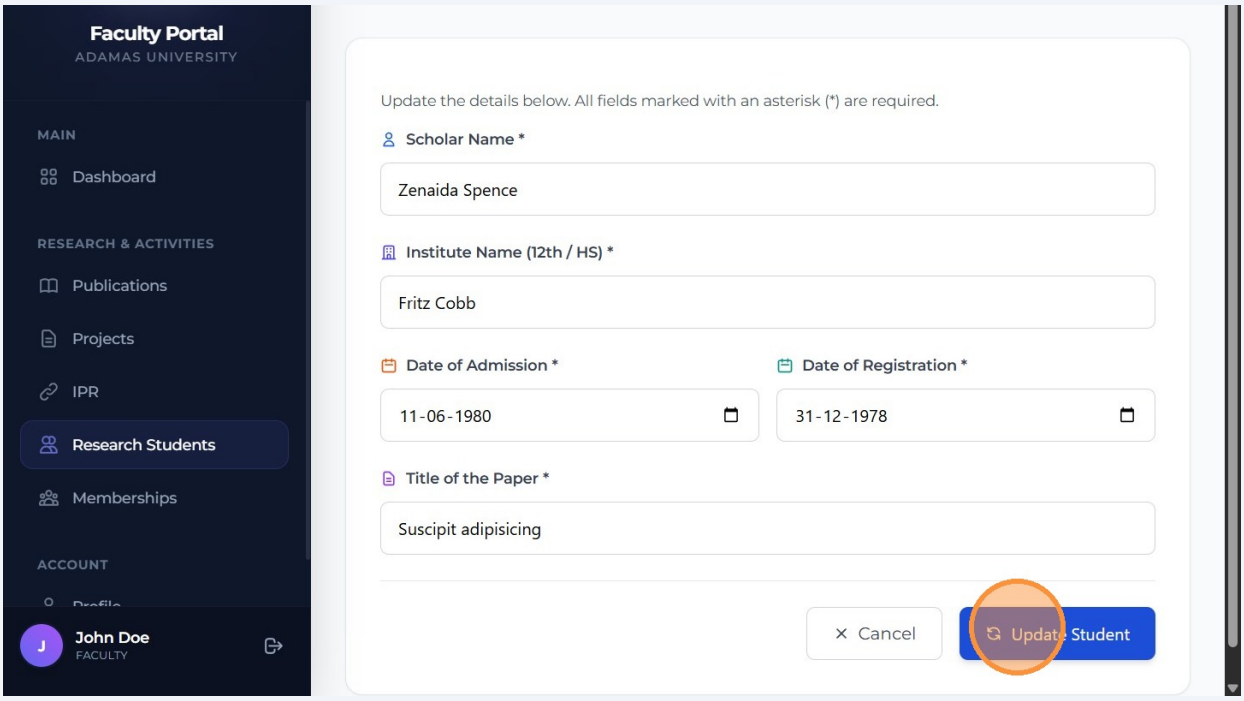
85 Click "Edit Details"



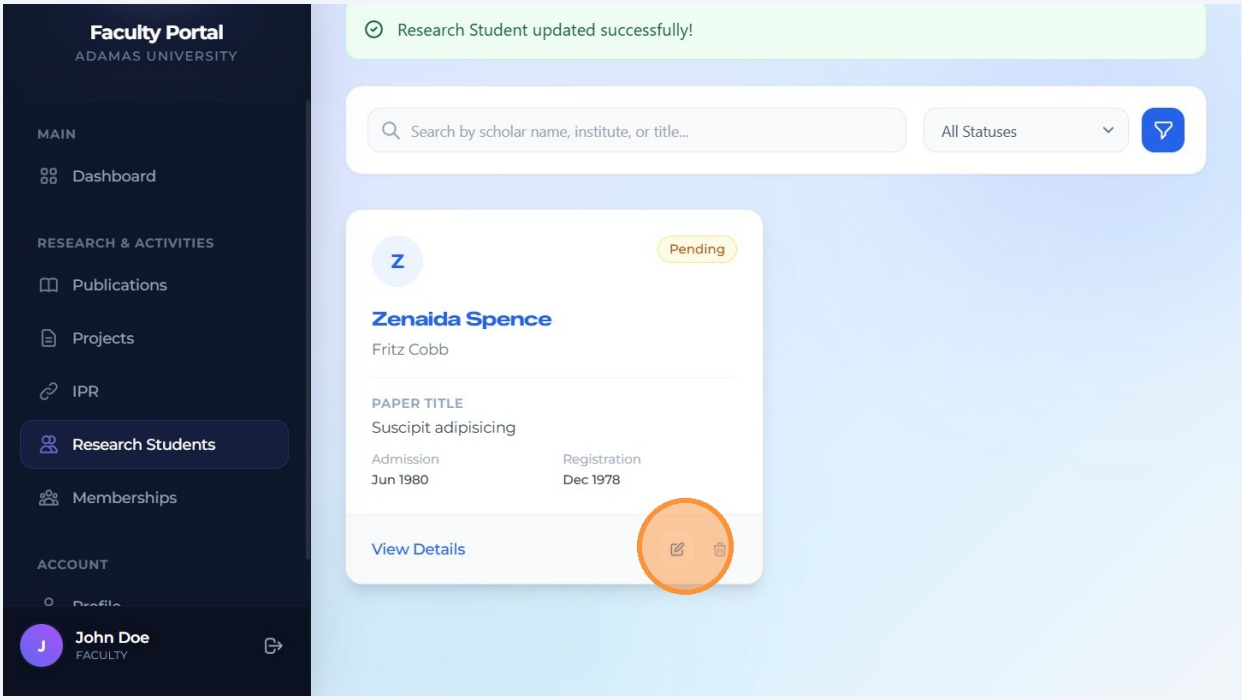
86 Click "Research Students Edit Student Edit Research Student Update the details of your research scholar below. Update the details below. All fields mar..."



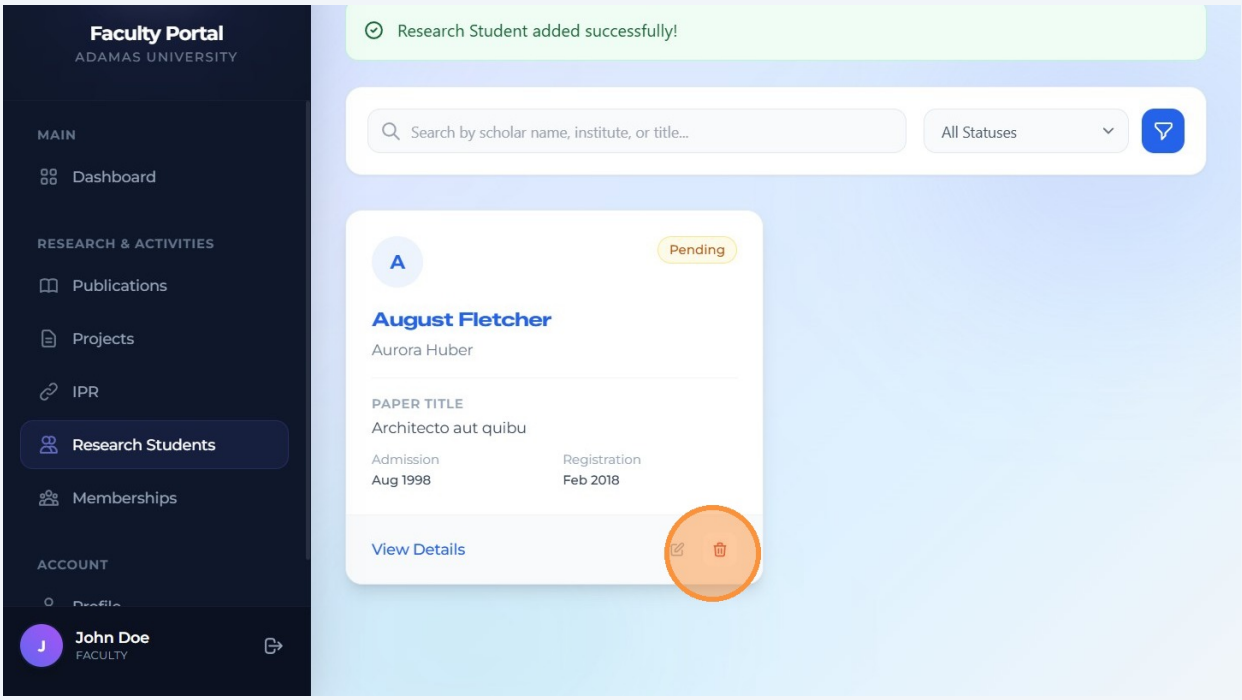
87 Click "Update Student"



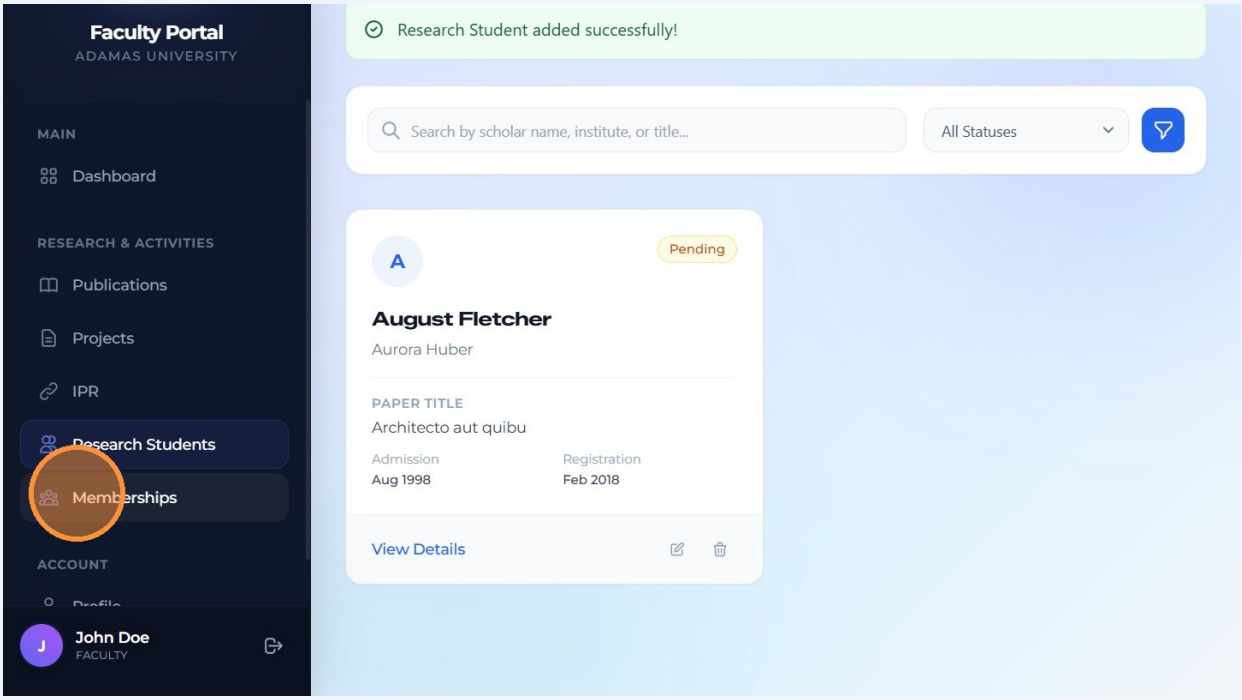
88 Click this icon.



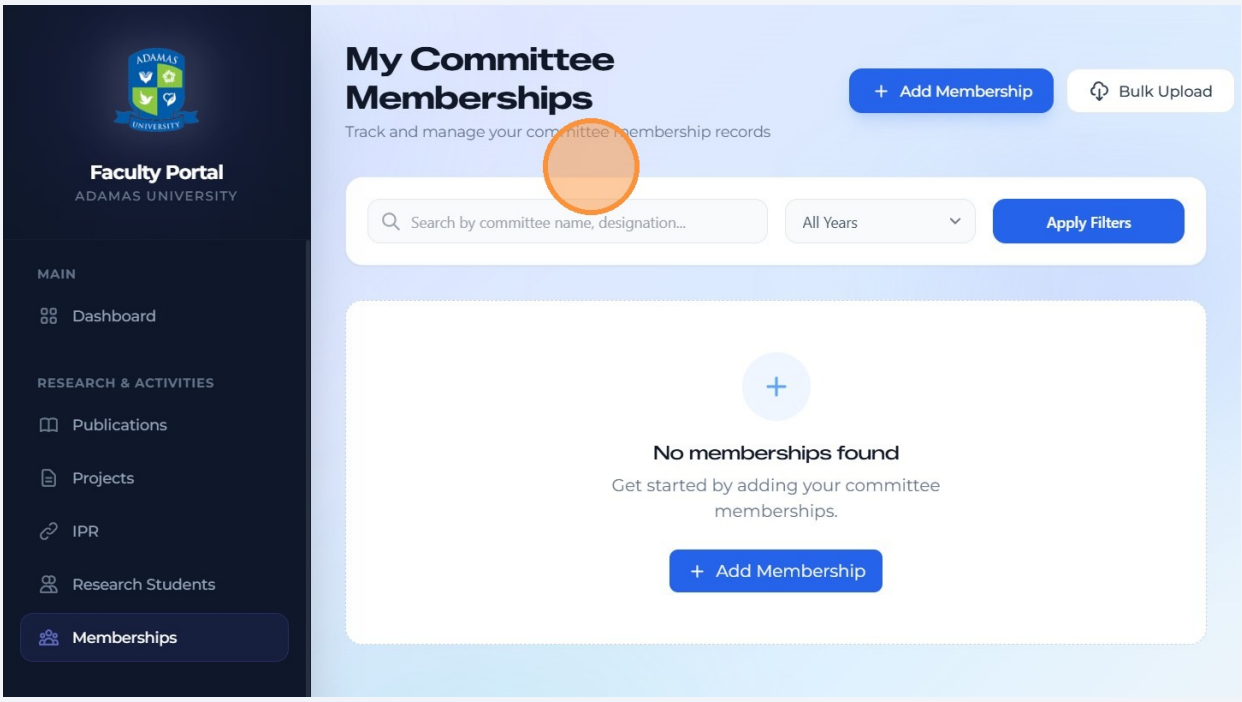
89 Click this icon.



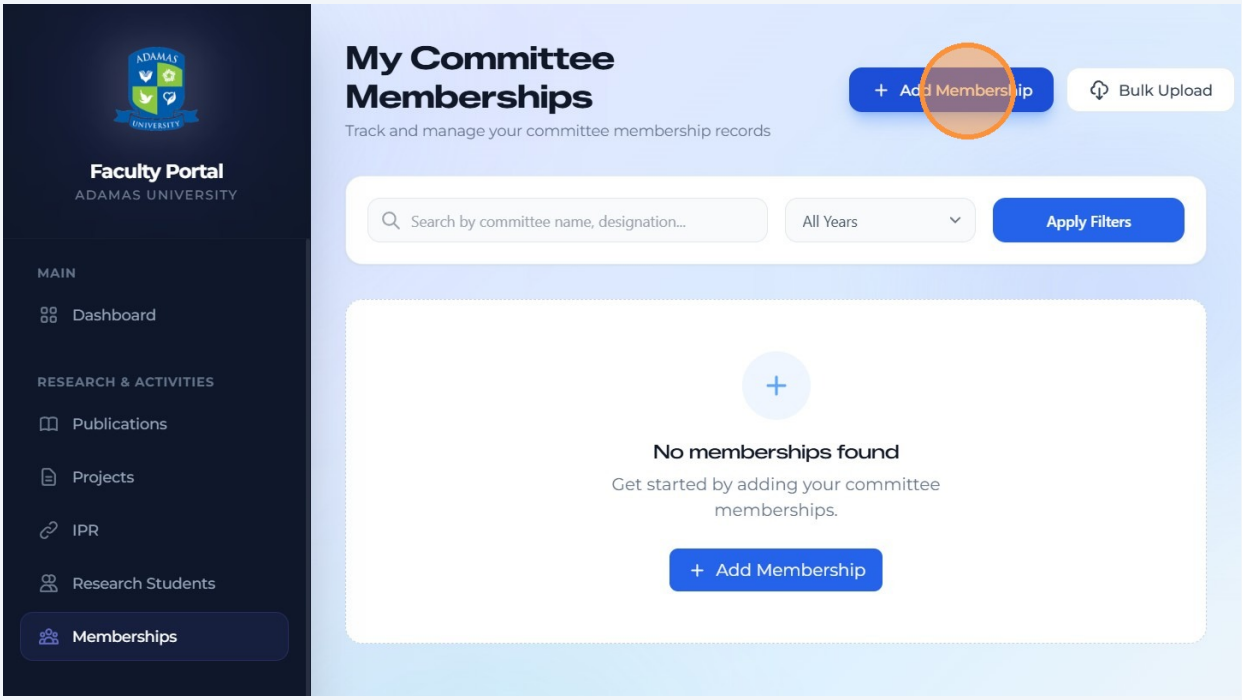
90 Click "Memberships"



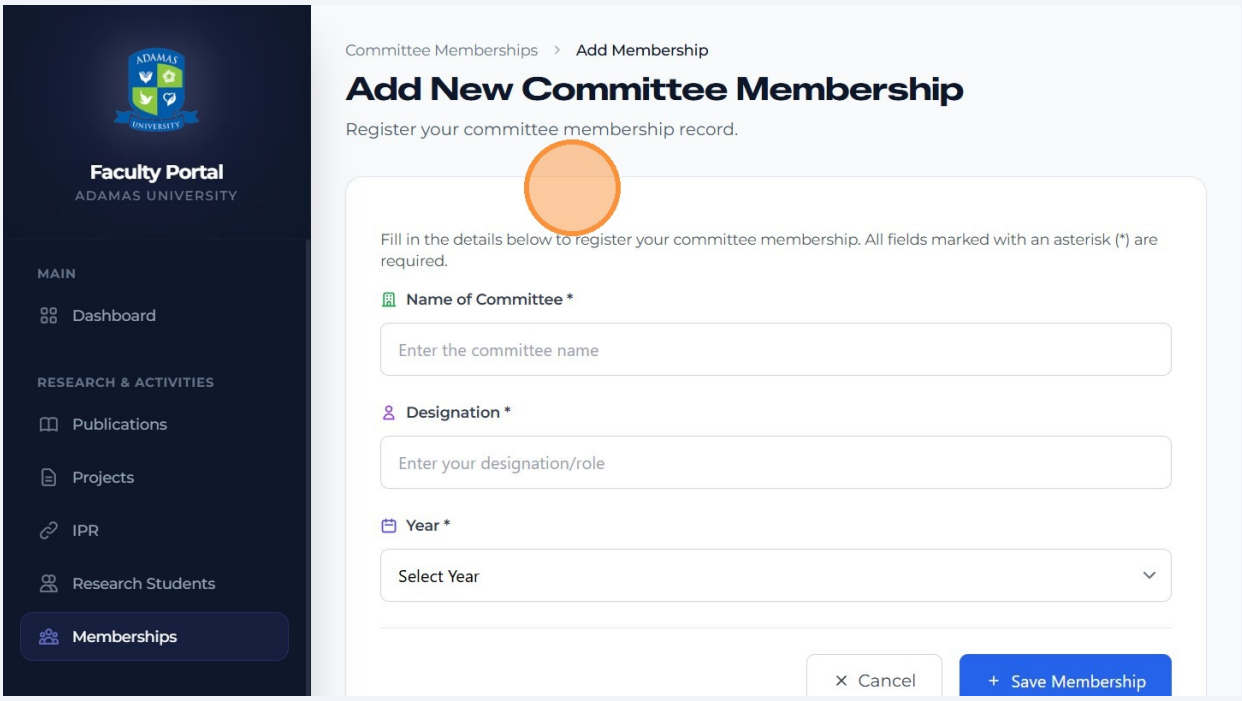
91 Click "My Committee Memberships Track and manage your committee membership records Add Membership Bulk Upload All Years 2026 2025 2024 2023 2022 2021 2..."



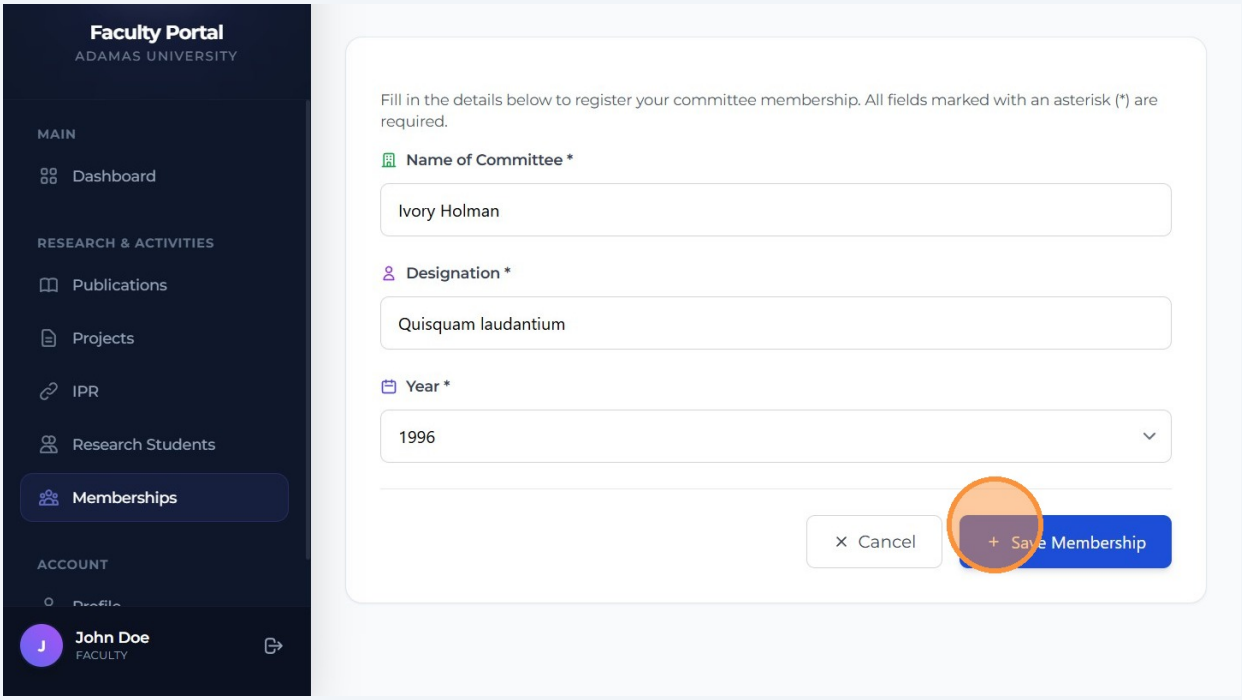
92 Click "Add Membership"



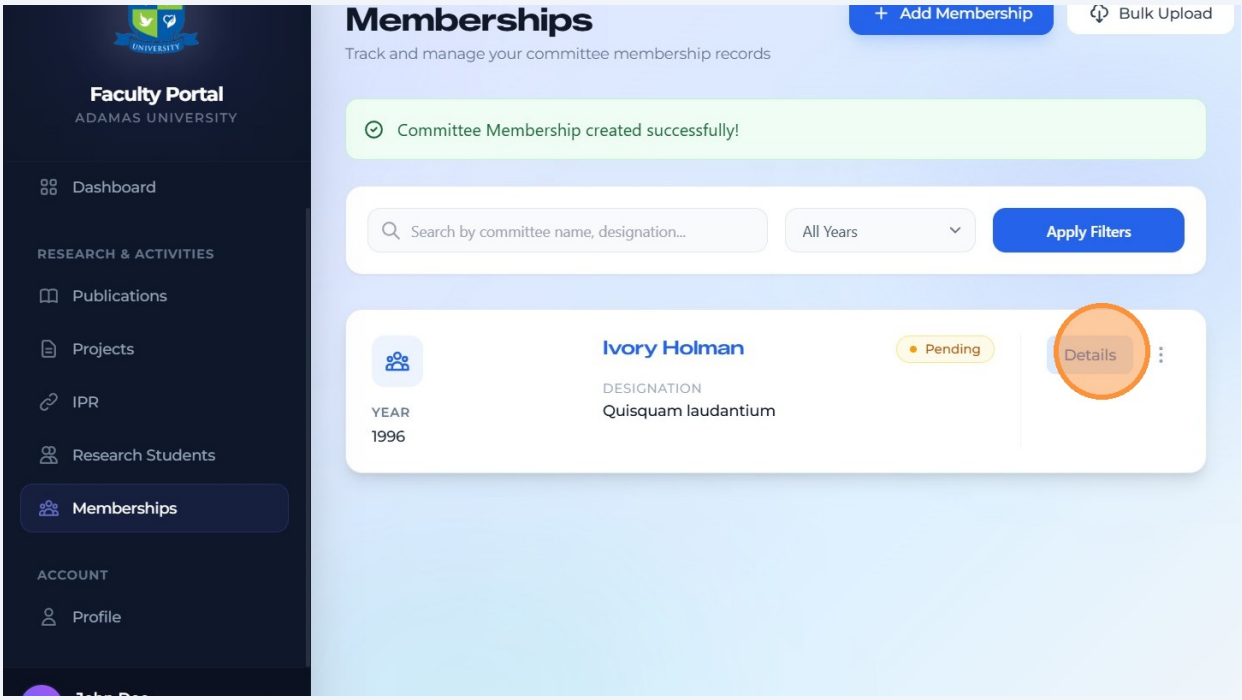
93 Click "Fill in the details below to register your committee membership. All fields marked with an asterisk (*) are required. Name of Committee * Design..."



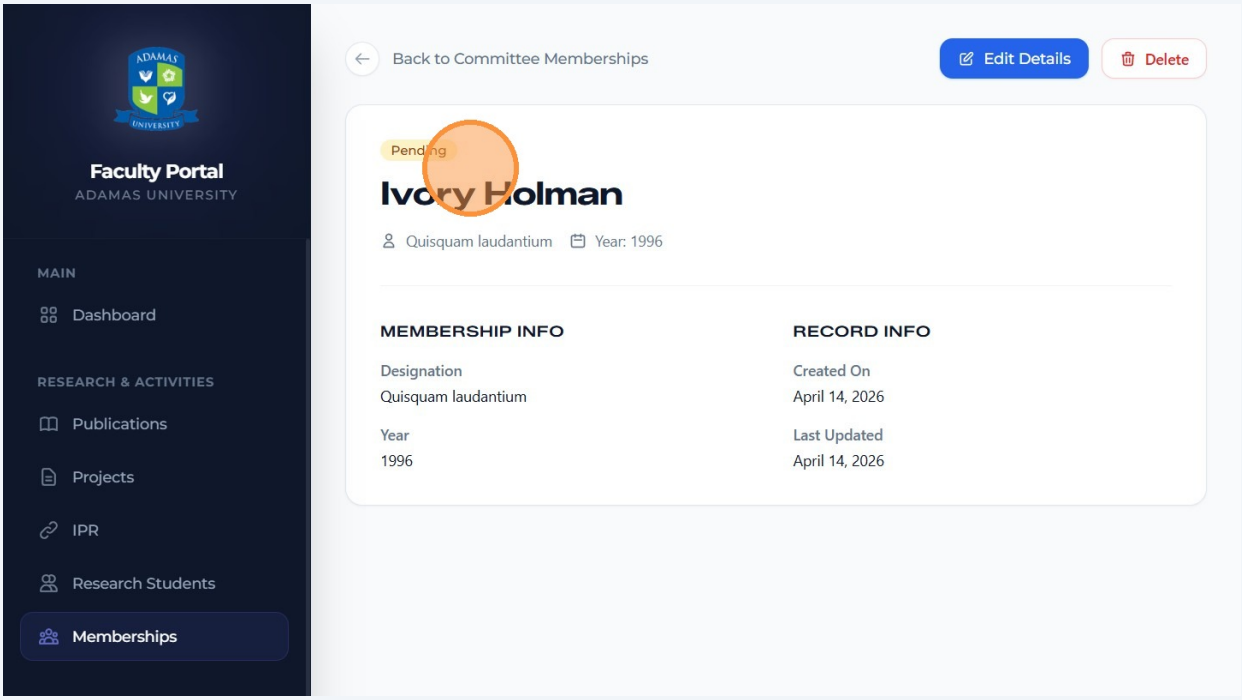
94 Click "Save Membership"



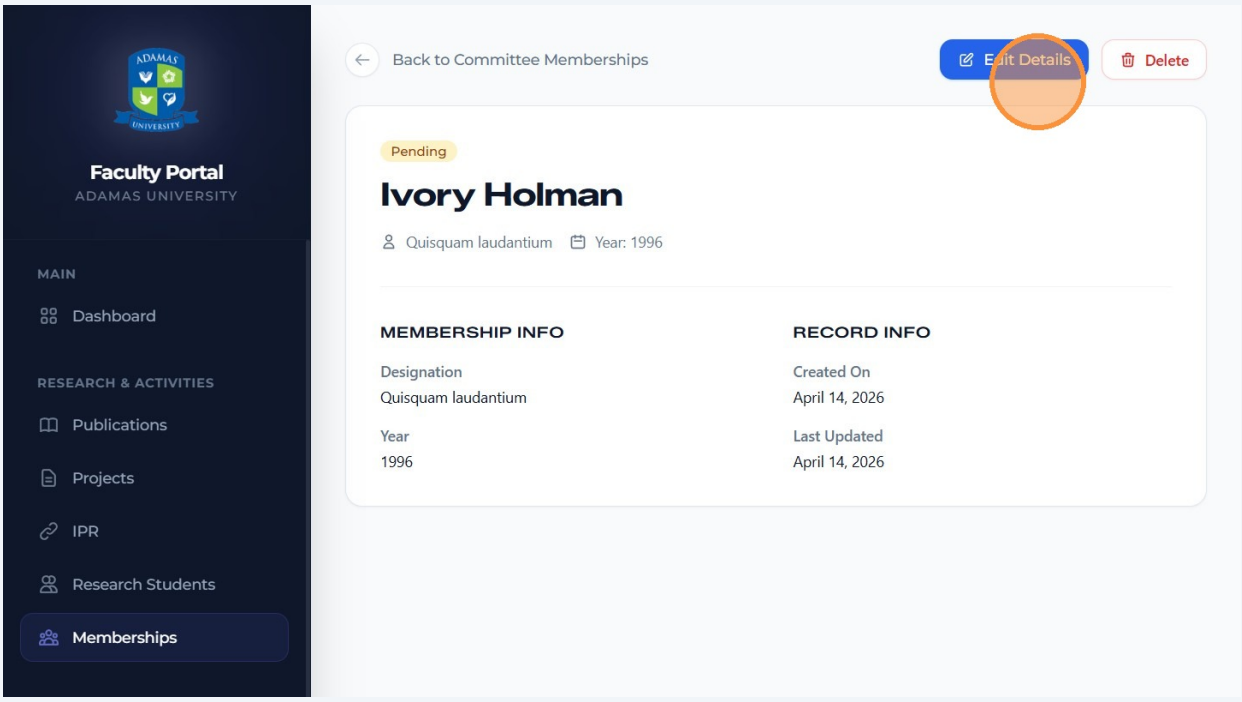
95 Click "Details"



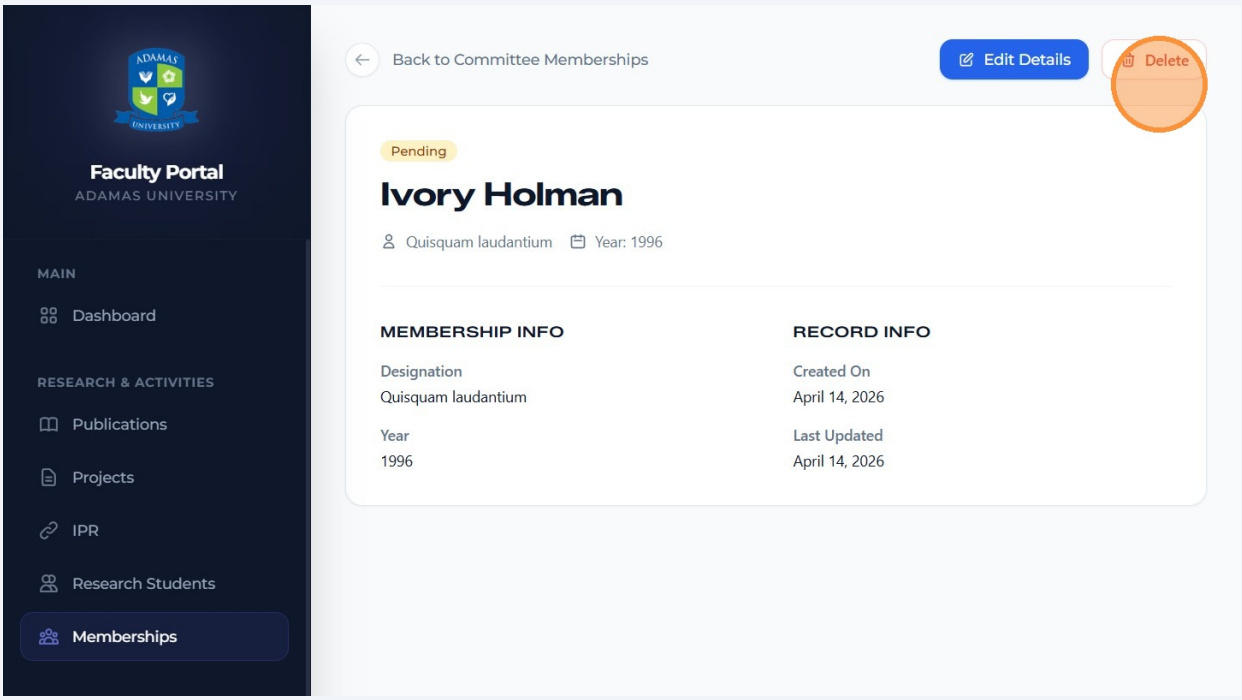
96 Click "Pending Ivory Holman Quisquam laudantium Year: 1996"



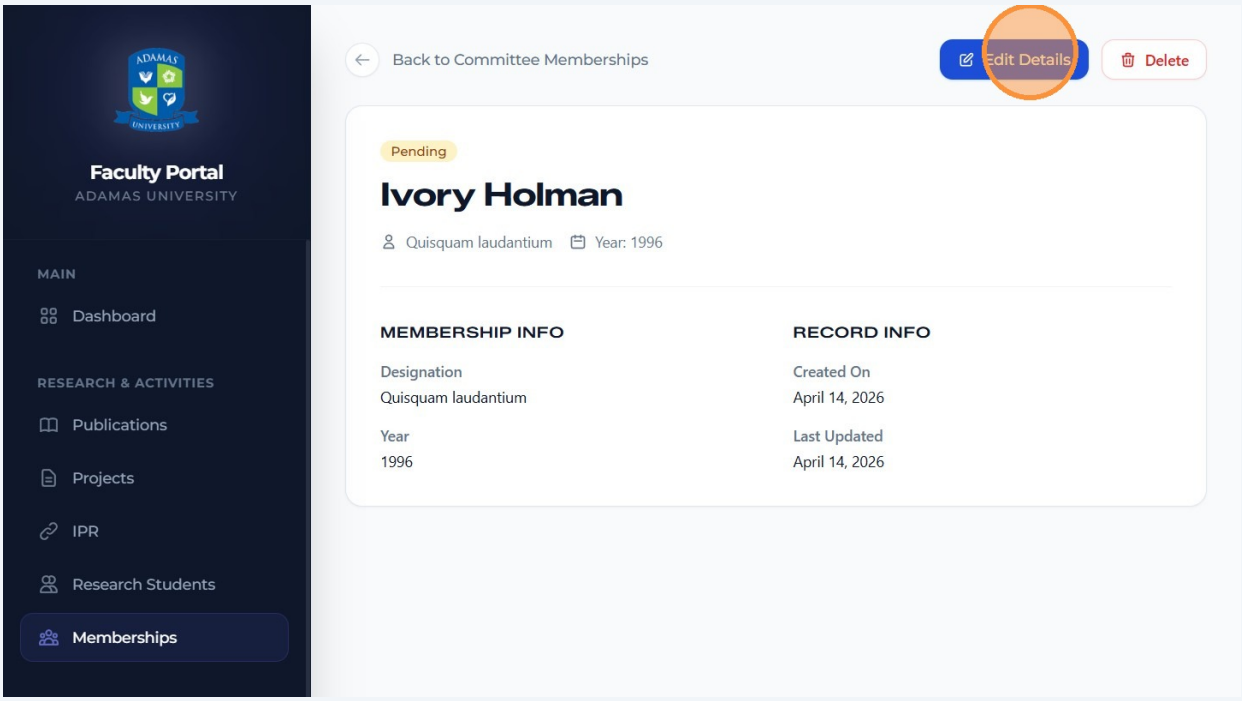
97 Click "Back to Committee Memberships Edit Details Delete Pending Ivory Holman Quisquam laudantium Year: 1996 Membership Info Designation Quisquam lauda..."



98 Click "Back to Committee Memberships Edit Details Delete Pending Ivory Holman Quisquam laudantium Year: 1996 Membership Info Designation Quisquam lauda..."



99 Click "Edit Details"



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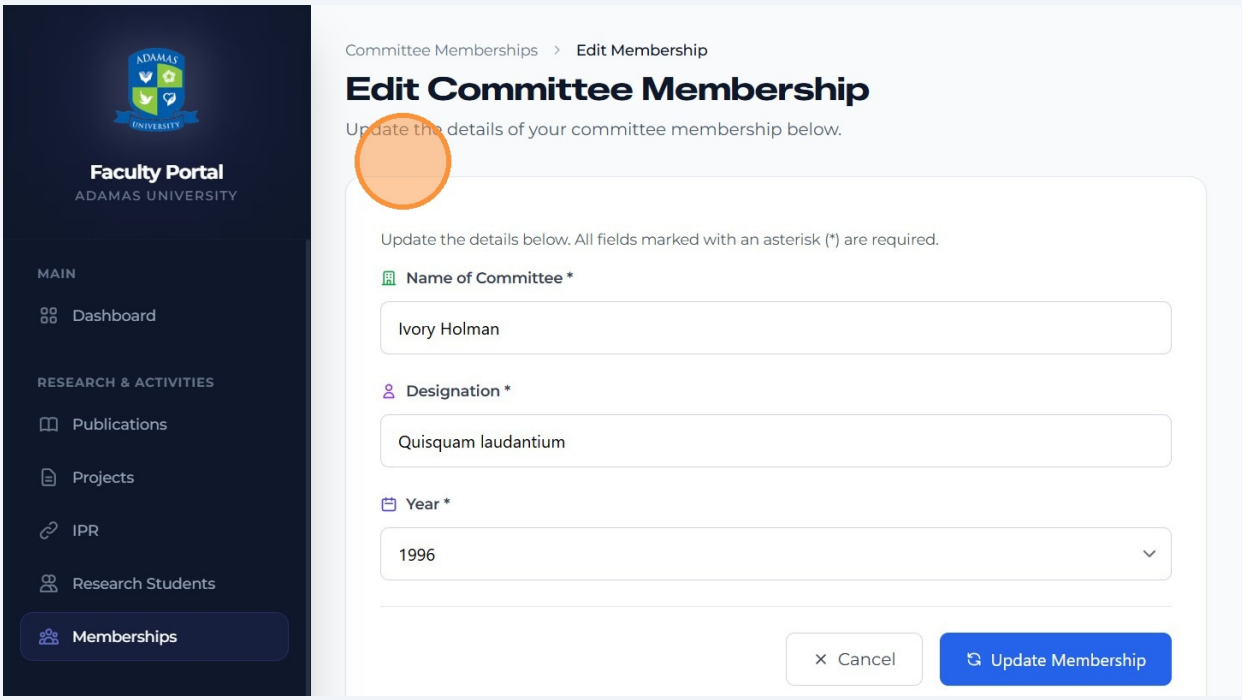
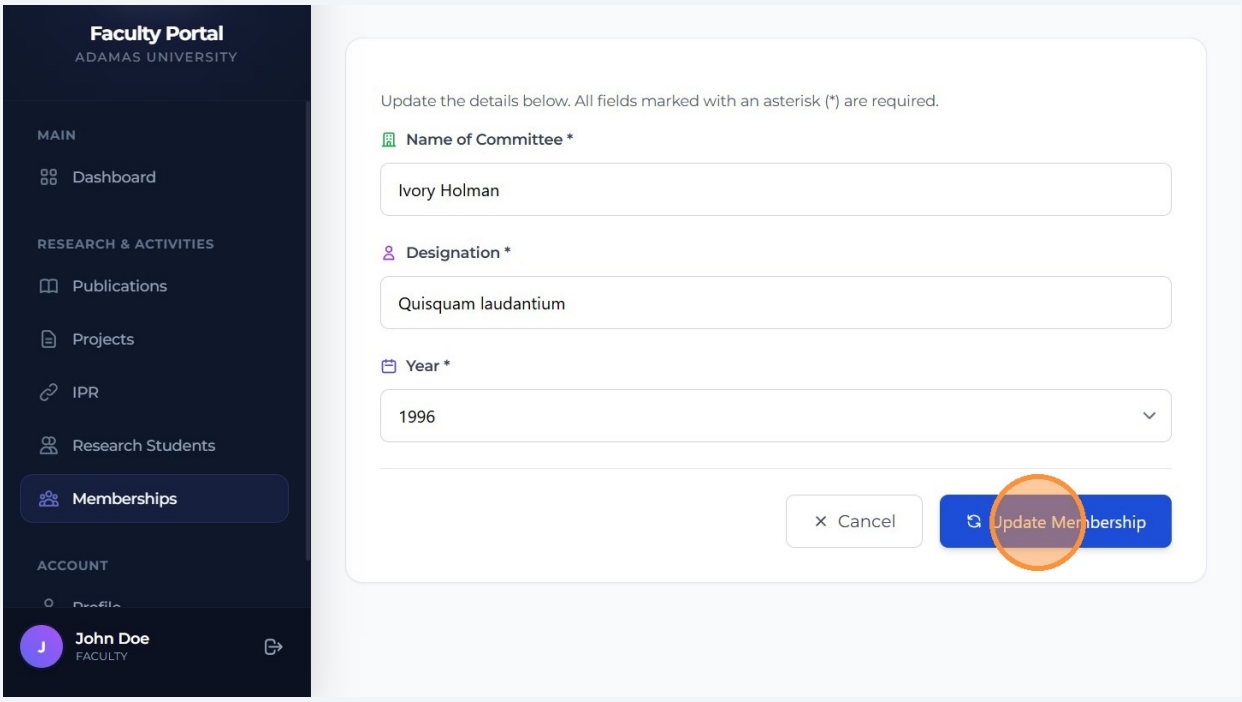
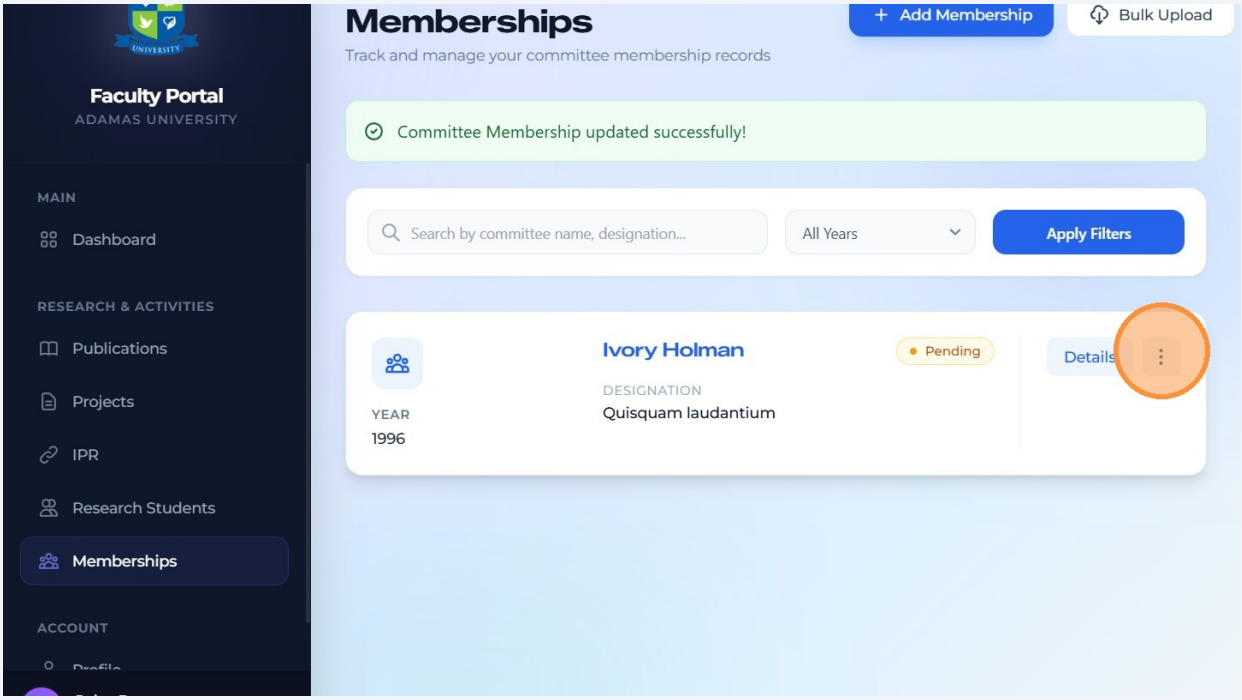


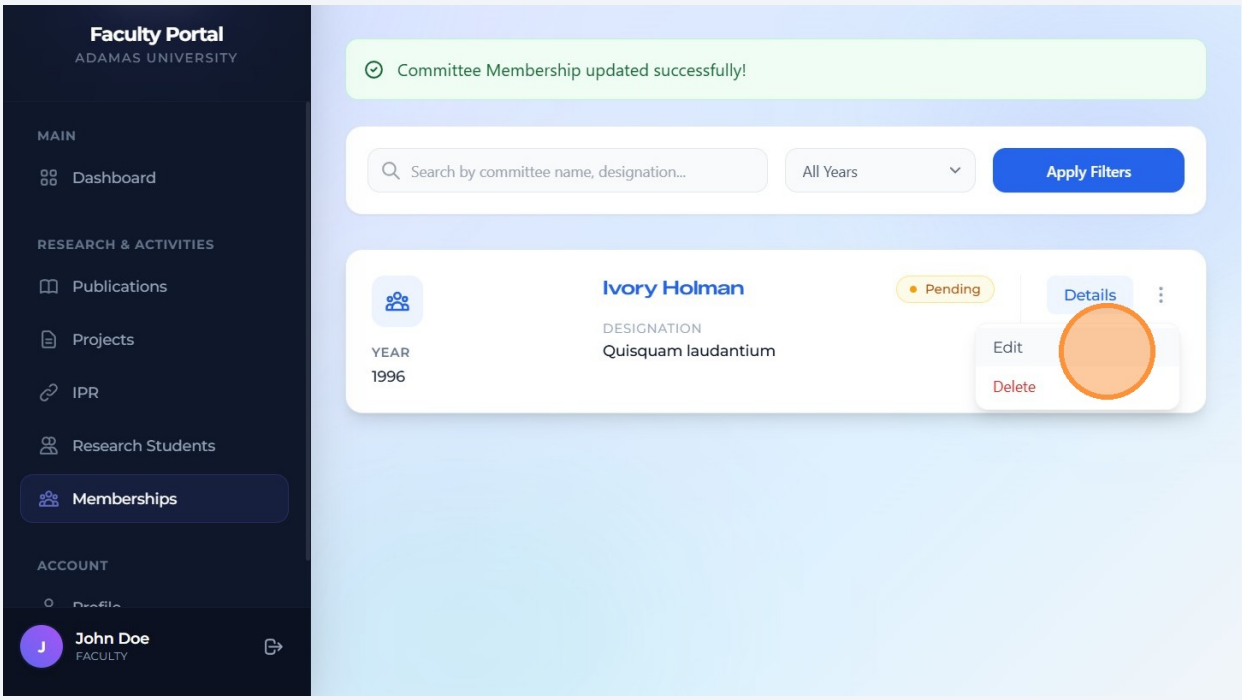
101 Click "Update Membership"



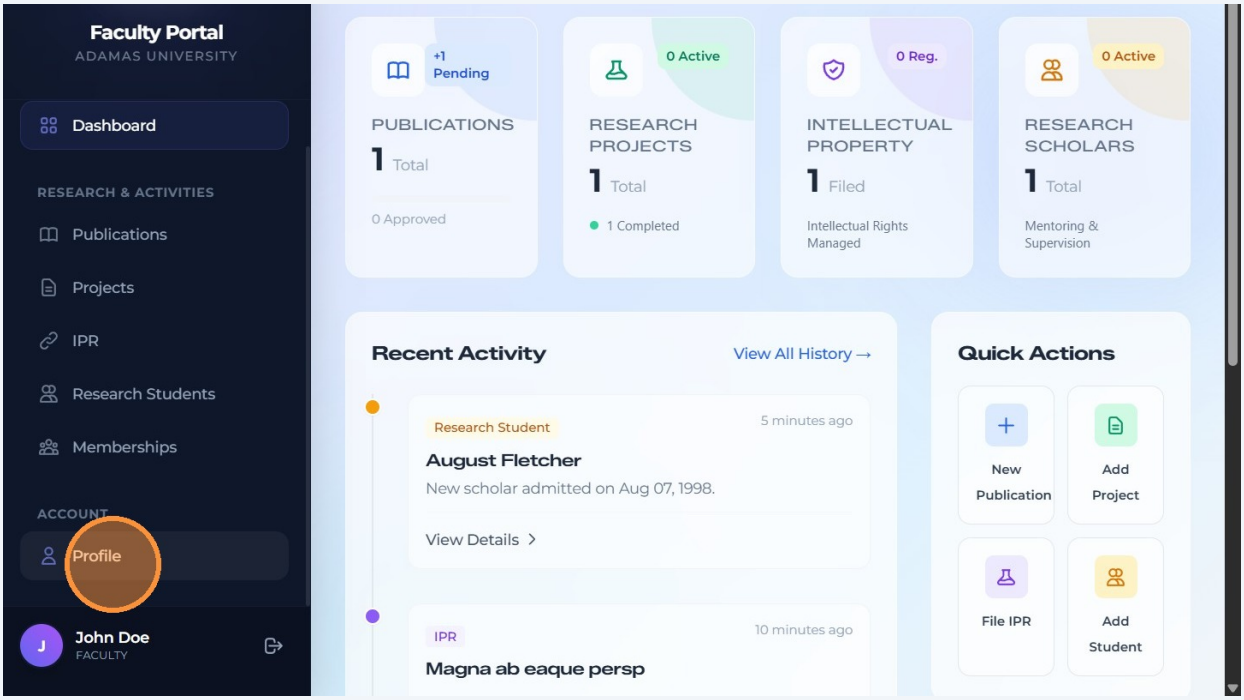
102 Click here.



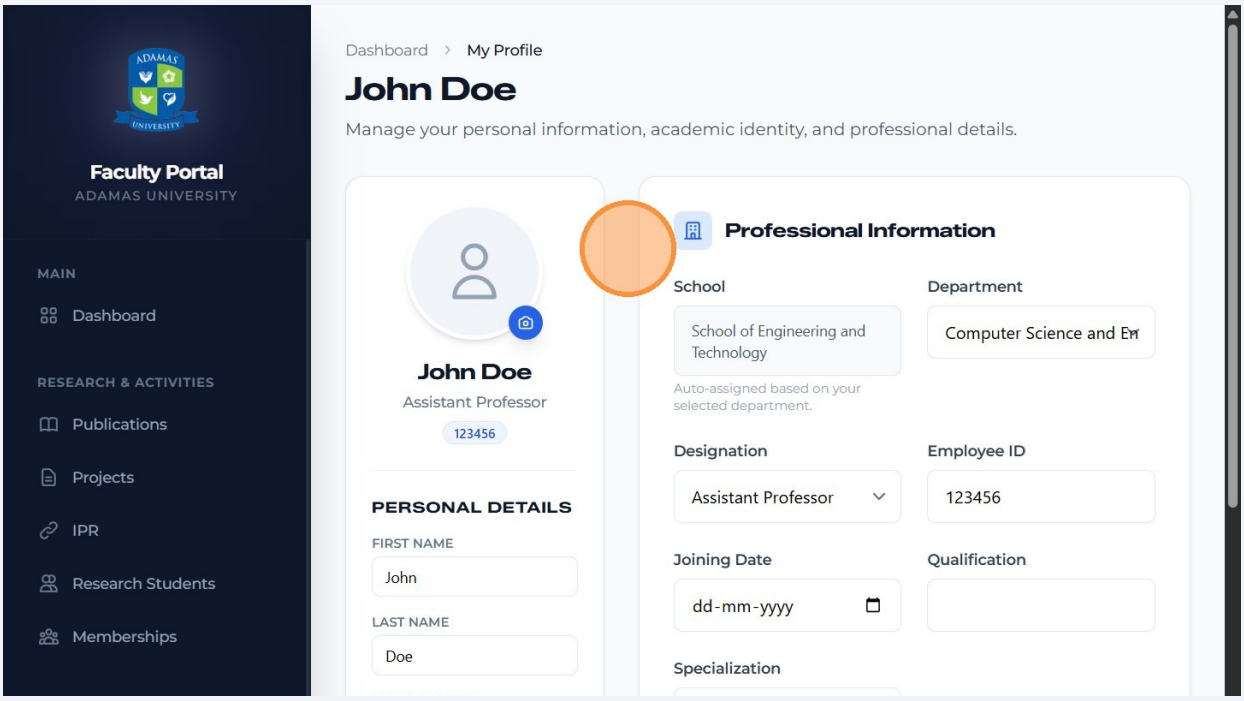
103 Click "Edit"



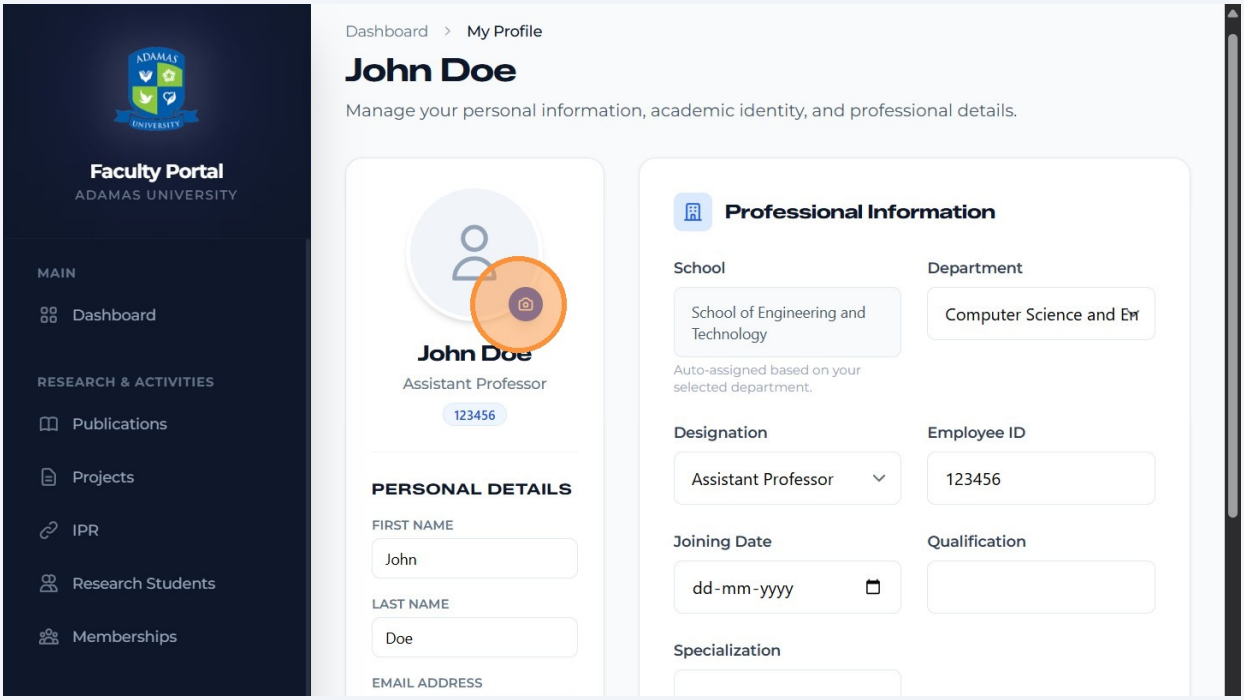
104 Click "Profile"



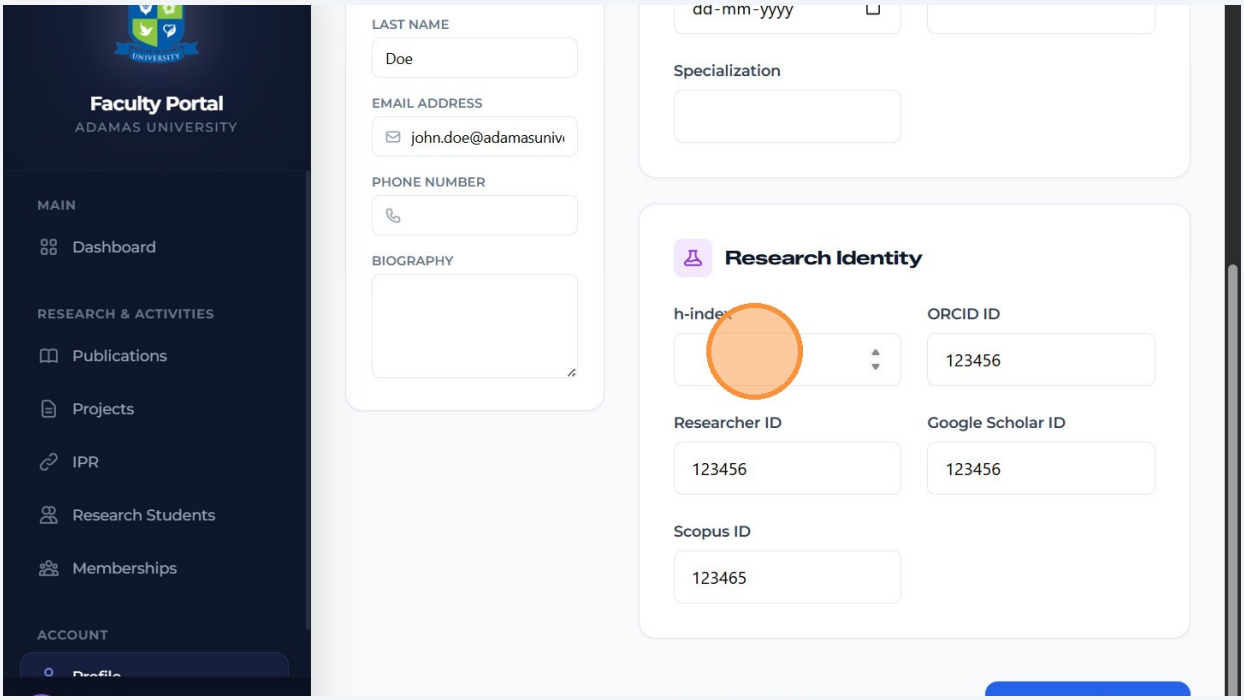
105 Click "John Doe Assistant Professor 123456 Personal Details First Name Last Name Email Address Phone Number Biography Professional Information School S..."



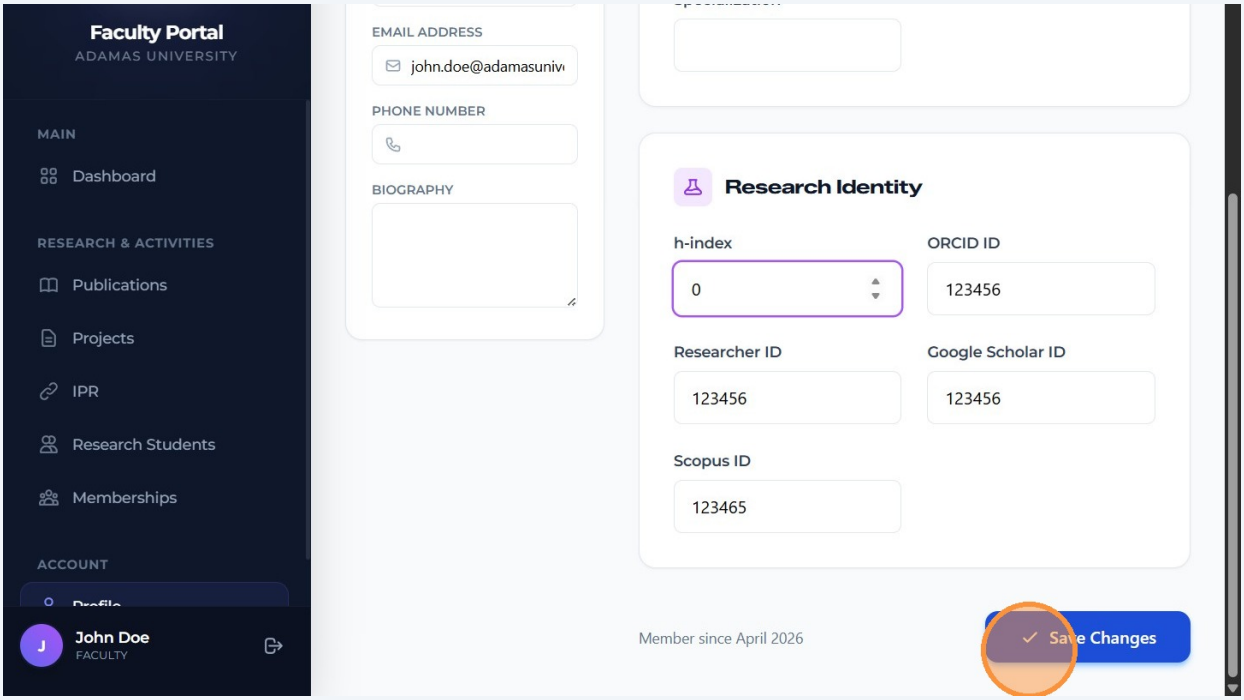
106 Click here.



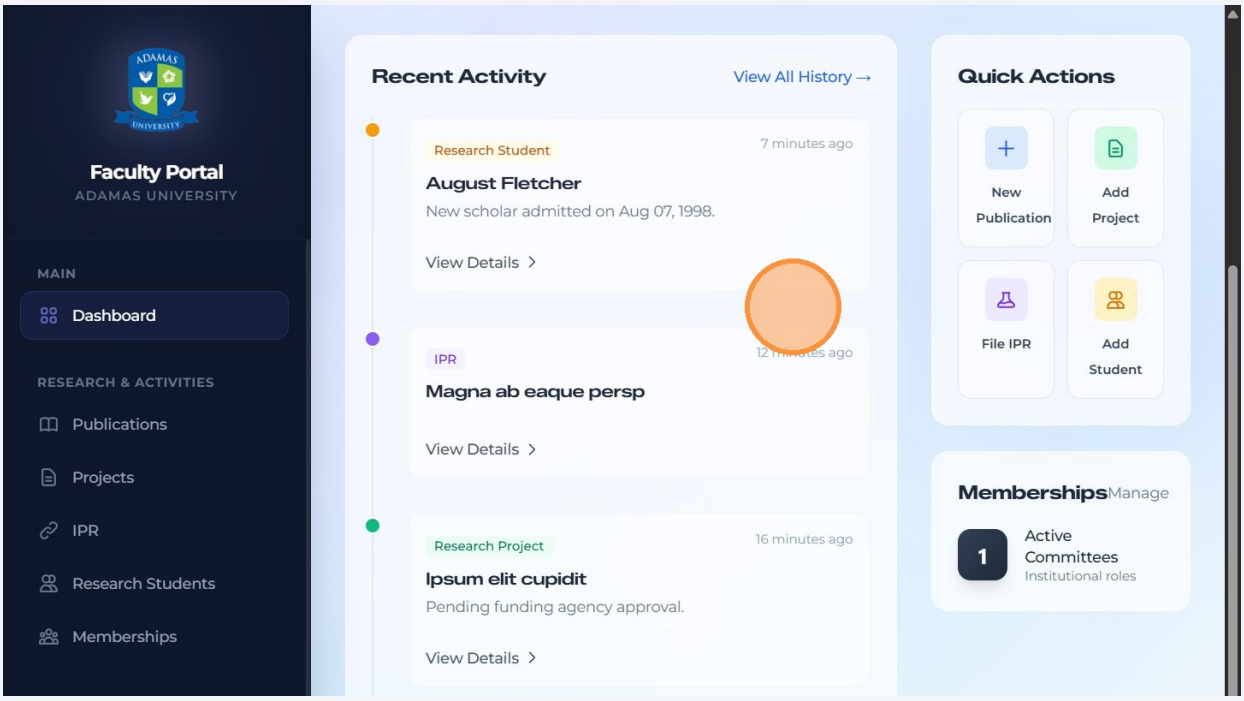
107 Click the "h-index" field.



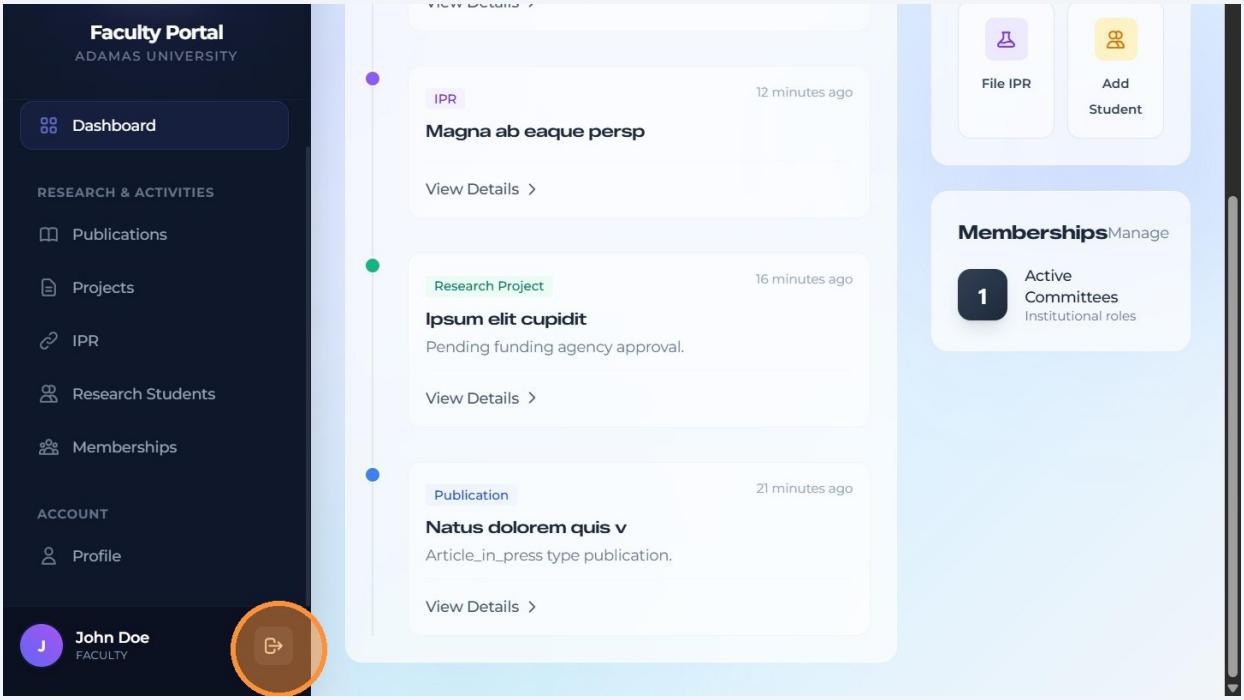
108 Click "Save Changes"



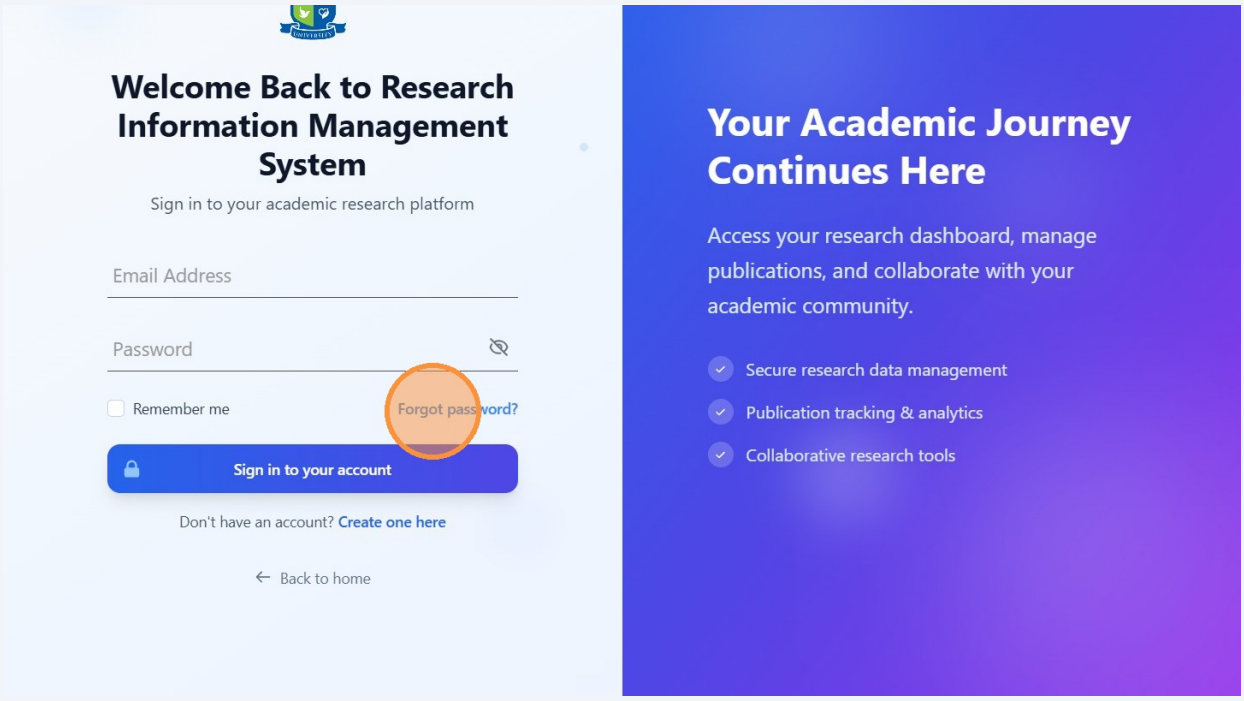
109 Click "Research Student August Fletcher New scholar admitted on Aug 07, 1998. 7 minutes ago View Details IPR Magna ab eaque persp 12 minutes ago View D..."



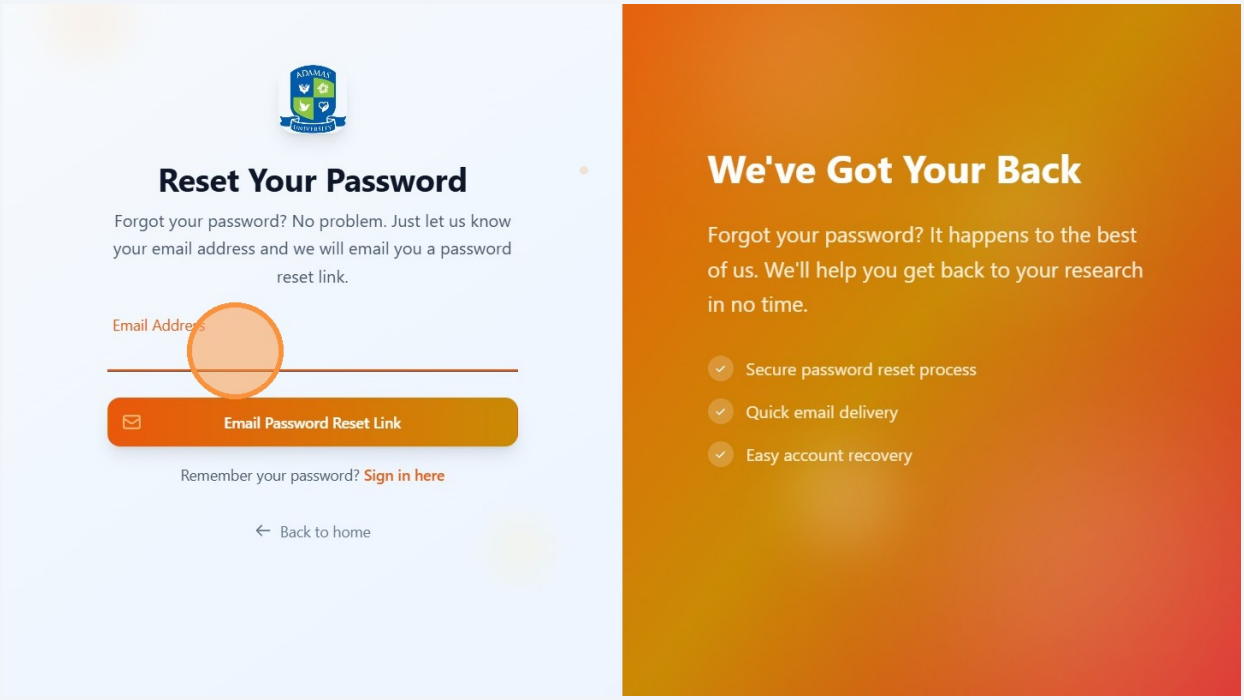
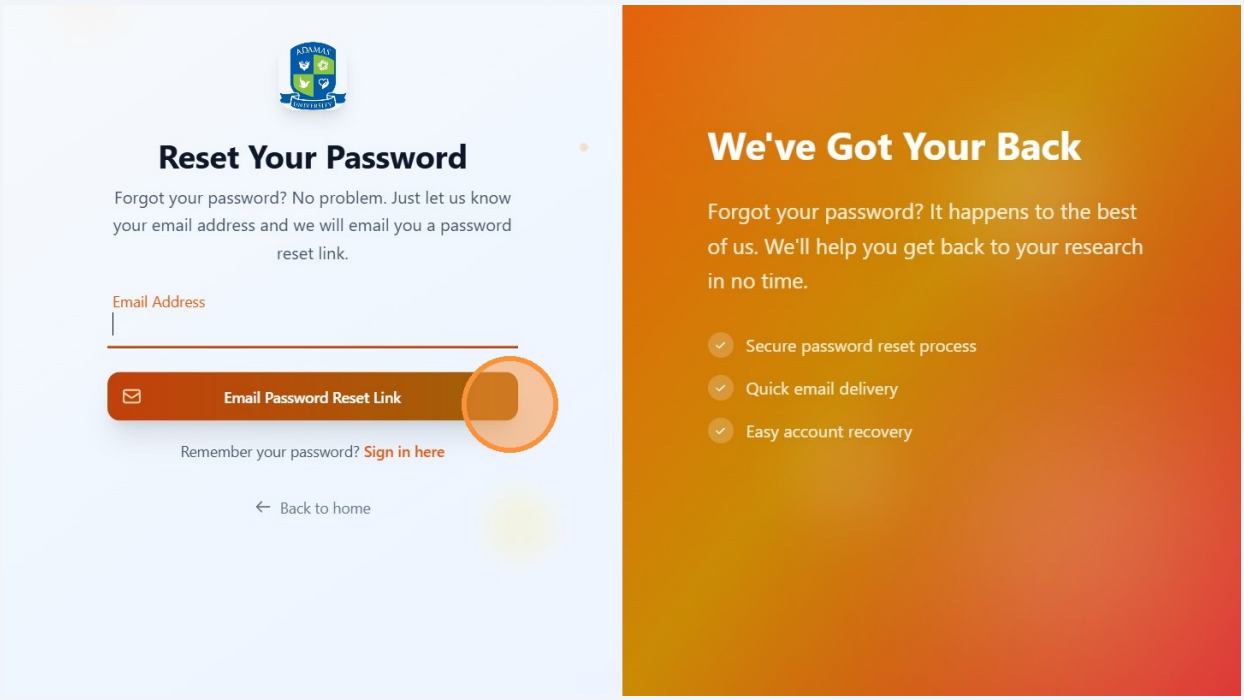
110 Click here.



111 Click "Forgot password?"



112 Click this email field.



113 Click "Email Password Reset Link"